

D.Nielsen, chairman, called the regular meeting of the Extension Education and Community Development Committee to order at 9:06 a.m., on June 13, 2013 at the Vilas County Courthouse Rm. #2, Eagle River, WI 54521

Present: The following persons were present: County Board members Dennis Nielsen, Chuck Hayes, Emil Bakka, Maynard Bedish; others Nancy Anne Miller, Terri Miller, Jenette Chiamulera, and Chris Starks.

The following board member/s was excused: Linda Thorpe

**Approve Agenda: Motion by Hayes, second by Bakka to approve the agenda.
Motion passed.**

**Approve Minutes: Motion to approve the minutes of the May 9, 2013 meeting with noted edits was made by Hayes, second by Bedish.
Motion passed.**

Vacant Secretary Position Description and Floating Secretary Position Description

N. Miller mailed a copy of the newly revised Administrative Secretary B and the newly created Floating Secretary B position job descriptions to all committee members for review prior to meeting. Discussion ensued about the details of the positions. A list of questions was generated to present to Janna for clarification. This item will be added to July UWEX committee agenda. N.Miller will request to be added to the July personnel committee agenda as well.

133 Contract Resolution

N. Miller mailed a copy of the resolution regarding the 2013/2014 133 contract between the county and UWEX for review to committee members prior to the meeting. Review and discussion ensued as to whether there were any changes or edits required.

**Motion by Bedish to approve the resolution put forward by corp. counsel pertaining to the 133 contract as presented, second by Hayes.
Motion passed.**

*Maynard Bedish excused himself from the meeting at 10:00 to attend another meeting.

Featured Program – Jenette Chiamulera-Family Living Educator

Jenette distributed copies of her written report and shared highlights of some of her work during the previous quarter. She reported on her 2 parenting series offered one for males, the other for females, in the jail. She is wrapping up her first series and will provide more feedback after she completes her evaluations. She is currently working with Lac du Flambeau to work out a process for newly released inmates to complete the parenting classes if they are released prior to completing the series. Jenette reported that she has been asked to work with state specialists to review and revise parenting newsletters that are distributed widely throughout the state and the US. Jenette reported on her recent training in food preservation and the plans to offer services such as workshops and webinars in partnership with Terri Miller in Vilas County. Nielsen will share highlights of her written report with the full county board in June.

Supporting documents are on file.

VILAS Vision-monthly update

C. Starks reported on his recent interviews with WXPR and Channel 12 promoting the upcoming VILAS Vision Leadership Program. He plans to speak at the noon Rotary meeting in Sept. N. Miller reports she will be presenting to the full county board on July 23. Joe Fath and Janna Kahl, past participants, were also invited to share their experiences at this meeting. N. Miller suggested PSA's could be utilized to get the word out as well. The next Vilas Vision planning meeting will be held on July 18 at 10:00.

Extension Office Sustainability Dialogue

C. Hayes suggested Jenette might want to explore the possibility of working with the youth of incarcerated parents. D.Nielsen stated that we should continue to offer and publicize our activities such as the noon Lunch and Learn webinars throughout the county using various media approaches.

Leonardo DaVinci Idea Book

No discussion

Out-of-County travel:

C. Stark will travel on June 24-25 to Wausau for an Economic and Development In-service Planning meeting. No county dollars are needed.

N.Miller will travel to Madison on July 9 for a University committee meeting that has previously been approved. The university will pay for travel.

Motion by Bakka, second by Hayes to approve out-of-county travel.

Motion passed.

Budget Review/Statement of Bills:

The budget (on file in the UWEX office) was reviewed by the committee.

Correspondence and Communications:

C. Starks reports that Chancellor Ray Cross will be visiting Vilas County on Aug. 12 and will attend the noon rotary meeting. Extension committee members were asked if they would be available to meet with him and to think about other activities that could be planned around the time of his visit. Chris also reported that the Farmer's market had record attendance of 700 this week. He also reported that LOLA (Land O'Lakes Art Assn.) received a \$50,000 check from an anonymous donor.

13. Future Meeting Dates/Items

The next regular meeting is set for Thursday July 11 at 9:00 a.m. in the Vilas County Courthouse, 330 Court St., Eagle River, WI 54521.

14. Adjournment

Nielsen adjourned the meeting at 10:53 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Terri Miller