

Chair Jim Behling called to order the meeting of the Personnel Committee at 9:03 am on Monday, July 8, 2013 in the Courthouse Conference Room #2, 330 Court Street, Eagle River, Wisconsin. Public meeting notice was given to the public twenty-four hours prior to the meeting.

Personnel Committee members present: Chair Jim Behling, Lorin Johnson, Ed Bluthardt, Ron DeBruyne

Personnel Committee member absent: Steve Favorite

Others Present: Janna Kahl, Martha Milanowski

Approve agenda: Motion by R. DeBruyne, seconded by L. Johnson, to approve the agenda to be discussed in any order by the Chair. All voting aye, carried.

Approve minutes: Motion by E. Bluthardt, seconded by L. Johnson, to approve the June 12, 2013 meeting minutes. All voting aye, carried.

Modified Employment Application: Motion by L. Johnson, seconded by E. Bluthardt, to approve the modified Application for Employment. All voting aye, carried.

Resolution: Assistant Corporation Counsel Position: Motion by R. DeBruyne, seconded by L. Johnson, to approve the resolution and forward to the County Board for consideration. All voting aye, carried.

M. Milanowski left the meeting.

Closed Session: Motion by R. DeBruyne, seconded by E. Bluthardt, to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (compensation of County department heads based upon overall performance data and evaluate performance of certain county employees for the possibility of lateral transfer or promotion, IT System Administrator – General interviews, Floating Secretary B interviews). All voting aye, carried. At 9:50 am, the meeting was moved to the HR Conference Area, and the new meeting location was properly posted. The meeting reconvened at 10:00 am. Motion by R. DeBruyne, seconded by E. Bluthardt, to adjourn closed session and return to open session. All voting aye, carried.

Committee may take action on any matters disclosed in closed session: Motion by E. Bluthardt, seconded by R. DeBruyne, to appoint Mike Duening to the position of IT System Administrator – General, effective July 7, 2013. All voting aye, carried.

Motion by L. Johnson, seconded by E. Bluthardt, for the HR Director to draft a resolution consistent with the discussion held in closed session regarding employee compensation adjustments. All voting aye, carried.

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Letters and Communication: J. Kahl informed the Committee that the employer and employee contributions to WRS for 2014 are going to 7% each, for a total of 14%. J. Kahl informed the Committee that GIS Coordinator, Barb Gibson, J. Kahl, and M. Milanowski, have been working on a volunteer agreement with a local person who is looking to gain experience in the GIS field. The volunteer agreement will be executed by the Land Records Committee.

Future meeting date: July 24 at 9 am

Adjournment: J. Behling announced there is no further business on the agenda and the meeting stands adjourned at 11:00 am.

Minutes reflect the recorders notation and are subject to approval by the appropriate board or committee. Respectfully submitted by: Janna Kahl, Human Resources Director