

Chair Jim Behling called to order the meeting of the Personnel Committee at 9:03 am on Wednesday, July 24, 2013 in the Courthouse HR Conference Area, 330 Court Street, Eagle River, Wisconsin. Public meeting notice was given to the public twenty-four hours prior to the meeting.

Personnel Committee members present: Chair Jim Behling, Ed Bluthardt, Steve Favorite, Ron DeBruyne

Personnel Committee member absent: Lorin Johnson

Others Present: Janna Kahl, Jail Administrator Bill Weiss, Jarred Maney, Lt. Dave Gardner, Al Moustakis, Pat Nielsen, Ken Anderson

Approve agenda: Motion by S. Favorite, seconded by E. Bluthardt, to approve the 1st amended agenda to be discussed in any order by the Chair. All voting aye, carried.

Approve minutes: Motion by E. Bluthardt, seconded by S. Favorite, to approve the July 24, 2013 meeting minutes. All voting aye, carried.

R. DeBruyne arrived at 9:06 am.

Joint Forestry/Recreation and Highway Employee: J. Kahl distributed Draft minutes from the Forestry and Highway Committees, supporting the joint position. J. Maney indicated that he is currently down one necessary full-time patrol person, and thinks the joint position will work nicely for his department. Motion by S. Favorite, seconded by E. Bluthardt, to proceed with the drafting of a joint Highway and Forestry/Recreation job description.

Highway Lead Person: J. Maney indicated that the Highway Department formerly had a Shop Steward in each of the outlying shops to help direct labor, etc. Re-instating a shop lead in Boulder Junction and Arbor Vitae could assist with prioritizing work, personnel issues, contacting vendors, etc. as authorized by the Highway Commissioner could be beneficial. This would include a slight pay increase for the affected individuals. Motion by E. Bluthardt, seconded by R. DeBruyne, to draft a job description for discussion at the next meeting. All voting aye, carried.

Chief Deputy job description: Motion by S. Favorite, seconded by R. DeBruyne, to approve the job description as presented. All voting aye, carried.

Transfer of positions to Sheriff's Office – Interim Work Rules: Postponed to future meeting.

Law Enforcement Clerk staffing: Postponed to future meeting.

Resolution: Hiring LTE District Attorney Receptionist: A. Moustakis indicated that the Lac du Flambeau tribe responded favorably to his request for \$25,000/year for three year contribution towards this position. It now needs to be voted on by their Council and forwarded via referendum. Motion by E. Bluthardt, seconded by S. Favorite, to approve the resolution and forward to the County Board. All voting aye, carried.

Closed Session: Motion by S. Favorite, seconded by R. DeBruyne, to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (rehiring former Correctional Officer). All voting aye, carried. Motion by E. Bluthardt, seconded by R. DeBruyne, to adjourn closed session and return to open session. All voting aye, carried. Open session resumed. Motion by R. DeBruyne, seconded by E. Bluthardt, to hire former employee Rodger Haugen as a Limited Term Employee Correctional Officer per the discussion held in closed session, with an agreement drafted by the Corporation Counsel. All voting aye, carried.

Employee suggestions: Four employee suggestions were discussed by the Committee.

Letters and communications: J. Kahl indicated that she would be attending the WCA Conference on August 26 in Stevens Point, regarding “Act 10: Two years Later.” The Committee also discussed allowing members of the Personnel Committee attend the meeting, given the relevant topic.

R. DeBruyne also encouraged those employees and Supervisors attending overnight travel seminars and conferences to consolidate living quarters and share hotel rooms, as appropriate.

R. DeBruyne indicated that he would like the Committee to consider a hiring freeze to be in effect for the next year. This item will be placed on the next Committee agenda.

Future meeting date: August 21 at 9 am

Adjournment: J. Behling indicated there was nothing further on the agenda, and the meeting stands adjourned at 10:45 am.

Minutes reflect the recorders notation and are subject to approval by the appropriate board or committee. Respectfully submitted by: Janna Kahl, Human Resources Director