

# ZONING & PLANNING COMMITTEE

October 10, 2012

## Minutes of October Regular Meeting

Vilas County Courthouse Conference Room #1

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**Agenda Item #1: Call to Order.** The Chairman calls the Zoning and Planning Meeting to Order at 9:01 AM at the Vilas County Courthouse, Conference Room #1, 330 Court St, Eagle River, Wisconsin.

**Members Present:** Chris Mayer, Chairman; Steve Favorite, Vice-Chairman; Chuck Hayes; Lorin Johnson; Kathleen Rushlow.

**Others Present:** Dawn Schmidt, Zoning Administrator; David Sadenwasser, Administrative Secretary.

**Agenda Item #2: Approve Agenda.** Motion by Chuck Hayes, seconded by Steve Favorite, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.

**Agenda Item #3: Approve 9/6/2012 Regular Monthly Meeting Minutes, 8/28/2012 Presque Isle Cell Tower Public Hearing Minutes, 8/28/2012 Natural Lakes Cell Tower Public Hearing Minutes, 9/6/2012 Presque Isle County Communication Tower Public Hearing Minutes and 9/6/2012 Conover County Communication Tower Public Hearing Minutes.** Mr. favorite notes that a name is misspelled in the 9/6/2012 Presque Isle County Communication Tower Public Hearing Minutes. Motion by Chuck Hayes, seconded by Lorin Johnson, to approve the minutes with the noted change.. All say aye, motion carried.

**Agenda Item #7: Resolution: Designation of Authorized Agent for Effective Recycling Program.** ZA Dawn Schmidt explains that the original resolution to transfer control of the recycling programs to the Zoning Committee did not designate those able to apply for and receive state grants; this would designate positions to apply for and receive the grant as opposed to actual people. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the resolution and forward it to the County Board for their consideration. All say aye, motion carried.

**Agenda Item #9: Solid Waste and Recycling Update.** ZA Dawn Schmidt explains that the Clean Sweep grant application has been denied for 2013 and reads the denial letter from the State of Wisconsin. Discussion regarding how to improve the grant application to receive funding in the future. Discussion regarding the need to educate the public that Vilas County will not be holding hazardous waste collections in 2013 and ways to promote proper disposal of hazardous wastes without grant money.

**Agenda Item #8: Solid Waste and Recycling Budget.** ZA Dawn Schmidt informs the Committee about the Tire and Appliance Amnesty Program funding. She states that there is approximately \$6000 left to fund the program over its life. Discussion regarding using the Tire and Appliance Amnesty Program funds to pay for hazardous waste collections in 2013. Motion by Kathleen Rushlow, seconded by Chuck Hayes, to fund hazardous waste collections in 2013 with the remaining funds from the Tire and Appliance Amnesty Program. Discussion regarding the use and importance of the Tire and Appliance Amnesty Program and hazardous waste collections. Ms. Rushlow withdraws the motion from consideration. Motion by Lorin Johnson, seconded by Chuck Hayes, to carryover the remaining funds for the Tire and Appliance Amnesty Program for 2013. All say aye, motion carried.

**Agenda Item #11: Review Statistics and Budget.** ZA Dawn Schmidt states that using a County owned vehicle has resulted in significant savings in mileage. Discussion regarding past and potential future savings. Discussion regarding what type of vehicle is needed for the Zoning Office. Motion by Steve Favorite, seconded by Chuck Hayes, to draft a letter to the County Clerk requesting a preferably front wheel drive vehicle be designated for use by Zoning Office staff. All say aye, motion carried.

**Agenda Item #10: Letters and Communications.** Mr. Favorite asks the secretary to notify the County Board Chairman in writing when appointments need to be made to the Vilas County Board of Adjustment.

**Agenda Item #12: Training and Out of County Travel.** ZA Dawn Schmidt asks for Administrative Secretary David Sadenwasser to be allowed to attend POWTS continuing education in Stevens Point on November 27, 2012. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the out of county travel. All say aye, motion carried.

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**Agenda Item #13:** Confirm November regular meeting, location and date. If an Alternate Tree Cutting Plan or Conditional Use Permit application is received the regular November meeting will be held on Thursday, November 1, 2012 at 9:00 AM at the Vilas County Courthouse, otherwise the meeting will be cancelled.

**Agenda Item #4:** It is anticipated that a motion will be made and seconded to convene into closed session pursuant to Wis. Stats. §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. **Motion by Chuck Hayes, seconded by Steve Favorite, to convene into closed session. Roll call vote, all say aye. Motion carried.**

**Agenda Item #5:** Adjournment of closed session pursuant to Wis. Stat. §19.85(1)(g) and return to open session. **Motion by Chuck Hayes, seconded by Steve Favorite, to return to open session. All say aye, motion carried.**

**Agenda Item #6:** The Committee may take action on matters discussed in closed session. No action will be taken at this time.

**Agenda Item #14:** Adjournment. The Chairman adjourns the meeting at 10:16 AM

*Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.*