

Nielsen, chairman, called the regular meeting of the Extension Education and Community Development Committee to order at 9:00 a.m., on October 11, 2012 at the Vilas County Courthouse Rm. #2, Eagle River, WI 54521

Present: The following persons were present: County Board members Dennis Nielsen, Emil Bakka, Chuck Hayes, Lorin Johnson and Maynard Bedish; others Bob Kovar, Nancy Anne Miller, Terri Miller, Janna Kahl, Teresa Arnold, Rosemary Leveille,
The following County Board members was/were excused:
The following County Board members was/were absent:
Media Present:

Approve Agenda: Motion by Hayes, second by Bedish to approve the agenda to be handled in any order at the discretion of Bakka, acting Chair. Motion carried, all voting aye.

Approve Minutes: Motion to approve the minutes of the September 13, 2012 meeting was made by Bakka, second by Bedish. Motion carried, all voting aye.

Department Head Evaluation –

J. Kahl, Human Resource Director, handed out all of the 360⁰ forms that will be used to evaluate department head's performance and explained the process which will be totally anonymous. She will be compiling and ranking the data to be discussed with the department head, the oversight committee, and Human Resource Director in January, 2013 during a UW-Extension Committee meeting in closed session. *J. Kahl left the meeting at 9:20 am.*

Correspondence and Communications –

T. Miller announced that the WNEP program grant for October 1, 2012 through September 30, 2013 has been approved. Teresa Arnold has been advanced to full time and received the funds to hire a 60% nutrition educator for the next year have been approved, this position will be posted for 1 month and will hopefully be filled by December 1, 2012, in addition the ADHOC position has been extended for an additional month. The committee was given information on the WACEC nominations for the 2013 Public Issues Leadership Development Conference (on file in the UWEX office). *T. Miller and Arnold left the meeting at 9:40 am.*

Location of off premise November committee meeting –

N. Miller asked for the committee's input on a location for a "Holiday Committee" meeting where there would not only be a business meeting but an informational fair by the agents showcasing holiday foods, budgets, gift ideas, family involvement and more to help inform more residents about the UW-Extension and their resources. After an extensive discussion the decision was to hold the meeting at the Courthouse.

Collaborative Work with UW-Extension – Bob Kovar, Prevention Specialist –

N. Miller introduced Bob Kovar and stated that he has been involved with intercultural and preventative work since 1999. Bob Kovar discussed how he became involved with the programs. He started with a group of 10 with an Intercultural Group that turned into approximately 1,000 in 4 -5 years. He is now with the Marshfield Clinic's Center for Community Outreach. One of the programs that Kovar is now involved is the "Wellness Court" between Vilas County Circuit Court and the Lac du Flambeau Tribal Court. He also works with the Drug Task Force. *Kovar left the meeting at 10:35 am.*

Featured Program – Nancy Anne Miller –

N. Miller discussed and distributed her written report (on file in the UWEX office). The committee was also given a “Teen Court Awareness Kit” card and a “Successful Change Kit” card attached to a packet of M&M’s. The card gave the meaning of what each color represents.

Extension Office Sustainability Dialogue & Leonardo DaVinci Idea Book –

These items were discussed within the discussion on the “Holiday Meeting”.

Out-of-County travel –

Motion by Bedish, second by Hayes to approve the following travel: N. Miller Oct. 24th & 25^h to Elkhart lake for Systems Thinking Forward; Stark on Oct. 23rd & 24th to Madison for New Colleague Orientation, Oct. 25th & 26th to Madison for IEDC class; T. Miller on Nov. 12th – 15th to Madison for Family Living/Youth Development Conference; and Arnold on Nov. 12th – 15th to Madison for Family Living/Youth Development Conference. Motion carried, all voting aye. The agents list of travel is on file in the UWEX office.

Budget Update/Approval of Vouchers –

The budget update (on file in the UWEX office) was given to the committee. N. Miller noted that her travel line item is very low and will not be enough for the rest of the year. **Motion by Bedish, second by Hayes to allow N. Miller to use funds from the CRD travel line item for the remainder of the year.** Motion carried, all voting aye.

A motion was made by Bedish, second by Hayes to sign the statement of bills for September. Motion carried.

Future Meeting Dates/Items –

The next regular meeting is set for Thursday, November 8, 2012 at 9:00 a.m. in the Vilas County Courthouse, 330 Court St., Eagle River, WI 54521

Adjournment –

Nielsen adjourned the meeting at 11:30a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Rosemary Leveille