

ZONING & PLANNING COMMITTEE

Minutes of Regular Monthly Meeting

October 8, 2009

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Agenda Item #1: Call to Order: Chris Mayer, Chairman, called the Zoning Committee Meeting to order at 10:00 a.m. on October 8, 2009 at the Vilas County Courthouse, 330 Court Street, Conference Room #2 & #3, Eagle River, WI.

Members Present: Chris Mayer; Maynard Bedish; Bob Egan; Fred Radtke; Jack Harrison.

Others Present: Dawn Schmidt, Zoning Administrator; Tammy Baughman, Secretary; Eric Johnson; Mary Greenman; Ken Anderson;

Agenda Item #2: Approve Agenda: Motion by Bob Egan, second by Jack Harrison to approve today's agenda.

Agenda Item #3: Approve Minutes: Motion by Bob Egan, second by Jack Harrison to approve the 9/3/09 Regular Monthly Meeting Minutes, and the 9/3/09 Nicelli and Schmitt's Conditional Use Permit Minutes. All say aye, motion carried.

Agenda Item #5: Resolution; Zoning Fee Schedule Increase: Chris requests that Dawn contact a few contractors to get their opinion on the fee increase. The effective date of the Fee Schedule Increase will take place upon adoption by the County Board and subsequent publication.

Motion by Bob Egan, second by Jack Harrison to sign the resolution and forward to November County Board for Approval. All say aye, motion carried

Agenda Item #6: Resolution; Sanitary Fee Schedule Increase: The committee requests Dawn contact a few plumber's to get their input on the \$25.00 fee increase. The effective date of the Fee Schedule Increase will take place upon adoption by the County Board and subsequent publication.

Motion by Bob Egan, second by Jack Harrison to sign the resolution and forward to November County Board for Approval. All say aye, motion carried.

Agenda Item #7: It is anticipated that a motion will be made and seconded to convene into closed session pursuant to Section 19.85(1)(g) Wis.Stats. for the purpose of conferring with legal counsel regarding litigation in which the County is involved (Eichelberger v. Vilas County Board of Adjustment, Vilas County Case Number 09CV322): Motion by Bob Egan, second by Jack Harrison to convene into closed session at 10:10 a.m. All say aye, motion carried.

Agenda Item #8: Return to open session pursuant to Wis. Stat. §19.85(1)(g):

Motion by Bob Egan, second by Chris Mayer to return to open session at 10:30 a.m. All say aye, motion carried.

Agenda Item #9: Committee may consider ratifying any action taken in closed session: Motion by Jack Harrison, second by Bob Egan to authorize Martha, Corporation Counsel to continue with negotiations as discussed in closed session. Roll call: Fred Radtke, in favor; Maynard Bedish, nay; Jack Harrison, in favor; Bob Egan, in favor; Chris Mayer, in favor. Vote: 4 ayes, 1 nay. Motion carried.

Agenda Item #10: Subdivision Approval: Preliminary 4 lot Subdivision for JCB Enterprises, Being a Part of the NE ¼-NE1/4, Section 13, T40N, R9E, Town of Cloverland (Eagle Landmark Surveying). Dawn states all lots over 1.5 acres, all are bordered by town roads, no wetlands, no slopes.

Motion by Bob Egan, second by Jack Harrison to approve as presented. All say aye, motion carried.

Agenda Item #11: Schedule a Public Hearing on an Application for a Conditional Use Permit submitted by Attorney Gregory J Harrold, Agent for Acorn Lodge & Motel, Inc., property owner; to construct an eight (8) foot fence, Town of Boulder Junction. Computer #'s 4-1550 and 4-1551: Scheduled the public hearing for 9:00 a.m. at the Boulder Junction Town Hall on Tuesday, November 3, 2009 and the Zoning and Planning monthly meeting will follow.

Agenda Item #12: Sanitary Program Updates:

Mary updated the committee on the POWTS (Privates On-site Wastewater Treatment System) Inventory for Vilas County and thanks Eric for his Article in the Lakeland Times. In September, 179 properties were inventoried and one township is completed. She explains the next process and procedure. Chris asked if the people did not comply by October 15th would they be immediately assessed the \$100.00 fee as approved in July. Mary said Martha's recommendation was to add the non-compliance language to the Sanitary

Ordinance, first. The 2010 Maintenance Cards will have the new compliance language and fee printed on them. Mary will have the Sanitary Ordinance changes ready for public hearing by the end of January. The committee discussed office procedures in regards to the maintenance cards. Fred would like see the property owner return the card to the office. Bob said when speaking to a pumper they do not turn the card in until they are paid.

Agenda Item #4: Approve 2010 Budget: Dawn said if the new fees get approved by the county board, it would generate a \$326,012.00 revenue base. She made an overall 11% decrease to her 2010 budget by reducing her publishing fees by \$1500.00, xerox by \$1600.00 and mileage by \$3000.00. Deputies would not go to the (5) satellite town halls from November 1 thru April 1, to meet the \$3000.00 reduction. Maynard and Jack stated they did not want the services to the satellite offices totally closed, but could cut back to an every other week schedule, with a sign posted to let the community know of the time changes. Dawn felt she could still cut her budget by \$3000.00. Dawn explained that by the end of 2009 approximately \$20,000 will have been taken out of her budget for Land Use Planning expenses. The actual expenses Land Use Planning may generate in 2010 were discussed. A separate line item for Land Use Planning in the amount of \$200.00 was added for one public hearing. Dawn said due to economic times the Zoning and Planning Department was able to fund Land Use Planning this year because permits were down, expenses were down, which gave us extra money and time. Dawn discussed how the letter to finance would be written.

Motion by Bob Egan, second by Jack Harrison to forward this budget as presented with the \$200.00 Land Use Planning line item added. All say aye. Motion carried.

Agenda Item #13: NR115: Dawn has been in contact with Senator Black and NR115 is scheduled to be completed by December 31, 2009.

Agenda Item #14: Letters and Communications: None.

Agenda Item #15: Public Comments: None.

Agenda Item #16: Review Statistics and Budget: Dawn said we are in line with last year.

Motion by Bob Egan, second by Fred Radtke to approve the statistics and budget.

Agenda Item #17: Training and Out of County Travel: Dawn and Mary ask for permission to attend the WCCA Fall Conference including the hotel, in La Crosse from November 4th to 6th.

Motion by Bob Egan, second by Jack Harrison to approve out of county travel and training. All say aye, motion carried.

Agenda Item #18: Sign Vouchers:

Motion by Bob Egan, second by Fred Radtke to approve the bills. All say aye, motion carried.

Agenda Item #19: Adjournment:

Motion by Bob Egan, second by Jack Harrison to adjourn meeting at 11:50 a.m. All say aye, motion carried.