

ZONING & PLANNING COMMITTEE

Minutes of Regular Monthly Meeting

December 3, 2009

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Agenda Item #1: Call to Order: Chris Mayer, Chairman, called the Zoning Committee Meeting to order at 9:00 a.m. on December 3, 2009 at the Vilas County Courthouse, 330 Court Street Room #2, Eagle River WI.

Members Present: Chris Mayer, Jack Harrison, Bob Egan, Maynard Bedish and Fred Radtke.

Others Present: Dawn Schmidt, Zoning Administrator; Mary Greenman, Assistant Zoning Administrator; Tammy Baughman, Administrative Secretary; Eric Johnson; Shirley Harrison; Steve Favorite; Greg Maines; Marshall Reckard.

Agenda Item #2: Approve Agenda: Motion by Bob Egan, second by Maynard Bedish to approve today's Agenda.

Agenda Item #3: Approve Minutes: Motion by Fred Radtke, second by Maynard Bedish to approve the 11/3/09 Regular Monthly Meeting Minutes; 11/3/09 Acorn Lodge & Motel, Inc., Conditional Use Permit Minutes; and 11/7/09 Comprehensive Plan Public Hearing Minutes. All say aye, motion carried.

Agenda Item #4: Subdivision Approval: Preliminary 3 lot Subdivision for Larry Favorite, Being a Part of the Government Lot 7, Section 26, T40N, R10E, Town of Lincoln (Favorite, Anderson & Maines Surveying, S.C): Surveyor Greg Maines was present and said the 3 lot subdivision meets the required minimum 150' frontage width for Dollar Lake and the required town road minimums.

Motion by Bob Egan, second by Fred Radtke to approve subdivision as presented. All say aye, motion carried.

Agenda Item #5: Sanitary Program Updates:

- a. **POWTS (Private On-Site Wastewater Treatment System) Inventory for Vilas County.** No updates on the inventory itself. Arrangements are being made for Mary to attend Boulder Junction and Conover's January Town Board Meeting to keep the towns informed of the 2012 State Mandated Inventory.
- b. **Update on the Small Claim Enforcement.** Mary said that out of the 149 letters Martha sent to property owners for 2008 non compliance to the maintenance cards, 60 could now proceed to small claim's court for collection. Mary and Martha will work out the next procedure and inform the committee of its decision. Bob calculated that approximately 80% complied with the maintenance program for 2009. Chris has concerns as to the number of delinquencies and he doesn't want small claim's enforcement to be Corporation Counsel's main job. He would like a letter written with statistics to make all County Board Supervisors aware of the great burden this is to the county. Mary submits a letter addressing the new Sanitary Fee increases; Building Contractor Registration (UDC, Plumbing, etc); Continuing Education Classes (Mary offers her services for a training class in Arbor Vitae) the letter will be mailed out to soil test and plumbers. Mary is now considered the front liaison between the State and the public sector. Delinquency costs to the county, state mandated programs and corporations counsel's time were discussed. Chris said when it goes to small claims court the property owner will pay a fine and court costs. Steve said our enforcement is controlled according to our budget.

Agenda Item #6: Land Use Planning: Dawn said Dennis is currently working on the adopted Final Comprehensive Plan, and distribution (as required by law) will be completed once the original is received by North Central Wisconsin Regional Planning. A Land Use Planning meeting will be held in July to amend the Comprehensive Plan. Bob updated the committee on the progress Phelps was having with their Comprehensive Plan. Map amendments, zoning districts, land use, rezones, resolutions, attorney interpretation, case law, and amendments were discussed. Dawn said we need to set up a petition to change the Land Use Plan. The committee discussed the Standing Rules. Chris felt that one committee would smooth the process for public hearings and two separate committees could be a burden to the taxpayers. The Zoning & Planning Committee will recommend to the Legislative and Judicial Committee to maintain a 5 member board and amend the by-laws to include all Land Use Planning responsibilities.

Agenda Item #8: NR115: Dawn said no formal action will be sent out on NR115 until the revised code is published and becomes effective which is probably in March. The counties will have 2 years to adopt the rules from the effective date.

Agenda Item #9: Letters and Communications. The Zoning & Planning Office will send a letter to the town's requesting that they pick up the Land Use Plan's original Foth and Van Dyke fact finding information and documents that are stored in the Extension Office by January 31, 2010. Any documents not picked up by that date will be destroyed. Dawn said Deputy's can take them to the towns on their office days.

Agenda Item #10: Public Comment. Marshall Reckard asks Dawn if the Deputy Zoning Administrator could come to Presque Isle on the 1st and 3rd Tuesday of the month instead of the 2nd and 4th. Dawn said that it is posted that the people have the opportunity to go to Land O'Lakes on Monday's or Lac du Flambeau on Friday's.

Agenda Item #13: Sign: Vouchers:

Motion by Bob Egan, second by Maynard Bedish to pay the bills. All say aye, motion carried.

Agenda Item #12: Training and Out of County Travel. Dawn/Mary asks permission to attend NEWCCA meetings this winter from December thru March. Meetings are in Crandon except for the one in March @ Kelly Lake.

Motion by Bob Egan, second by Jack Harrison to approve out of county travel. All say aye, motion carried.

Agenda Item #11: Review Statistics and Budget.

Permit fees collected are up this month. The budget looks good.

Agenda Item #7: Review 2010 Zoning Schedule. Next scheduled meeting is January 7, 2010 @ 9:00 a.m.

Agenda Item #14: Adjournment.

Motion by Fred Radtke, second by Jack Harrison to adjourn. All say aye. Adjourned at 10:29 a.m.