

ZONING & PLANNING COMMITTEE

Minutes of Regular Monthly Meeting

February 5, 2009

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Agenda Item #1: Call to Order: Chris Mayer, Chairman, called the Zoning Committee Meeting to order at 9:00 a.m. on February 5, 2009 at the Vilas County Courthouse Conference Room #1, 330 Court Street, Eagle River, WI.

Members Present: Chris Mayer, Bob Egan, Maynard Bedish Jack Harrison, and Steve Favorite, Chairman of County Board for Fred Radtke, excused at 9:30 a.m.

Members Absent: Fred Radtke.

Others Present: Dawn Schmidt, Zoning Administrator; Tammy Baughman, Secretary; Eric Johnson, Shirley Harrison, Ben McMullen and Kathy Rushlow.

Agenda Item #2: Approve Agenda: Motion by Jack Harrison, second by Maynard Bedish to approve 2/5/09 agenda. All say aye, motion carried.

Agenda Item #3: Approve Minutes: Motion by Maynard Bedish, second by Jack Harrison to approve the 1/8/09 Regular Monthly Meeting minutes. All say aye, motion carried.

Agenda Item #7: Land Use Planning Joint Meeting. Dawn handed out her Overview to the committee from a 1/21/09 meeting with Dennis Lawrence, NCWRPC; and a list of tentative dates when Land Use Planning and the Zoning Committee could have joint meetings. Dawn requests the Zoning and Planning Committee to be at "key" joint comprehensive planning meetings. Steve said once Land Use Planning is complete the Zoning and Planning Committee will take over. In the Overview, the committee discusses "if a local governmental unit engages in any of the following actions, those actions shall be consistent with that local governmental unit's comprehensive plan." The language says that each local governmental unit's comprehensive plan has to be consistent with its own zoning ordinance, with its own subdivision ordinance, with its own map and with its own plan. Half the towns are relying on our ordinances, not their own. Amendments can be made to the Town's Comprehensive Plan and the County's Comprehensive Plan, using proper procedures, when a permit does not meet the plan. Martha will attend the February 17, 2009 meeting for any legal clarification.

Agenda Item #12: Revise Zoning Administrator's job description.

Dawn requests the committee's permission to revise her job duties, as it has not been updated since 2000 and has changed significantly. It doesn't include the Wireless Communications Ordinance, Land Use Planning, Non-metallic Mining Ordinance, or the Flood Plain Ordinance. Bob advises Dawn to revise her job description, as necessary, and the Zoning and Planning Committee can make its recommendation to the Personnel Committee. The Zoning Administrator's Non-metallic Mining tasks were discussed.

Agenda Item #4: Condo Approval: Preliminary 2 Unit Conversion Condominium Plat for Caple Resort, located in part of Government Lot 4, Section 28, T40N, R7E, Town of Arbor Vitae. (McMullen & Associates, Inc). Surveyor Ben McMullen is present. The 2 unit conversion condominium has 2 existing buildings and 2 parking spots and is located on Little Arbor Vitae Lake. On the NE corner of the parcel, he has a proposed garage site. An alternate site has been tested for a conventional system.

Motion by Jack Harrison, second by Bob Egan to approve as presented. All say aye, motion carried.

Agenda Item #5: NR115. Dawn said changes will happen with NR115 this spring/summer; whether it is approved or not approved.

Agenda Item #6: Reschedule November's Zoning Committee Meeting. Dawn has a WCCA Fall Conference November 4-6. The committee rescheduled the November 5th meeting to November 3rd @ 9:00 a.m.

Agenda Item #8: Public comments. None

Agenda Item #9: Letters and communications. None

Agenda Item #10: Review statistics and budget:

Motion by Jack Harrison, second by Bob Egan to approve statistics and 2008's final expenditures. All say aye, motion carried.

Agenda Item #11: Training and out of county travel. Dawn and Mary will attend a Zoning and DNR Meeting in Phillips on March 18.

Motion by Bob Egan, second by Jack Harrison to approve as presented. All say aye, motion carried.

Agenda Item #13: Sign vouchers.

Motion by Bob Egan, second by Jack Harrison to approve as presented. All say aye, motion carried.

Agenda Item #14: Adjournment.

Motion by Jack Harrison, second by Maynard Bedish to adjourn. All say aye. Adjourned at 9:56 a.m.