

ZONING & PLANNING COMMITTEE

November 3, 2011

Minutes of Regular Monthly Meeting

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Agenda Item #1: Call to Order. Steve Favorite, Vice-Chairman, called to Zoning and Planning Meeting to Order at 9:01 a.m. at the Conover Center, 4665 CTH K East, Conover, Wisconsin.

Members Present: Steve Favorite; Bob Egan; Fred Radtke; Ralph Sitzberger.

Others Present: Dawn Schmidt, Zoning Administrator; David Sadenwasser, Administrative Secretary; Laurel Carlson-Olson, Lakeland Times; Marshall Reckard, Jeff Koranda, Sandy Eldredge, Glenn Schiffmann.

Agenda Item #2: Approve Agenda. Motion by Fred Radtke, second by Ralph Sitzberger, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.

Agenda Item #3: Approve 10/7/2011 Regular Monthly Meeting Minutes. Motion by Ralph Sitzberger, seconded by Bob Egan, to approve the 10/7/2011 Regular Monthly Meeting Minutes. All say aye, motion carried.

Agenda Item #4: Purchase Web Domain Name. ZA Dawn Schmidt explains that the Information Technology Department has contacted the Zoning Office about purchasing a custom website domain name for \$12 per year because of high traffic. She explains that it would be a new and simpler way for the public to access the existing website, and that nothing would change with the site itself. Discussion regarding the need for and effects of purchasing a new domain name. Mr. Egan donates the \$12 fee to the Zoning Office. Discussion regarding Committees of jurisdiction. Motion by Ralph Sitzberger, seconded by Fred Radtke, to purchase a custom web domain name subject to approval by the Public Property Committee. All say aye, motion carried.

Agenda Item #6: Discuss Camping/Recreational Vehicles. ZA Dawn Schmidt explains that this agenda item was requested by Washington Town Chairman Jim Spring, but that he has since discovered that his concerns are already adequately addressed by the Zoning Ordinance.

Agenda Item #7: Discuss Eagle Waters II Condominium Stormwater Issues. Mr. Favorite explains that in his capacity as County Board Chairman he received a letter of complaint from the Eagle Waters II Condominium Association with enclosed video regarding storm water and runoff issues with neighboring properties. ZA Dawn Schmidt explains the history of complaints, actions and runoff issues between the Eagle Waters II, and Eagle Waters Resort Condominiums. The video enclosed with the complaint is shown. The Committee reviews past permits for construction of Eagle Waters Resort Condominium. Discussion with Mr. Schiffmann, Mr. Kornada, and Ms. Eldredge regarding the storm water runoff issues and solutions. Motion by Bob Egan, seconded by Ralph Sitzberger that Zoning Administrator send a letter stating that based on the evidence presented at the meeting it appears that the storm water issues are pre-existing conditions, it appears that Eagle Waters Resort Condominium Owners Association has gone above and beyond in attempts to resolve these issues, and that Eagle Waters II Condominium should contact Eagle Waters Resort Condominium Owners Association in order to obtain further remedy. All say aye, motion carried.

Agenda Item #8: Northwoods Portable Toilets Septage Storage – Permitting Requirements. ZA Dawn Schmidt explains that Northwoods Portable Toilets have received DNR approval to place a large Septage tank on their property into which they will empty portable toilets, and asks if the Committee would like to require a Conditional Use Permit for the tank because of objectionable emission of odor. Discussion of the approved uses of the property and neighborhood in general. Discussion of possible regulations of the tank and limits of the use. Motion by Fred Radtke, seconded by Steve Favorite, to require a Conditional Use Permit. All say aye, motion carried. Public Hearing for Conditional Use Permit scheduled for 9:00 AM, Thursday, December 1, 2011 at Vilas County Courthouse, Conference Rooms #2 & 3, 330 Court St, Eagle River, Wisconsin, with the Regular Monthly Meeting to be held immediately following.

Agenda Item #12: Training and Out of County Travel. ZA Dawn Schmidt informs the Committee that the only out of town travel is for her to attend the winter North East Wisconsin County Code Administrators meetings in Crandon, for which she does not charge mileage. Motion by Bob Egan, seconded by Ralph Sitzberger, to approve the out of county travel. All say aye, motion carried.

Agenda Item #5: Zoning Office Organization. Mr. Favorite notifies the Board that the Zoning Office will get two county cars for travel, and so \$7000 was reduced from the travel budget. He notes that the HR Director will look at staffing and office organization. Discussion of the ongoing efficiency study. Mr. Favorite informs the

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Committee that he has concerns about continuing the Town Hall office hours, and staffing levels during the slow season. Discussion of staffing and budget issues.

Agenda Item #9: Letters and Communication. There are no letters or communications at this time.

Agenda Item #10: Public Comments. There are no public comments at this time.

Agenda Item #11: Review Statistics and Budget. ZA Dawn Schmidt explains that the Zoning Office wants to prosecute a continuing violation and the Corporation Counsel is requesting a budget transfer to pay the court costs of approximately \$160. Discussion of the budgetary needs of both departments. Mr. Favorite directs ZA Dawn Schmidt to provide the funds to the Corporation Counsel. ZA Dawn Schmidt explains that the Zoning Office has not yet received its monthly budget sheet from the County Clerk.

Agenda Item #14: Confirm November 3, 2011 meeting and location. The meeting will be held at the Vilas County Courthouse, Conference Rooms #2 & 3, in Eagle River, WI, immediately following the above scheduled public hearing.

Agenda Item #13: Sign Vouchers. Motion by Bob Egan, seconded by Fred Radtke, to approve vouchers as presented. All say aye, motion carried

Agenda Item #15: Adjournment. Motion by Ralph Sitzberger, seconded by Steve Favorite, to adjourn. All say aye, motion carried. Meeting adjourned at 10:47 AM.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.