

# ZONING & PLANNING COMMITTEE

June 7, 2012

## Amended Minutes of June Regular Monthly Meeting

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**Agenda Item #1: Call to Order.** The Chairman calls the Zoning and Planning Meeting to Order at 9:00 AM at the Vilas County Courthouse, Conference Rooms #2&3, 330 Court St., Eagle River, Wisconsin.

**Members Present:** Chris Mayer, Chairman; Steve Favorite, Vice-Chairman; Chuck ~~Hays~~ *Hayes* (*Note: Amended by Zoning Committee on 7/10/2012*); Lorin Johnson.

**Others Present:** Dawn Schmidt, Zoning Administrator; David Sadenwasser, Administrative Secretary; Dan Balog, Town of Land o' Lakes; Dan Johns, Jr.; Rob Renkes.

**Agenda Item #2: Approve Agenda.** Motion by Steve Favorite, seconded by Chuck Hayes, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.

**Agenda Item #3: Approve 5/3/2012 Regular Monthly Meeting Minutes.** Motion by Steve Favorite, seconded by Lorin Johnson, to approve the 5/3/2012 Regular Monthly Meeting minutes as presented. All say aye, motion carried.

**Agenda Item #4: Schedule a Public Hearing on a Petition for a Zoning Map Amendment submitted by Dan Johns, Jr., agent for Dan Johns, to rezone properties from Single Family Residential and Multi-Family Residential to Community Business along USH 51, Nazdar Dr, and Cherry Blossom Ln in Government Lots 2, 3 & 4, Section 15, Town 42 North, Range 5 East, Town of Manitowish Waters, Vilas County, Wisconsin.** The Public Hearing will be held on Tuesday, July 10, 2012 at 9:00 AM at the Manitowish Water Town Hall, USH 51 and Airport Rd, Manitowish Waters, Wisconsin 54545.

**Agenda Item #5: Schedule a Public Hearing on a proposed Amendment to Conditional Use Permit #2003-08 to allow Go-Karts at an existing Miniature Golf Facility located at 10829 Hwy 70 E, in the NE ¼, SE ¼, and SE ¼, SE ¼, Section 25, Town 40 North, Range 6 East, Town of Arbor Vitae, Vilas County, Wisconsin.** The Public Hearing will be held on Thursday, July 5, 2012 at 8:30 AM at the site, and will be adjourned to the Boulder Junction Community Center, 5683 Park St, Boulder Junction, WI 54512 following the site visit.

**Agenda Item #6: Schedule a Public Hearing on an application for Conditional Use Permit #2012-01 to allow expansion of existing commercial marina onto new lots near the corner of Main St. and Shamrock Ln; known as Lots 2-6 and Outlot 1 of the Plat of Boulder Square, Section 17, Town 42 North, Range 7 East, Town of Boulder Junction, Vilas County, Wisconsin.** The Public Hearing will be held on Thursday, July 5, 2012 immediately following the previously scheduled Public Hearing, at the Boulder Junction Community Center, 5683 Park St, Boulder Junction, WI 54512. An onsite may be held at the discretion of the committee.

**Agenda Item #7: NR115.** ZA Dawn Schmidt informs the Committee that she is still getting interpretations from the Wisconsin Department of Natural Resources about 2011 Wisconsin Act 170 and NR 115. Discussion regarding the need for Ordinance revisions and office policy regarding non-conforming structures under Act 170. It is decided to wait to revise the Ordinance until the State has made their final decisions regarding NR 115.

**Agenda Item #8: Solid Waste and Recycling.** Discussion regarding the recycling grant program and the availability of funds. The Committee instructs ZA Dawn Schmidt to set up a joint meeting with the Extension Education & Community Development Committee before their regular monthly meeting on July 12, 2012 to discuss the recycling grant program. *Note: This meeting has since been cancelled.*

**Agenda Item #9: Committee Signature Requirements for Vouchers.** ZA Dawn Schmidt asks the Committee if the Committee signature requirement on vouchers can be waived for some of the small regular bills. Discussion regarding the process of paying bills with vouchers. The Chairman informs the ZA that there is no policy in place that would allow him to waive the signature requirement.

**Agenda Item #10: Floodplain Zoning.** ZA Dawn Schmidt explains that the new Flood Insurance Rate Maps (FIRMs) for Vilas County are in effect and that the DNR is asking about us getting into the National Flood Insurance Program (NFIP). Discussion regarding the potential benefits and problems with being in the NFIP, including the fact that the County would have to adopt a floodplain zoning ordinance. The Committee decides that it needs to gather much more information before it can proceed with anything.

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**Agenda Item #11: Training with Public Health Department.** ZA Dawn Schmidt informs the Committee that the Zoning Department held a training session with the Public Health Department and members of the Wisconsin Department of Health Services regarding sanitary system requirements for campgrounds, restaurants, resorts, and short-term rental properties.

**Agenda Item #12: Letters and Communications.** There is one letter and one communication for the Committee.

- a.) ZA Dawn Schmidt communicates with the Committee regarding a complaint that was received by the Zoning Department. She reviews the history of the complaint for the Committee and they agree for her to seek advice from Corporation Counsel.
- b.) ZA Dawn Schmidt reads a letter from Glyn Roberts, Chairman of the Vilas County Board of Adjustment, stating that he would be willing to relinquish his chairmanship – but remain on the BOA – if one of the other members would like a chance to be Chairperson. ZA Dawn Schmidt explains that this would be done at a future meeting of the BOA and a special session would not be called. The Committee states that it is commendable of Mr. Roberts for being willing to allow others this opportunity.

**Agenda Item #13: Review Statistics and Budget.** ZA Dawn Schmidt informs the Committee permit numbers are up when compared with May 2011 but the monetary intake is down, meaning that there is building occurring but that the projects are generally smaller than last year.

**Agenda Item #14: Training and Out of County Travel.** There is no training or out of county travel at this time.

**Agenda Item #15: Sign Vouchers.** Motion by Steve Favorite, seconded by Chuck Hayes, to accept the vouchers as presented. All say aye, motion carried.

**Agenda Item #10: Confirm July regular meeting, location, and date.** The July regular meeting will be held on Tuesday, July 10, 2012, immediately following the previously scheduled public hearing, at the Manitowish Waters Town Hall.

**Agenda Item #11: Adjournment.** The Chairman adjourns the meeting at 10:14 AM.