

ZONING & PLANNING COMMITTEE

July 10, 2012

Minutes of July Regular Monthly Meeting

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Agenda Item #1: Call to Order. The Chairman calls the Zoning and Planning Meeting to Order at 9:26 AM at the Manitowish Waters Town Hall, 4 Airport Rd., Manitowish Waters, Wisconsin.

Members Present: Chris Mayer, Chairman; Steve Favorite, Vice-Chairman; Chuck Hayes; Kathleen Rushlow.

Others Present: Dawn Schmidt, Zoning Administrator; David Sadenwasser, Administrative Secretary; Sue Ackland, Town of Lac du Flambeau; Dan Johns, Jr.

Agenda Item #2: Approve Agenda. Motion by Steve Favorite, seconded by Chuck Hayes, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.

Agenda Item #3: Approve 6/7/2012 Regular Monthly Meeting Minutes. Mr. Favorite notes that Mr. Hayes' name was spelled incorrectly in the minutes. Motion by Steve Favorite, seconded by Chuck Hayes, to approve the 6/7/2012 Regular Monthly Meeting minutes with above noted spelling correction. All say aye, motion carried.

Agenda Item #4: Amendment #85-239: Dan Johns Rezone, Town of Manitowish Waters. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve Amendment #85-239 and forward it to the full County Board for approval. All say aye, motion carried.

Agenda Item #5: Resolution; Lac du Flambeau Zoning District Map Amendment, Great Pines Properties, inc., Section 24, Town 40 North, Range 4 East. ZA Dawn Schmidt explains that this resolution is just to bring our maps into conformity with rezones that have been undertaken by the Town of Lac du Flambeau in areas in which we do not have jurisdiction. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the resolution for the Town of Lac du Flambeau Zoning Map Amendment and forward it to the full County Board for approval. All say aye, motion carried.

Agenda Item #6: Resolution; Lac du Flambeau Zoning District Map Amendment, Albert Lampo, Jr., Section 29, Town 40 North, Range 4 East. Discussion regarding the history of the property in question. Motion by Steve Favorite, seconded by Chuck Hayes, to approve the resolution for the Town of Lac du Flambeau Zoning Map Amendment and forward it to the full County Board for approval. All say aye, motion carried.

Agenda Item #7: Resolution; Solid Waste & Hazardous Materials Effective Recycling Grant Funds and Budget Amendment. ZA Dawn Schmidt explains that this is to accept the extra grant funds received from her completion of the recycling annual report. Motion by Steve Favorite, seconded by Chuck Hayes, to approve the resolution and forward it to the full County Board for approval. All say aye, motion carried.

Agenda Item #8: Resolution, Solid Waste & Hazardous Materials 2012 Wisconsin Clean Sweep Grant Contract Funds and Budget Amendment. ZA Dawn Schmidt explains that this is to accept additional grant funds for hazardous waste cleanup in Vilas County. Discussion of committee and department personnel in the hazardous waste cleanups scheduled for July and August in Lac du Flambeau and Eagle River, etc. Motion by Steve Favorite, seconded by Chuck Hayes, to approve the resolution and forward it to full County Board for approval. All say aye, motion carried.

Agenda Item #9: NR 115. There is no new information regarding NR 115 at this time.

Agenda Item #10: Solid Waste & Hazardous Materials Recycling. ZA Dawn Schmidt explains that the solid waste and hazardous materials recycling duties have been given to her now. She explains that information has been added to the Zoning Department website regarding solid waste and recycling programs, the Bog Frog PSAs have been updated and are on the radio, and that updated amnesty vouchers have been sent out. Discussion regarding how the solid waste and hazardous materials recycling duties came to the Zoning Department. ZA Dawn Schmidt asks about updating her job title and the title of the Zoning Department. Motion by Steve Favorite, seconded by Kathleen Rushlow, to recommend to the Personnel Committee to designate Dawn Schmidt or a designee from the Zoning Department as Solid Waste Coordinator and that the current job description and compensation be re-evaluated by said committee. Discussion regarding the motion presented. Mr. Favorite states that there must be a designated Solid Waste Coordinator. All say aye, motion carried. Motion by Steve Favorite, seconded by Chuck Hayes, to authorize the Department Head to allow any employees of the Department to put in overtime to comply with the requirements to manage the solid waste recycling program. All say aye, motion carried.

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Agenda Item #11: Letters and Communications. There are no letters and communications at this time.

Agenda Item #12: Review Statistics and Budget. ZA Dawn Schmidt explains that our monthly statistics look good. She states that we are doing better than last year with permit numbers, but that our fees are still down a little. Discussion regarding the types of permits being issues and the types of fees collected.

Agenda Item #13: Training and Out of County Travel. There is no training or out-of-county travel at this time.

Agenda Item #14: Sign Recycling Voucher. ZA Dawn Schmidt informs the committee that these are the vouchers to disburse the grant funds to the towns for their transfer stations. Mr. Mayer requests that all vouchers be included as a single agenda item in the future. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the vouchers as presented. All say aye, motion carried.

Agenda Item #15: Sign Zoning Vouchers. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the vouchers as presented. All say aye, motion carried.

Agenda Item #16: Confirm August regular meeting, location, and date. The August regular meeting will be held on Thursday, August 2, 2012 at 9:00 AM in the Vilas County Courthouse, Conference Rooms # 2 & 3.

Agenda Item #17: Adjournment. The Chairman adjourns the meeting at 10:05 AM.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.