

ZONING & PLANNING COMMITTEE

September 6, 2012

Minutes of September Regular Meeting

Conover Center

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Agenda Item #1: Call to Order. The Chairman calls the Zoning and Planning Meeting to Order at 9:56 AM at the Conover Center, 4665 E CTH K, Conover, Wisconsin.

Members Present: Chris Mayer, Chairman; Steve Favorite, Vice-Chairman; Chuck Hayes; Lorin Johnson; Kathleen Rushlow.

Others Present: Dawn Schmidt, Zoning Administrator; David Sadenwasser, Administrative Secretary; Marshall Reckard, Town of Presque Isle.

Agenda Item #2: Approve Agenda. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.

Agenda Item #3: Approve 8/2/2012 Regular Monthly Meeting Minutes. Motion by Steve Favorite, seconded by Kathleen Rushlow, to approve the minutes as presented. All say aye, motion carried.

Agenda Item #4: Resolution: Town of Presque Isle Comprehensive Shoreland District and Zoning Ordinance Amendment. ZA Dawn Schmidt explains that this is to approve the Town's removal of their existing ordinance language pertaining to cell and communications towers. Motion by Chuck Hayes, seconded by Kathleen Rushlow, to approve the resolution and forward it to the full County Board for consideration. Discussion regarding town ordinances. All say aye, motion carried.

Agenda Item #7: Purchase Software for Recycling Program Administration. ZA Dawn Schmidt requests permission to purchase Adobe Acrobat X Standard in order to more efficiently fill out grant applications and yearly reports with the State of Wisconsin. She states that the software has a reasonable cost of \$189.00. Motion by Steve Favorite, seconded by Lorin Johnson, to approve the purchase as requested. All say aye, motion carried.

Agenda Item #8: Solid Waste and Recycling. ZA Dawn Schmidt inform the Committee about the upcoming deadlines for the solid waste and recycling grants. Discussion regarding updates to the solid waste and recycling programs.

Agenda Item #5: It is anticipated that a motion will be made and seconded to convene into closed session pursuant to Wis. Stats. §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Vilas County Case Number 11CV359). Motion by Steve Favorite, seconded by Kathleen Rushlow, to convene into closed session. Roll call vote, all say aye, Motion carried.

Agenda Item #6: Adjournment of closed session pursuant to Wis. Stat. §19.85(1)(g) and return to open session. Motion by Chris Mayer, seconded by Chuck Hayes, to return to open session. All say aye, motion carried.

Agenda Item #12: Confirm October regular meeting, location, and date. The October regular meeting of the Vilas County Zoning and Planning Committee will be held on Thursday, October 11, 2012 at the Vilas County Courthouse, Conference Room #1, at 9:00 AM.

Agenda Item #9: Letters and Communications. There are no letters or communications at this time.

Agenda Item #10: Review Statistics and Budget. ZA Dawn Schmidt explains the due to the dramatic increase in Sanitary Maintenance Cards being mailed out because of the changes the State has required that we have had to increase our mailing budget. She also states that permit numbers are similar to last month, and that we have still collected more money year to date than 2011.

Agenda Item #11: Training and Out of County Travel. ZA Dawn Schmidt asks for permission for she and Deputy Zoning Administrator Jim Janet to attend the WCCA Fall Conference in Eau Claire in October. She states that the registration would also include his membership fee to the WCCA. Motion by Kathleen Rushlow, seconded by Chuck Hayes, to approve the travel to the WCCA conference. All say aye, motion carried.

Agenda Item #13: Adjournment. The Chairman adjourns the meeting at 10:14 AM

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.