

**VILAS COUNTY COMMISSION ON AGING  
TRANSPORTATION SUB-COMMITTEE MEETING      AUGUST 26, 2010**

Chairman Radtke called to order the Transportation Sub-Committee Meeting on August 26, 2010, at 9:00 a.m. at the Vilas County Courthouse, Conference Room #2, in Eagle River, Wisconsin.

**Present:** The following persons were present: Kris Main, Robert Myers, June Wedell, Chris Wise, Mary Platner, Julie Deaton and Deb Weiss-Headwaters, Inc., Don Anderson-S.E.R.V.E. Inc. and Tom Pekarske-Northwoods Seniors, Inc. and Jennie Johnson-Phelps Senior Citizens Club. Staff present were Director Joe Fortmann and Susan Richmond, Transportation Coordinator.

**Approve Agenda:** Myers moved and Main seconded the motion to approve the Agenda as mailed, which order may be changed at the discretion of the Chair. Carried.

**Agenda Item #5 Discussion and Approval of 85.21 Funds for 2011:**

-There was a discussion on insurance to be carried on the leased vehicles. Radtke stated that the County provides the comp/collision on the leased vehicles but the Clubs do need to carry the liability insurance. Richmond stated she would confirm with Dave Allemann in the County Clerk's office and get the appropriate paperwork to show this.

-Richmond stated that DOT informed her that we would be getting approximately 3.2% increase in our funding. In 2011 we should be receiving \$91,218.00. The required County match would then be \$18,243.00. Richmond stated that she will have to cut the County funding in another place due to this increase.

-Requests were as follows:

<u>Club</u>	<u>2010</u>	<u>2011</u>
Lakeland Retirement Foundation	\$3,354.00	\$4,000.00
S.E.R.V.E. Inc.	\$18,225.00	\$18,875.00
Phelps Senior Citizens Club	\$ 8,950.00	\$ 9,910.00
Northwoods Seniors, Inc.	\$10,000.00	\$ 9,820.00
Lac du Flambeau Seniors	\$ 8,000.00	\$ 8,000.00
Headwaters, Inc.	\$ 9,995.00	\$ 9, 995.00
St. Germain Prime Timers	\$ 9,996.00	\$ 9, 997.00

-Discussion was held on the fact that we did not receive a written request from Lac du Flambeau Seniors and numerous attempts were made to contact them, so it was decided that we would approve the same amount as 2010 as long as we received communication from Lac du Flambeau Seniors.

-Richmond stated that Escort Program does not complete a budget sheet because we get whatever is left over from the grant. As it is printed, Escort Program would receive \$20,621.00.

There was a motion by Myers with a second by Main to approve the requested 85.21 Transportation funds for 2011 and send it to the full Commission on Aging. Carried.

**Agenda Item #6 Discussion of 85.21 Transportation Semi-Annual Report:**

Richmond asked all the Clubs to look over the finalized 85.21 Semi Annual Report that was sent in to the DOT. Phelps has already provided a corrected number that was transposed. All clubs will need to keep their copy to complete the second Semi-Annual Report and also the Annual Report.

-Radtke informed S.E.R.V.E. Inc. that they will now need to keep their two bus figures separate for reporting purposes. S.E.R.V.E. Inc. will also at the end of the year be filling out the 5310 Form along with the other 3 Clubs.

**Agenda Item #4 Discussion of Regional Transportation Meetings:**

- Fortmann reported that we have received the final report from the LSC Consultants. He informed the group that we will probably not be working with this group.
- Dave Lowe from the DOT suggested a consultant, Gwen Larson, who has worked in Wisconsin with DOT in setting up Transit Systems. We have partnered with Oneida and Forest counties to arrange working with Gwen and are very confident with her experience and it will be a work in progress.
- Deb Weiss stated that she felt the LSC Consultants were not a complete waste of time because there are people talking now that were not communicating before.
- Fortmann stated that Consultant Larson spent a morning with Richmond going over our transportation program. She informed us that we are very unique in our 8 projects and complimented on how well our program works and is coordinated around the county.
- Radtke made a suggestion that we try setting up one set route and see how it works and then other routes may follow. Deaton stated we were looking at starting something in 2011.
- Pekarske informed the group that he tried to work with Marshfield Clinic in scheduling appointments for people living in the same area for the same timeframe so that the bus would only have to make one trip for several people. The response he received was not a positive one from the Marshfield Clinic. Discussions held on how to get people to be more flexible.
- Deaton stated that through the 5310 Grant, which is through 2012, there are \$1,598,302.00 of vehicles on the road in northern Wisconsin.

There was a motion to adjourn by Wise with a second by Myers. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond  
Administrative Secretary/  
Transportation Coordinator

Joe Fortmann  
Director