

## COMMISSION ON AGING MEETING

June 8, 2012

Chairman Teichmiller called the regular meeting of the Commission on Aging Committee to order at 9:00 am, on June 8, 2012, at the Vilas County Commission on Aging office, 521 East Wall St., Eagle River, Wisconsin.

**Present:** Teichmiller, Hansen, Haws, Hayes, Jensen, Main, Nielsen and Radtke . Staff present were Richmond and Kapke. Members excused were Montgomery, Proven and Wise. Also present were Verdelle Mauthe and Dianne Briggs.

**Approve Agenda:** Agenda has been properly posted. Nielsen moved Main seconded to approve the Agenda as mailed.

**Approve Minutes:** There was a motion to approve the Minutes of the Regular Commission Meeting of May 8, 2012 by Radtke with a second by Hayes. Carried.

### **Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:**

- Teichmiller gave background information about the Greater Wisconsin Agency on Aging Resources (GWAAR).
- Next Board of Director's meeting to include election of officers scheduled for June 22, 2012.
- Teichmiller asked committee members to consider representative position opening for the northern region.
- Teichmiller discussed ongoing CWAG controversy regarding lawyers and office space.
- Program Updates from GWAAR distributed.

### **Agenda Item #5 Program and Committee Reports**

#### **Directors Report:**

- Richmond expressed gratitude for all of the committees' support during this transition as well as the work and efforts of Visner's team.
- Grand Opening of new Commission on Aging office will be June 28, 2012 from 1-4 p.m.
- Discussion regarding increasing the number of handicapped parking spaces at back of COA office. This number was checked by Visner with city.
- Richmond distributed June 6, 2012 press releases of new location of COA. Hayes requested that Richmond will give press release to FYI newspaper editor, Eric Johnson.
- Richmond requested committee review the COA member roster and revise, update, correct information and add birth date. Updated roster available next month.
- Vilas County has been chosen by the SAMS Team of the State to do a research pilot at our offices on June 14.
- Richmond distributed 20 Questions Survey and asked members to please distribute to folks and return to the office. She would like to use the results for the Aging Plan for 2013-2015. She is working with volunteers to go to grocery stores to ask people to fill out survey. Also requested Prime Timers fill out the survey.
- Richmond received a report on the Monetary Impact received from the State regarding the Elder Benefit Specialists. Congratulations to Connie and Pamme for doing such a great job and setting the standards for the State of Wisconsin.
- Richmond stated that she has been working with Experience Works to provide a worker to answer phones and greet clients. There is no cost to the County and the new worker will start on June 11, 2012.

- Various pieces of info distributed (if interested, please put name on top of it and a copy will be sent)

### **Friendly Visitors/Family Caregiver Support:**

Rein reported:

- a. 3 Friendly Visitors reported visiting 3 participants for a total of 13.5 hours and 60 miles driven.
- b. 7 families received info on In Home Support and Resource Guides.
- c. Completed Stepping On workshop with 7 participants.

Attached to Rein's report is a summary page from the Arthritis Exercise Class that is being conducted in Phelps. This class is well attended and they want to continue. Jackie Fruth is reimbursed a stipend for 4 classes a year, but continues the class on her own time throughout the year. Barron is looking to help out with the fall class.

### **Chore:**

Kapke reported:

1. Chore Program is an eligibility program where clients get assistance with light housekeeping 8 hours a month. The workers are reimbursed \$10 an hour.
2. 13 households received reimbursement for 112 hours in the amount of \$2,308.98. There is a budget balance of \$17,010.06.

### **Alzheimer's:**

1. Alzheimer's Support Funds are used to help keep people with Alzheimer's or a dementia diagnosis in their home. Kapke works close with the Alzheimer's Association.
2. There was one family that requested reimbursement in the amount of \$199.58. Budget balance is \$8,810.20.
3. Kapke attended the State Alzheimer's Conference in the Dells.

### **Escort:**

1. Twenty three clients driven more than 3065 miles = \$1707.14 cost.
2. Volunteers donated 165.75 hours of service
3. Cash donations = \$480.16, year to date total is \$2,506.03.

Teichmiller appointed Nielsen as the chairman to the Transportation Sub-Committee, along with Hayes and Jensen as committee members. Radtke is already a part of this Sub-Committee and will remain on it as a citizen member.

Richmond stated she needs to set a transportation meeting at end of June with Carrie Porter from GWAAR to attend. No one was available at the end of June and so Richmond will go back to Porter and get a few more dates.

### **Nutrition:**

1. 1191 meals served in May.
2. Cost = \$12939.71.
3. Donations = \$6180.08 Year to date totaled \$22,605.31.
4. Richmond was happy to report that she has now removed all names from the Waiting List for Home Delivered Meals. Richmond will also be looking to see if there are funds to increase the meal sites another day a week.
5. Richmond attended the Grand Opening at the American Legion. Approximately 20 people showed up. Jennie Johnson, Site Manager is doing a great job. It is a much slower start

than Richmond had anticipated. Home Delivered meals are being pre-packaged now which helps the drivers and site manager a great deal and makes things more efficient. Name has changed to More Than A Meal Café. A question was asked if there was money in budget to advertise. Proven is helping with getting the word out to new folks.

6. Teichmiller stated that Proven will be added to the Nutrition Advisory Council Committee and Haws stated that she could resign from this Committee since she is part of the SERVE Board. Teichmiller stated that she should remain on the Committee.

### **Elderly Benefit Specialist:**

Gengle attended to give her report as follows:

1. 27 individuals served with 45 separate and distinct issues.
2. 8 attendees at the “ Insurance Puzzle” workshop which will continue at courthouse until new Resource Directory is published, then workshop will be at COA office.
3. May’s impact was \$124,260.95 with a year to date of \$880,223.86.
4. Gengle attended and shared overview of 2012 Wisconsin Network Conference on Alzheimer’s Disease and Related Dementias.
5. Discussion by Teichmiller regarding Alzheimer’s disease, behaviors (ie;aggression) and the effects on those experiencing the disease and their caregivers. Discussion regarding anticipating needs, funding and programs to respond to needs.

### **ADRC:**

1. Richmond introduced ADRC Specialist Julie Livingston who began May 9, 2012. Livingston gave a brief description of the services that the ADRC will be providing and how she can help clients get the proper services they are looking for. There was discussion on the phones and the area that the ADRC covers.
2. Teichmiller explained that this is a regional ADRC and that Livingston will be able to respond to anyone within this region. Teichmiller stated that Livingston will not be doing any case management, but only providing the information on how/where to get the services.
3. Vilas County will be hiring another ADRC Specialists in the near future.
4. Radtke suggested that Livingston come to speak to the Prime Timers group regarding her role and the ADRC.

### **Agenda Item #6 Old Business**

#### **Monthly Expense Report**

1. Total monthly expenditure = \$26,237.68.
2. Year to date = \$139,632.85 approximately 24% of the total budget.
3. There was a motion to approve monthly expense report by Hayes with a second by Nielsen.  
Carried

### **Agenda Item #7 New Business**

#### **Travel Requests**

-Travel Request sheet was distributed.

-Motion to approve the travel request sheet by Nielson with a second by Hayes. Carried.

#### **Request for Trust Account Funds from Phelps**

Richmond explained that the Phelps Senior Citizens Club Bus ran over a stump and large stone that was hidden in the grass which caused damage to the fender. They received a estimate which was given to Dave Alleman and Alleman stated that they should have the bus repaired and the invoice sent to the County. We have a \$500.00 deductible which Phelps is requesting that it be paid out of the Trust Account.

Radtke stated that he felt the deductible should come out of their Club's funds and then if at the end of the year they needed more money, it would be taken out of the Trust. Richmond replied that the Trust Account is supposed to be used for major repairs and it would be more paperwork to handle the request this way.

There was a motion by Nielsen with a second by Hayes to pay the deductible for Phelps Bus damage out of the Trust Account. Ayes: Teichmiller, Hansen, Haws, Jensen, Hayes and Main. Nays: Radtke. Carried.

**Approve Office Equipment:**

The following items for the office were requested for approval:

Vacuum Cleaner \$221.47, Coffee Cart \$0.00, Reception Desk Cabinet \$351.00. There was no cost associated with the Coffee Cart because we had returned a literature rack that we purchased which did not fit in the office. There was a motion by Hayes with a second by Nielsen to approve the above items.

Discussion held regarding the ADRC paying 42% of these costs. The vacuum cleaner was purchased with grant funds. Radtke made the comment that in the future these should be broken down into two separate requests. Motion Carried.

**Agenda Item #8 Public Comment**

Verdelle Mauthe introduced Dianne Briggs as a potential new Committee Member. Richmond stated that Wise's term will be up in fall. Mauthe reported on the Prime Timers activities, which included Tommy O's Playhouse and Midwest Independent Living Group in Wausau. Mauthe reminded everyone that they have their Car Show and Kids Carnival set for Saturday, July 21, 2012.

**Agenda Item #9 Letters and Correspondence**

Richmond received a Welcome Card from the Wisconsin Association of Senior Centers Board of Directors. Pamme Williams also sent an appreciation card for the smooth move to the new location. Teichmiller read a letter from Chris Kamps, IT Director, regarding kudos to Richmond and her staff for her appreciation of the excellent transition to the new location. Teichmiller stated that the move went exceptionally well. Discussion held regarding some issues around the move.

**Agenda Item #10 Approval of Vouchers:**

There was a motion by Nielsen with a second by Hayes to approve the payment of the May bills. Carried.

**Future Meeting Date:**

**FRIDAY JULY 13, 2012, AT THE VILAS COUNTY COMMISSION ON AGING OFFICE, 521 E WALL ST, EAGLE RIVER AT 9 a.m.**

**Teichmiller suggested that we meet at one of the meal sites in August.**

Motion made for meeting adjourned at 10:50 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Mary Kapke  
Chore/Alzheimer's Coordinator

Susan Richmond  
Interim Supervisor