

COMMISSION ON AGING MEETING

July 13, 2012

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:05 am, on July 13, 2012, at the Vilas County Commission on Aging office, 521 East Wall St., Eagle River, Wisconsin.

Present: Teichmiller, Main, Nielsen, Hayes, Jensen, Proven, Radtke, Wise, Briggs and Hansen. Staff present were Richmond and Rein. Member Excused were Montgomery. Also present were Verdelle Mauthe and Don Anderson.

Approve Agenda: Agenda has been properly posted. Nielsen moved Hayes seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission Meeting of June 8, 2012 and Minutes from the Nutrition Advisory Council Meeting on June 28, 2012 by Hayes with a second by Nielsen. Carried.

Agenda Item #4 Commission Member Resignation

Teichmiller read a letter from Shirley Haws resigning from the Commission on Aging Board due to health problems. Radtke suggested that a plaque be made recognizing Haws years of service and presented at the next meeting that she can attend.

Agenda Item #5 Report of the Greater Wisconsin Agency on Aging Resources:

- Teichmiller mentioned that a meeting was held last month and elections were held. Teichmiller was elected chairperson.
- One new member was added and there is one vacancy
- Teichmiller reported that the legal services from GWAAR are doing well. GWAAR has appealed the State and Federal government for a permanent waiver to keep the services in house.
- Next meeting will be in August.
- GWAAR newsletter was distributed

Agenda Item #6 Program and Committee Reports

Directors Report:

- Richmond reported that the Grand Opening went well with 85 people attending. Door prizes were given out. 23 people completed surveys
- Richmond passed around the distribution lists and asked committee members to review the information.
- GWAAR has approved the Title III-D funds amendment. Currently the COA receives \$2,600 from GWAAR. The funds will now need to be used for evidenced based programs. In the past the COA has used the funds for nutrition education; other funds will need to be used for this education.
- Richmond reported on the upcoming changes with SAMS, the computer based data collection system. Vilas County COA was picked to complete a survey about the SAMS system and how to match the system with the system the ADRC staff is using. The new program should be up and running in the fall.

- The United Way grant was approved but we will not know the amount received until January. The COA requested \$950.
- Various pieces of info distributed (if interested, please put name on top of it and a copy will be sent)

Friendly Visitors/Family Caregiver Support:

Rein reported:

- 8 families contacted the office about In Home Services and 5 families received In Home Worker Referrals
- There were 4 requests for In Home Worker Applications and 2 workers completed the orientation.
- Work continues with Oneida County Department on Aging on forming a Caregiver Alliance. Currently, the Alzheimer's Association, Ministry Home Health, and the Marshfield Clinic are working together on this project.
- Attended the Prevention Summit and heard about the evidence based programs

Chore:

Kapke reported:

- 6 households received 100% reimbursement for a total of 45 hours. 6 households received 50% reimbursement for a total of 48 hours.
- Richmond mentioned that a majority of the cost to the Chore Program is salary.

Alzheimer's:

- Kapke and Richmond will be working on this program with the three year plan. Richmond reported that the program is underutilized and how recipients don't always submit requests. The plan is to look at serving fewer families with more funds.

Escort:

- Seventeen clients driven more than 2481.3 miles = \$1382.18 cost.
- Volunteers donated 119.25 hours of service
- Cash donations = \$220.08, year to date total is \$2,726.11.
- Richmond mentioned that the Northwoods Seniors have been providing rides to three people who are on dialysis.
- Currently the Transportation Budget is below the budgeted amount.
- There will be a Transportation Sub-Committee meeting on July 18, 2012 at 10 am at the Vilas County Commission on Aging building. Carrie Porter from GWAAR will be speaking.
- Briggs was appointed to the Transportation Sub-Committee

Nutrition:

- Richmond reported that she worked with the County Financial Manager about adding another day to the meal sites and it was determined that there are funds available. Richmond felt that adding an extra day would help participants. The vendors and sites have been contacted about the additional day and are in favor. The committee will be asked to vote on this issue later in this meeting.
- Richmond reported that all the people that were on the waiting list for home delivered meals are now being served.

- Donations for the meals were down by half in June
- Discussions held regarding the costs of the congregate meals and the bid process for meal sites.

Elderly Benefit Specialist:

Gengle reported:

- 39 individuals served with 91 separate and distinct issues.
- Gengle was recently recognized at the Wisconsin Association of Benefit Specialists in Green Bay for her outstanding work.
- Teichmiller reported that the Benefit Specialists are working directly with the ADRC staff.
- Monthly impact jumped from \$52,800 in May to \$228,929 in June.

ADRC:

- Teichmiller mentioned that the ADRC Staff are located in this building, and in Rhinelander and Crandon. The office in Medford will be opening soon.
- Interviews for a second Information Specialist to be located in the Eagle River office will be conducted on July 23, 2012.

Agenda Item #7 Old Business

Monthly Expense Report

- Richmond explained that the items that had a single asterisk were either Program Income or Title IIIB (10% is allowed to be carried over.) These carry over funds need to be spent in the first half of the next year.
- The DOT (Department of Transportation) funds have double asterisk and the funds that are not used by the clubs go into the trust account that can be used for major issues and repairs. The most that can be kept in this trust fund is \$80,000 and currently COA has \$59,000 in the trust.
- Richmond mentioned that the second side of the Monthly Expense Report lists the expenses for the new building. Currently there is a negative number on the report but that is because the full cost of the building is listed and the ADRC pays 42% of the costs and that is reported on the revenue notation on bottom.

Agenda Item #8 New Business

Travel Requests

-Travel Request sheet was distributed.

-Motion to approve the travel request sheet by Nielson with a second by Hayes. Carried.

Approve Additional Days at Nutrition Sites

-The Nutrition Sub-Committee has met with Richmond and recommends approval for the additional days as in the report beginning on August 1, 2012.

-Discussion on funds being cut in the future for the program and Richmond reported that she was advised to still add days this year because we are not able to care over federal funds for 2012 in this program, and we still don't know for sure if there will be a reduction in funds.

-Motion to approve additional days for the nutrition site by Main with a second by Proven
 Discussion held on SERVE's new lunch program. Radtke requests that a letter be sent to SERVE asking why they are in direct competition with our meal program, when we should all be working together. Teichmiller asked Don Anderson to respond. Anderson

responded saying that when Kalmar was built, it was meant for meals and socialization- the community asked them to keep up the tradition.

Discussion held on newspaper printing the menu's side by side and that it is confusion for the participants.

Carried

Approve Resolution for Additional Funds to Budget

-Approval for additional SHIP funds to the budget. Teichmiller stated that whenever we receive additional grant funds that were not originally included in our budget, we must do a resolution for the funds.

Motion to approve the additional grant funds to adjust the budget from GWAAR was made by Hayes with a second by Briggs. Carried

Request for Office Equipment:

-Discussion on the need for a new two drawer lateral filing cabinet for the extra office

There was a motion by Nielsen and a second by Proven to approve this item. Carried.

Transportation in Eagle River

-Richmond spoke about how each senior club gets funds and has a contract to provide transportation. Transportation to medical appointments and nutritional activities are considered high priority with non priority activities including education, recreation, shopping, or meetings/trainings. Currently the COA completes the application for \$92,000 and then gives the funds to the senior clubs based on the plan that the senior club submits. Richmond received a call from Don Anderson about using the bus to bring people to the Kalmar Senior Center meal site. Richmond told Mr. Anderson that the COA bus could not be used for this activity. The bus driver's hours were then cut. Teichmiller gave the committee some background information about the vehicles and how the vehicles belong to the COA. The COA contracts with the senior clubs on what the vehicles will be used for. Further discussion about this matter will take place at the July 18, 2012 meeting of the Transportation Sub-committee.

Agenda Item #9 Public Comment

Verdelle Mauthe mentioned that David Weber, manager of Camp's Super Valu, spoke at the Prime Timers meeting about Camp's Super Valu and the history of St. Germain. The Town project this year was to paint the fence at the town golf course and this was completed. Activities the group has been participating in include hiking, kayaking, Bocci Ball, and attending theater/play performances. Upcoming project- the Car Show and Brat Fry July 21, 2012. Everyone is welcome to attend. Radtke mentioned that the Primetimers recently held their annual meeting. There are currently 379 members focusing on activities for seniors.

Agenda Item #10 Letters and Correspondence

Richmond received a letter from Heartland Communications thanking the COA for the radio advertisements and co-sponsoring the Senior Expo, which will be renamed this year to Health and Wellness Fair.

Agenda Item #11 Approval of Vouchers:

There was a motion by Hayes with a second by Nielsen to approve the payment of the June bills. Carried.

Future Meeting Date:

FRIDAY AUGUST 10, 2012, AT MORE THAN A MEAL CAFE AT THE AMERICAN LEGION BUILDING, 530 HWY 45 SOUTH, EAGLE RIVER, WI AT 9:30 a.m. Please call Jennie Johnson at 715-891-1221 to reserve lunch.

Meeting adjourned at 10:42 p.m. made by Main and seconded by Briggs. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Family Caregiver Coordinator

Susan Richmond
Interim Supervisor