

COMMISSION ON AGING MEETING

JANUARY 13, 2012

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:00 am, on January 13, 2012, at the Vilas County Courthouse, Conference Room #2, Eagle River, Wisconsin.

Present: Hansen, Main, Proven, Radtke, Teichmiller, Wedell and Wise. Staffs present were Fortmann and Richmond. Members Excused were Haws, Montgomery and Platner. Also present were Don Anderson and Dave Zielinski from S.E.R.V.E. Inc.

Approve Agenda: Agenda has been properly posted. Radtke moved Main seconded to approve the Agenda as mailed.

- May be changed at the discretion of the Chair. Carried.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission Meeting of December 13, 2011, and the Minutes of the Public Hearing for the Specialized Transportation Grant by Radtke with a second by Hansen. Carried.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

-Teichmiller stated that there will be a Board of Directors meeting on February 24, 2012 in Stevens Point that he will be attending.

-PSA scheduled for January 20 in Wausau. Vilas County had more citizen participation than actual Directors attending. They will try the meeting in Wausau for a couple of times. Fortmann headed the discussions held on the Agenda items to be discussed at this PSA Meeting.

Agenda Item #5 Program and Committee Reports

Directors Report:

Various pieces of info distributed (if interested, please put name on top of it and a copy will be sent)

- Fortmann congratulated the Board for the outstanding job they have done. Fortmann stated he would like to start off his report every month but thanking the Board for serving the citizens of Vilas county.
- Caregivers Conference brochure was distributed.
- Two Surveys have been received to date. Fortmann stated that he would like to see more of these Aging Surveys returned. Please make sure to get these back to Fortmann by February 1, 2012.
- We are still seeking two nominations for members of this Committee.
- Fortmann's Self Assessment to GWAAR needs to be done by the end of February.
- Experience Works has sent us a Partnership Agreement to be signed. Discussions held on how valuable Experience Works has been for us and it was agreed that we sign this Agreement to help Experience Works get more funding.
- Caps were to be removed on Long Term Care/Family Care. Fortmann distributed copies of two Bills, one for the House of Representatives and one for the Senate.
- We will have a full page ad in the Senior Focus section of the Vilas County News Review.
- Teichmiller addressed some discussions about the structure of the County's Committees and the talk that is about combining Committees. There are some State Statutes that the County needs to be addressing when thinking of combining Committees. There was discussion on the Wisconsin Human Service Redesign Project.
- Teichmiller impressed upon the Committee that it is crucial that they stay involved.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- a. Friendly Visitors, 4 visitors visited 5 persons, 14.25 hours and 64 miles driven.
- b. Rein sent information to 11 families for In Home Support Program
- c. Rein started the Stepping On Class January 12, 2012. Rein has 5 people on a waiting list right now for this class.
- d. Fortmann gave kudos to Rein for her hard work and being a terrific addition to staff.

Chore:

LaFata reported:

1. Thirteen households received reimbursement for 88 hours of service. Total reimbursement for the month of December was \$2,433.99. Balance of program is \$0.00.
2. No one on waiting list.
3. Fortmann stated good job on ending the year with a zero balance.

Alzheimer's:

1. Three requests received for reimbursement in the amount of \$2,381.31.
2. Budget balance is \$0.00.
3. Richmond explained that in 2012 we will be reducing the reimbursement rate from \$800.00/year to \$500.00/year to accommodate more clients.

Escort:

1. Twenty-three clients driven more than 2850 = \$1,598.30 cost.
2. Volunteers donated 150.5 hours of service
3. Cash donations = \$6,752.85, year to date.
4. Richmond discussed LogisticCare and how it has helped with those under 60 years that were using the Escort Program excessively, but there are also problems with LogisticCare.
5. Richmond explained that there is a balance left but the DOT funds that are left will go into the Trust Account to be used for major repairs or purchasing vehicles. The remainder of the funds will be carried forward to start off 2012.

Nutrition:

1. 1140 meals served in December.
2. Cost = \$11,283.27.
3. Donations = \$5,445.50, Year to date totaled \$90,024.83.
4. Discussions were held on the remaining balance for nutrition program. Richmond explained that we are able to use these carry over funds to start off 2012, but they need to be spent out in the first 90 days of the year. We needed these funds to start the year because we do not start asking for our grant money until end of February and then we are only given a portion of the grant until July when the remainder is given.
5. It was suggested that we put on the Nutrition Report that the budget balance funds are carry over funds.

Elderly Benefit Specialist:

Gengle reported:

1. 70 individuals served with 104 separate and distinct issues.
2. 16 attendees at the Insurance Puzzle Workshop
3. December financial impact was \$321,450.97, with a year to date of \$2,282,843.57.
4. There were 7 Medicare Part D Sessions during December.

5. We received a SHIP Award for the excellent work that the Benefit Specialists have done. The attachment shows how Vilas ranked. The Benefit Specialists were commended on the work they accomplish.

ADRC:

1. Teichmiller stated that there are 15 members on the ADRC Board. 8 Citizens and 7 jurisdictional members. Bill Kroll from Vilas will be replacing another member on the Board.
2. Interviewing finalists for the Regional Manager position.
3. Teichmiller was approved to be the Chairman of the ADRC Board.
4. County Board will hopefully approve the Long Term Care District on January 24, 2012.
5. Discussion held on differences between Long Term Care District and a Cooperative Agreement.
6. Teichmiller and Fortmann are looking at office space in Eagle River since there is no space in the courthouse. They will be asking the County to move Aging Unit with the ADRC.

Agenda Item #6 Old Business

Monthly Expense Report

1. Total monthly expenditure = \$44,413.46.
2. Year to date = \$459,789.00 approximately 82% of the total budget.
3. Richmond explained carry over amounts.

Approve 2012 S.E.R.V.E. Contract:

- Wedell was excused as she is member of S.E.R.V.E. Inc.
 - Dave Zielinski and Don Anderson spoke on behalf of S.E.R.V.E.
 - +Expenses \$32,000.00/year
 - +COA uses space 3.25 hours a day at 5 days a week.
 - +SERVE charges 40% of their bills to COA usage.
 - +They should be charging us \$1200.00/month, but if they used 15% of bills, they would need to get \$500.00/month from us.
- Discussions were held on declining numbers in Eagle River. Radtke stated that he feels the meals should stay at the Senior Center for benefit of seniors.
- Fortmann stated that he wanted to increase the suggested donations back in July but that the Nutrition Advisory Council advised him to hold off. His suggestion would be \$300.00/month to SERVE for the space used.
- Hansen suggested that we meet in the middle and pay \$400.00/month to SERVE. Radtke made a motion to pay SERVE \$400.00 a month, with a second by Hansen. Carried. Wedell abstained from this vote.

Agenda Item #7 New Business

Travel Requests

- Travel Request sheet was distributed.
 - Motion to approve the travel request sheet by Main with a second by Radtke. Carried.

Approval of Community Mental Health Contract:

Fortmann explained that LaFata and Rein's salaries are paid through this Contract. This Contract is for 2012. There was a motion by Wise with a second by Proven to approve the 2012 Community Mental Health Contract. Carried.

Approve Alzheimer's Association Contract:

Richmond explained that we zero out accounts at the end of the year by contracting with our partners such as Alzheimer's Association. Proven made motion to approve the 2012 Contract with Alzheimer's Association in the amount of \$756.31, with a second by Hansen. Carried.

Approve UW Extension Contract:

We contract with UW Extension office to do nutrition education at each of the nutrition sites and they also do home visits with the frail, when requested. There was a motion to approve the 2012 Contract with UW Extension Office by Hansen with a second by Proven. Carried.

Resolutions for Budget Program Income:

The County requires us to do a Resolution whenever we have an increase in funds/grants. Radtke made a motion to approve the Resolution for Increased Budget Program Income and to send it onto the County board with a second by Main. Carried.

Computer Upgrades by Information Technologies:

Fortmann explained that in 2010 we upgraded 4 work stations. We are requesting to upgrade the remaining 3 work stations to keep up with reporting and storage of files. Proven made a motion to approve three upgrades to computers with a second by Main. Carried.

Agenda Item #8 Public Comment

No comments from the Public.

Agenda Item #9 Letters and Correspondence

Fortmann stated that we have received several very generous donations for the Home Delivered Meal Program and thank you letters have all been sent.

Agenda Item #10 Approval of Vouchers:

There was a motion by Radtke with a second by Teichmiller to approve the payment of the December bills. Carried.

Future Meeting Date:

FEBRUARY 10, 2012 IS THE SCHEDULED DATE, AT THE VILAS COUNTY COURTHOUSE, CONFERENCE ROOM #2 AT 9:00 A.M. DUE TO MANY MEMBERS BEING ABSENT FOR THE 10TH, WE WILL HAVE TO RE-SCHEDULE.

Meeting adjourned at 11:20 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Administrative Secretary

Joe Fortmann
Director