

## COMMISSION ON AGING MEETING

March 8, 2013

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:00 am, on March 8, 2013, at Vilas County Commission on Aging office conference room, Eagle River, Wisconsin

**Present:** Teichmiller, Hayes, Nielsen, Briggs, Main, Proven, and Jensen. Member Excused were Montgomery Wise, and Radtke. Staff present was Richmond and Rein. Also present Jason Hilger, Finance Director, and Audrey Sterns.

**Approve Agenda:** Agenda has been properly posted. Hayes moved and Main seconded to approve the Agenda as mailed.

**Approve Minutes:** There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of February 18, 2013 by Nielsen with a second by Jensen. Carried.

### **Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:**

- There was no report from GWAAR in the packet this month.
- Teichmiller mentioned that the next GWAAR Board meeting will be held on March 26, 2013 in Stevens Point.
- Teichmiller explained what GWAAR does to the committee.

### **Agenda Item #5 Program and Committee Reports**

#### **Directors Report:**

- Richmond distributed a flyer about Judicare and Columbia Law School teaming up to help people with basic estate planning. A session will be held on March 22<sup>nd</sup> in Lac du Flambeau.
- Richmond mentioned that the Sequester took effect on March 1<sup>st</sup>. This means that there will be budget cuts to the Nutrition Program. Richmond has asked the Nutrition Directors to discuss this issue at the upcoming Nutrition Directors meeting.
- Richmond distributed information from Citizen Action of Wisconsin and an advocacy article about Lower Costs for Seniors, Not Gift to Drug Companies.
- Richmond has been collaborating with Oneida and Forest Counties on the Alive to Life event planned for May 8, 2013 in Rhinelander.
- Information packet distributed. Place name on post it if you would like a copy.

#### **Friendly Visitors/Family Caregiver Support:**

Rein reported:

- Rein reported that in February, 7 families called, with three families completing the paperwork to receive In Home Support Worker Referrals.
- Rein mentioned that a Stepping On Fall Prevention Workshop is being planned for March 18, 2013 in Eagle River. Currently there are 11 participants registered.
- Rein reported that three people had contacted the office about receiving Friendly Visitors and two of the people were assigned a visitor. Discussion held.

#### **Chore:**

Kapke reported:

- 21 Households, 142 hours reimbursed at \$2,387.30 for the month. Balance of the program is \$19,924.50
- Richmond explained that this program is intended for light housekeeping and yard work. The program is income base and clients are reimbursed at either a 50% or 100% level. The workers are not employees of the County. Discussion held.

### **Alzheimer's:**

- Richmond reported that one family requested funds from the Alzheimer's Support Program in February. The balance of the budget is \$10,736.09.
- Richmond stated that she and Kapke will be working on increasing the awareness of this program once we are fully staffed.
- Richmond would like to explore increasing the amount given to families.
- Discussion held

### **Escort:**

- Richmond reported: 20 clients, 167.5 hours and more than 3196.1 miles were driven. Total expense \$1,815.29. Income year to date is \$1,392.07.
- Richmond reported that currently there are 126 clients registered for this program.
- Richmond explained that the Escort Transportation program is funded through a State Grant with a match amount from the County.

### **Nutrition:**

- Richmond reported: 1370 meals were served in February. Total expense for the month was \$13,667.74. Income year to date: \$8,430.01.
- Richmond mentioned that the Sequester will affect this program. GWAAR has promised a percentage of funds through July. So we hopefully will not be affected until the last half of the year.
- Richmond reported that the Phelps site continues to grow. Richmond has not received any feedback from Holiday Lodge on how things are going.
- Richmond mentioned that the Eagle River site continues to be steady at 10-15 people. Richmond is trying different things to increase participation.

### **Elderly Benefit Specialist:**

- 36 individuals were served with 47 separate and distinct issues.
- Financial impact was \$52,970.
- Richmond reported that Pamme Williams has been working 4 days a week. Williams has been adjusting her schedule around clients needs.
- Richmond mentioned that Williams did complete all of the end of the year reports.
- Richmond mentioned that she is still waiting to hear about a start date for the new worker.

### **ADRC:**

- Teichmiller reported that the ADRC is functioning well. There are two ADRC Specialist housed in this office at this time.
- Richmond mentioned that the ADRC Specialists have been very busy and that the marketing for the organization has not started yet.
- Teichmiller mentioned that two ADRC Specialists have resigned, one in Lac du Flambeau and one in Oneida. Discussion held.

### **Agenda Item #6 Old Business**

#### **Monthly Expense Report**

#### **Financial Report**

- Richmond reviewed the budget and mentioned that on the second side are the ADRC expenses. Richmond did add a line for the Supervisor's expenses.
- Teichmiller reported that County funds for the secretary position have been saved for the first two months of the year. Teichmiller has suggested to Human Resources that some of those funds be transferred to cover some of Kapke's time.

## **Agenda Item #7 New Business**

### **Travel Requests**

- Travel Request sheet was distributed.
- A motion to approve the travel request sheet was made by Nielsen with a second by Proven. Carried.
- Teichmiller mentioned that the ADRC Conference will be held May 13-15 in Green Bay.
- Hayes mentioned that in the future the committee may not need to approve the out of county trainings if the costs are within the budget. Discussion held.

### **Approval of Annual Report**

- A motion was made to forward a copy of the annual report to the full County Board by Hayes and seconded by Main.

### **Review and Approve GWAAR Self Assessment for 2012:**

- Richmond reviewed the Self Assessment. This assessment is completed every year for the 3 Years Plan and Joe Fortmann, former director, completed the last assessment. Richmond reviewed the goals that were not met. Richmond has been working with GWAAR personnel on this report.
  - Motion to accept the Self Assessment and forward on to GWAAR was made by Hayes with a second by Nielsen seconding. Carried.

### **Approve Resolution for additional funds for ADRC Budget:**

- Teichmiller explained that there were funds available from the ADRC for the building, travel, the specialist's salaries, and supplies.
- A motion to approve the resolution to accept the increase in funds from the ADRC was made by Nielsen and seconded by Proven. Carried

## **Agenda Item #9 Public Comment**

- Nielsen made a comment that Danielle Montgomery had not been attending the meetings and if there could be another representative from the Tribe. Discussion held
- Richmond will send Montgomery a letter encouraging her to attend the meetings.

## **Agenda Item #10 Letters and Correspondence**

- None

## **Agenda Item #11 Review of Vouchers:**

- Hilger suggested that the title be changed to either Payments or Check Registry
  - A motion to approval the vouchers was made by Nielsen and seconded by Hayes. Carried

## **Future Meeting Date:**

**Friday April 19, 2013 at the COA/ADRC Building at 9:00 am**

Meeting adjourned at 10:20 a.m. made by Hayes and seconded by Briggs. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein  
Reported

Susan Richmond  
Director