

COMMISSION ON AGING MEETING

June 17, 2013

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:37am, on June 17, 2013, at Fibber's Restaurant, 8679 Big St. Germain Lake Road, St. Germain, Wisconsin

Present: Teichmiller, Hayes, Briggs, Jensen, Main, Radtke, and Stearns. Members Excused were Nielsen and Proven. Staff present were Richmond and Rein. Guests present were Ken Mitchell, Nedra Kirkpatrick, Gert Kienast, and Sheila Roeder.

Approve Agenda: Agenda has been properly posted. Main moved and Briggs seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of May 10, 2013 and Minutes of the Nutrition Advisory Council of June 7, 2013 by Radtke with a second by Jensen.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

- Teichmiller explained that GWAAR is the State Board that manages all the resources and quality services to the aging programs.
- Teichmiller mentioned that the services were going well and functioning.
- Teichmiller reported that Janet Zandar was hired as the new Advocacy Consultant.
- Teichmiller mentioned that the next meeting is scheduled for June 28th in Madison.
- Written report in packet

Agenda Item #5 Program and Committee Reports

Directors Report:

- Richmond distributed the County Newsletter.
- Richmond distributed information about the regions of the ADRCs and the timeline for the Wisconsin ADRCs to put in the committee's green binders.
- Richmond explained the phone and walk in tracking sheet. Richmond has been asked by Pam Parkkila, ADRC, to track how much time Beckie Gleason, administrative secretary, is spending on the ADRC. Parkkila is hoping in the future to be able to reimburse part of the administrative secretary position.
- Richmond received a letter from Kathy Roggeman requesting to become a member of the Nutrition Advisory Council. Roggeman would represent the Phelps area. Teichmiller has approved Roggeman and Ken Mitchell for the Nutrition Advisory Council.
- Richmond reported that Medical Transportation Management, Inc (MTM, Inc) will begin services on August 1, 2013. MTM will be holding several town meetings throughout the state. On July 11th there will be a meeting in Wausau.
- Richmond mentioned that the budget for 2014 and 2015 has been completed. Richmond is still waiting for the 2013 figures from GWAAR. Richmond will present the budget at the next meeting. Jason Hilger, Financial Manager for Vilas County, would like to have the committee approve the budget in August.
- Richmond announced that Carrie Molke has been named the director of the Bureau of Aging and Disability Resources (BADR).
- Richmond mentioned that she completed the interview for the United Way Grant funds for 2014. Richmond had requested \$3,000 to be used for the Chore Program. Richmond had testimonials from the participants to share with the United Way interview staff.
- Richmond stated that the 2012 Plan Assessment from GWAAR had been completed. GWAAR made some recommendations and there is a plan to work on those recommendations. Discussion Held

- Richmond reported that an Emergency Table Top Exercise is planned for June 21st to discuss thoughts on how to handle an ice storm in the winter. The department heads and key staff will participate.
- Richmond mentioned that the committee is down three members. Richmond asked if anyone had any recommendations, to have interested person send a letter to Richmond.
- Richmond informed the committee of the staff travel: Kapke and Rein would be attending a Caregiver Conference in Eau Claire on 6/18, Richmond will be attending the ADRC Specialist meeting in Minocqua on 6/19, the two EBS will be attending their Annual Two Day Training in Wausau, Richmond and the ADRC Specialists will be attending ADRC Specialists mandatory Functional Screen Training on June 28, and Richmond will be attending the monthly ADRC Staff meeting in Medford on July 9th.
- Information packet distributed. Place name on post it if you would like a copy.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in May, 11 families called, with three families completing the paperwork to receive In Home Support Worker Referrals.
- Rein mentioned that the Living Well with Chronic Conditions Workshop started on May 9 and it has been well attended. The last session was on June 13th.
- Rein reported that work has started on updating the Vilas County Senior Resource Directory.

Chore:

Kapke reported:

- 17 Households, 104.5 hours reimbursed at \$2,258.37 for the month. Waiting list of 5 participants. Balance of the program is \$12,884.61.
- Richmond stated that a report was attached to Kapke's report with the comments from the participants about the program.
- Richmond reported that a majority of the funds for the Chore Program are from the County. Richmond is hoping to have the United Way funds to be able to serve more clients.

Alzheimer's:

- Richmond reported that there were no client requests this month.

Escort:

- Richmond reported: 18 clients, 164.75 hours and more than 2669 miles were driven. Total expense \$1,516.58. Income year to date is \$4,264.73.
- Richmond reported that this program continues to grow and that new people are calling daily.
- Richmond explained that if a participant is on Medicaid he/she can only receive rides for errands and that he/she needs to call Logisticare for transportation to medical appointments.
- Richmond talked about the clients that need transportation for dialysis. Richmond works with the family and friends before using the Escort Program.
- Richmond explained that the budget is still fine.

Nutrition:

- Richmond reported: 1494 meals were served in May. Total expense for the month was \$17,638.37. Income year to date: \$23,094.34.
- Richmond mentioned that the cost is up a little this month. The snow birds are back and there have been several new people attending the sites.
- Richmond explained that it is still hard to compare the numbers to last year due to the limited days last year.
- Richmond is in the process of zeroing out the donations funds from last year before using the grant funds. Richmond has been in contact with the financial manager from GWAAR and received

permission to use the donation money first. Richmond said that without the donations this program would not be running.

- Richmond mentioned that the Nutrition News was included in the packet.
- Teichmiller mentioned that the Nutrition Advisory Committee has surveyed all the sites and the reports were positive. Teichmiller asked the guests their thoughts on the meals. Discussion Held.

Elderly Benefit Specialist:

- 17 individuals were served with 24 separate and distinct issues.
- Financial impact was \$18,181.
- Richmond mentioned that Williams had put together a summary data report that showed information from the State of Wisconsin, GWAAR and Vilas County.
- Richmond mentioned that Corrieri is still helping out in Social Services.

ADRC:

- Teichmiller gave an overview of the ADRC and the role of the organization.
- Radtke asked about Family Care and the timeline. Teichmiller mentioned that we are waiting for the approval of the Governor. Discussion Held
- Richmond read the report of the ADRC as follows:
 - Parkkila reported that the ADRC annual conference was held in Green Bay in May. Four ADRC Specialists took the AIRS Exam and passed the exam. AIRS certified means they are certified in providing Information and Referral services.
 - Parkkila also reported that the ADRC Specialists presented their Aiming For Excellence Project. The focus of the project related to follow up with customers.
 - Parkkila reported that the ADRC of the Northwoods has filled its four open ADRC Specialists positions.

Agenda Item #6 Old Business

May Expense Report

- Teichmiller asked Richmond to continue to bring the financial report on one page to the committee.
- Teichmiller mentioned that the ADRC finances are on the back of the report.
- Briggs questioned why some of the accounts had not been spent yet. Discussion Held

Agenda Item #7 New Business

Equipment Purchase

- Richmond requested the purchase of a new computer keyboard drawer for the Administrative Secretary. The cost is \$139 and grant dollars would be used.
- Richmond requested funds for a new sign for the Eagle River Nutrition Sign to be used for More Than A Meal Café. The cost of the sign and installation would be \$200. Teichmiller asked about zoning approval from the Town and County. Richmond will confirm the Legion has approval.
- A motion was made to approve both requests, the sign is subject to compliance with zoning, by Hayes and seconded by Main. Carried

Agenda Item #9 Public Comment

- Verdelle Mauthe mentioned that the Primetimes now have 380 plus members. The president is back and elections will be held in July.
- Mauthe mentioned that the group has been on several trips. 52 people toured the Kraftwood Estate in Elcho, which is closed to the public, and then Stovewood in Pelican Lake.
- Mauthe promoted the Car Show, Craft Show, and Brat Fry on July 20th at the St. Germain Community Park. The group continues to look for volunteers.

- Mauthe mentioned that the residents of the St. Germain Apartments are taking more interest in the meal site and the numbers are up for the meal site.
- Radtke mentioned that several little repairs needed to be made to the buses. Discussion Held
- Hayes discussed the possible restructuring of County Committees. Discussion Held

Agenda Item #10 Letters and Correspondence

- Richmond read a thank you letter from the Lakeland Retirement Foundation for the funds to repair the van.

Future Meeting Date:

Monday July 15, 2013 at the COA/ADRC Building at 9:00 am.

Discussion about having the August meeting at one of the Nutrition Sites

Meeting adjourned at 11:10 a.m. made by Briggs and seconded by Jensen. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Reported

Susan Richmond
Director