

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
July 16, 2012**

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Present: Alden Bauman, Mary Kim Black, Christopher Mayer, Mark Rogacki, Erv Teichmiller, Kate Gardner, Cory Hoffmann, and Eric Swanson.

Absent/Excused: None.

Meeting called to order at 9:45 AM by Chairman Bauman.

**Motion by Mayer, seconded by Black, to approve the agenda as published. All voted aye, carried.**

**Motion by Teichmiller, seconded by Rogacki, to approve the minutes from June 12, 2012. All voted aye, carried.**

**Approval of Administrative Vouchers-Juvenile Intake**

**Motion by Mayer, seconded by Teichmiller, to approve Juvenile Intake Administrative Vouchers. All voted aye, carried.**

**Juvenile Intake Supervisor's Report**

Swanson handed out a pamphlet explaining the Northwoods Restorative Justice and explained the program to the board. In Vilas County, only 2 out of 47 offenders in 2011 had re-offended once attending the program. The restitution and community service program is working very well in Vilas County. The victim impact panel has shown a 98% success rate. Swanson will talk about the Intensive Supervision Program at the next board meeting.

**Budget**

Swanson advised that he is working on the budget issues regarding the Community Intervention Grant brought up at June's meeting. Jason Hilger, the Financial Manager for Vilas County is looking into the account.

**Line Item Transfers**

None.

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**Juvenile Intake Training Requests**

1. Laura Kluetz to “When families live with addiction – Impact on children” training in Rhinelander on Tuesday, July 17, 2012 from 1:00-3:30.

**Mayer, seconded by Bauman, motioned to approve the training as presented. All voted aye, carried.**

**Juvenile Intake Property Requests**

None.

**Teichmiller, seconded by Mayer, motioned to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. All voted aye, carried.**

**Mayer, seconded by Rogacki, motioned to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session. All voted aye, carried.**

**Actions taken in closed session are as follows:**

1. **Mayer, seconded by Rogacki motioned to offer the top candidate the Child Protective Services Position. All voted aye, carried.**
2. **Mayer, seconded by Rogacki, motioned to postpone the Social Services Director’s evaluation until next month because of time constraints. All voted aye, carried.**

**DSS Director’s Report**

**Budget**

Gardner and Hoffmann reported that based on budget detail provided by Karen Kerber, the department should be able to cover Kerber/Rose expenses through July. Hoffmann also indicated that because Karen Kerber was, in essence, doing the job of the past Social Services Financial Manager, Kerber Rose’s expenses could be posted to support/admin wages. It was noted by Hoffmann that County Financial Manager Jason Hilger advised that all line item transfers for this purpose would be done at the end of the fiscal year. Discussion ensued regarding potential use of contingency funds for Kerber/Rose pulling above and beyond what can be identified in the budget.

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**Line Item Transfers**

None.

**DSS Property Requests**

None.

**DSS Training Requests**

1. Two CPS social workers to “When families live with addiction – Impact on children” training in Rhinelander on Tuesday, July 17, 2012 from 1:00-3:30 (pre-approved on phone by Bauman).

**Mayer motioned to approve training as presented on agenda, seconded by Black. All voted aye, carried.**

**Director’s Report**

There was a discussion on the requirement for an MOU related to the continuity of government in the event of a natural disaster or an act of terrorism. The Commission on Aging and the Public Health departments are now located in buildings separate from the courthouse, so an MOU with these departments may work. Gardner presented a draft MOU. **Mayer, seconded by Black, motioned to pursue this option with the identified partners. All voted aye, carried.**

Gardner had attended a meeting with the Western Consortium advocating to reformulate the funds for the consortia to a straight 17% across the board, instead of by caseload. The Northern and Western are the most underfunded Consortia in the state. Gardner passed out the report that outlined these statistics as well as the history of how the situation evolved.

Gardner is working with the IT department on updating and expanding the website for Vilas County Social Services. This process has pushed the department to look at updating its mission statement. Nancy Miller of the UW-Extension will undertake the process with staff and Board to facilitate this. There is no cost for this service. Once this process is complete, Gardner will bring the resulting statements to the Board for final approval.

Gardner handed out a letter that explained the need and savings to the county for a second department vehicle. This information should be useful when the Finance Committee takes up the vehicle issue from a larger, county-wide perspective.

Vilas County DSS is partnering with ANU to get foster care recruitment mailers out to all the service groups, churches, and businesses registered with the various chambers of

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commerce in the county. These mailers will offer a speaker and/or request that a prewritten informational article will be placed in the church bulletin or posted on a business bulletin board. ANU is covering the mailing and other associated costs.

**Approval of Administrative Vouchers**

**Mayer, seconded by Teichmiller, motioned to approve the DSS Administrative Vouchers. All voted aye, carried.**

The next meeting is scheduled for August 14, 2012 at 9:45 am in Conference Room #2.

**Rogacki, seconded by Mayer, motioned to adjourn. All voted aye, carried. Adjournment was at 12:00 p.m.**