

Call to order:

The meeting was called to order at 1:08 P.M. in the conference room #1 in the Vilas County Courthouse by Chairman Kathleen Rushlow. Members present: David Alleman, Gina Egan, Gene Leveille, and Tom Numrich. Excused absence: Kate Gardner. Absent: Jim Jefferson and Martha Milanowski. Also present were Jim Galloway and Jim Fischer.

Approve agenda to be discussed in any order by the Chair:

Motion by T. Numrich, 2nd by G. Egan to approve the agenda to be discussed in any order by the Chair. All voted aye. Carried.

Approve June 22, 2010 minutes:

Motion by T. Numrich, seconded by G. Leveille to approve the minutes of the June 22, 2010 meeting. All voted aye. Carried.

Injury and Claim Report:

Safety Director J. Galloway reported 11 actual Worker's Comp. claims for the 3rd quarter of 2010. 7 claims have been closed and 4 remain open. 3rd quarter incident reports indicate a decline over previous quarters.

United Heartland Noise Dosimetry Report:

J. Galloway reported that United Heartland Insurance conducted a second test of equipment for noise levels. All remaining noise testing will be completed in October, 2010. J. Fischer reported that all Highway Dept. equipment requiring operator hearing protection had been labeled to encourage compliance.

Newsletter:

J. Galloway reported that the latest safety letter was distributed to County employees in their pay envelopes.

2011 budget approval:

J. Galloway presented a budget proposal asking for \$150.00 in additional expenses for 2011. As this is essentially a new committee with evolving tasks, the asked for increase was not considered to be unreasonable. The cost of printing the Safety Matters newsletter will total about \$600.00 annually. The budget request totaled \$950.00. Motion by G. Egan, 2nd by T. Numrich to approve the 2011 budget request of \$950.00 and send the request on to the Finance & Budget Committee. All voted aye. Carried.

Fleet Safety Draft:

The Fleet Safety Draft was discussed. Language allowing limited discretionary private use of County vehicles with management approval was discussed and then removed from the draft. The Fleet Safety policy will continue to be discussed at future meetings.

Letters and Communications:

Employee Safety Committee – Meeting Minutes

September 23, 2010

J. Galloway will conduct mandatory OSHA training for all departments regarding blood borne pathogens and hazard chemicals. The sessions will be held all day on November 22 and November 24, 2010 in the conference rooms. G. Egan reported that all hearing tests were still not completed. K. Rushlow encouraged her to inform department heads of the necessity of this testing.

Future meeting date

Date to be determined.

Adjournment:

Motion by T. Numrich, 2nd by G. Leveille to adjourn. All voted aye. Carried.
Meeting adjourned at 1:50 P.M.

Respectfully submitted:
David R. Alleman

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.