

Open meeting law complied with. Quorum verified.

Call to order:

The Legislative & Judicial Committee meeting was called to order at 9:00 A.M. in the Vilas County Courthouse conference rooms by Chairman James Behling with the following committee members present: Ronald De Bruyne, Charles Hayes, Gary Peske and Kathleen Rushlow. Other persons present at various times during this meeting: Debbie Durski, Martha Milanowski, Joy Schmitz, Judge Neal Nielsen, Kim Olkowski and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by R. De Bruyne, 2nd by C. Hayes to approve the agenda, with the agenda order to be presented at the Chair's discretion. All voted aye. Carried.

Approve April 9, 2012 meeting minutes:

Motion by K. Rushlow, 2nd by G. Peske to approve the April 9, 2012 minutes as presented. All voted aye. Carried.

Veteran's Service report, bills and travel:

In S. Jensen's absence, D. Durski presented the Veterans Service department bills to be reviewed and initialed by the committee. She reported that the Memorial Day Ceremony, held annually at the Courthouse, was scheduled for May 28, 2012 beginning at 11:00 A.M. The application process for the annual Veteran's Service grant is completed. She also reported that two of the three members on the appointed Veteran's Service Commission were serving beyond their three year term. J. Behling would like those two members to submit a letter to the Veteran's Service Officer, indicating that they are willing to continue their service to the Commission. If they are not, replacements can be advertised for.

Motion by K. Rushlow, 2nd by R. De Bruyne that the two Veteran's Service Commission members with expired terms are asked to submit a letter to S. Jensen indicating if they wish to be reappointed to that Commission. All voted aye. Carried.

Motion by G. Peske, 2nd by C. Hayes to approve bills as submitted. All voted aye. Carried.

Child Support report, bills and travel:

J. Schmitz presented her monthly report of operations. The expenditure guideline through April 30, 2012 was presented to the committee. The department budget remains on track. Department bills were presented and initialed. She reported that the remodeling of the Child Support office, in an effort to enhance security, was complete. She attended a Director's Dialog meeting in Stevens Point. Issues discussed at that meeting including State auditing of CT case results. Tribal Child Support departments were also discussed. Income Maintenance call center waiting times are lengthy, due to many unfilled State positions in that department. She also reported that some departments are utilizing social media to set up sting operations, to help identify child support payees who may be in arrears, or who have provided false information in the past. This issue was discussed. The Committee and the Director are not in favor of using social media in that manner. J. Schmitz announced that her department received two State awards:

Award for Outstanding Achievement in 2011 and the 2011 Award for Reduction in Unproductive Cases. Her department exceeded the State target for collecting arrearages by 200%. **Motion by R. De Bruyne, 2nd by G. Peske to approve Child Support bills. All voted aye. Carried.**

Corporation Counsel report, bills and travel:

M. Milanowski reported on her department's April 2012 activities and workloads. Her office remains busy in spite of a small downturn in monthly requests for legal assistance. She is handing all Child Support and court commitment cases due to the vacancy in the Assistant Corporation Counsel position. The hiring process is on track, but no relief is expected until June at the earliest. Her department budget remains on track; the only area of possible future concern is in the Outside Counsel expense line. Monthly vouchers were presented for approval. **Motion by G. Peske, 2nd by C. Hayes to approve Corporation Counsel bills. All voted aye. Carried.**

Judicial update:

Judge N. Nielsen spoke to the Committee about the upcoming retirement of Juvenile Intake Director Bob Rickard. The Judge praised him for his work. The Judge also supported the promotion of Juvenile Intake Worker Eric Swanson to succeed B. Rickard as director. He also asked the Committee to support E. Swanson when the position comes up for deliberation.

County record retention ordinance:

M. Milanowski presented WCA model records retention ordinance language. She recommends adoption as presented. Various aspects of the proposed records retention ordinance were discussed at length. She also recommends adoption of the records retention ordinance at the June, 2012 County Board. **Motion by K. Rushlow, 2nd by R. De Bruyne that Ordinance Chapter 20 Records Retention, is placed on the June 2012 Legislative & Judicial Committee agenda for possible approval and forwarding to the June County Board. All voted aye. Carried.**

Letters and Communications:

The Chair referred to a constituent letter identifying space issues in the Veteran's Service Office. This issue will be referred to the Public Property Committee.

Future meeting date:

The next regular meeting will be held at 9:00 A.M. on Tuesday, June 12, 2012 in conference room #1.

Adjournment:

The Chair adjourned the meeting at 10:20 A.M.

Respectfully submitted by:
David R. Alleman
Vilas County Clerk.