

Chair Linda L. Thorpe called to order the meeting of the Personnel Committee at 3:30 p.m. on Thursday, April 28, 2011 in the Vilas County Circuit Court Conference Room #3 (top floor) at the Vilas County Courthouse, 330 Court Street, Eagle River, Wisconsin.

Public meeting notice was given to the public twenty-four hours prior to the meeting.

**Personnel Committee Members Present:** Chair Linda L. Thorpe, Vice-Chair Jim Behling, Emil Bakka, Bob Egan and Sig Hjemvick.

**Others Present:** Corporation Counsel Martha Milanowski, Erv Teichmiller, Steve Favorite, Ed Bluthardt, Ken Anderson and Stephanie Nesbitt.

**Approve Agenda:** Motion by E. Bakka, second by Sig Hjemvick to approve the agenda to be discussed in any order of the Chair. All voting aye, carried.

**Approve Committee meeting minutes:** Motion by J. Behling, second by B. Egan to approve the April 20, 2011 minutes. All voting aye, carried.

**Approve bill:** None.

**Resolution Re: Creation of Human Resource Manager Position:** Discussion held regarding the importance of getting a Human Resource Manager for Vilas County. L. Thorpe said this position still needs support staff and S. Favorite pointed out that lines 24 through 26 have been added stating this is contingent upon office space availability and support staff. S. Hjemvick thought a cover letter should be added to go along with the resolution that points out the essentials for this position for County Board members to read prior to the next Board meeting. B. Egan felt each Committee member could take the time to go to various committee meetings, get on the agenda and give a presentation at those Committee meetings to educate everyone prior to the County Board meeting. It was agreed to add the Finance Committee as a joint resolution and forward to that Committee as well. There was discussion of being sure enough authority was given to the Human Resource Manager position to allow the Personnel Committee to step back on some administrative duties. In the position description the wording for interviewing was amended to have this position coordinate the whole hiring process with the aid of the affected department head and Personnel Committee. B. Egan pointed out the wording added at the end of the job description allows the Committee to amend the position description at any time. E. Teichmiller agreed that this position should be brought to as many committees as possible prior to going to County Board so that all the supervisors are educated about the importance. E. Bluthardt thought something should be added that shows the importance for this position especially with the proposed new changes coming from the Budget Repair Bill. J. Behling told him the Committee had discussed that but felt even if the BRB should not pass, this new position is still essential for Vilas County, they didn't

want it to look like we only needed this now because of the BRB. There was discussion about finding the space for this position and support staff.

Motion by B. Egan, second E. Bakka to forward the Human Resource Manager Position resolution to Finance Committee for their consideration as a joint resolution to be moved on to the County Board for the next meeting. All voting aye, carried.

**Resolution Re: Confidential Personnel Assistant Position:** No action taken.

**Letters and communications:** The Courthouse Union has signed the MOU for the change of hours for two of the custodians. A letter was received today from Sherylyn Block, the Union President for Local 349 that she is resigning as that union president and George Crabtree will be assuming those duties as Union President.

**Future Meeting Dates:** Next meeting is May 18, 2011 at 9:00 a.m.

Chair Thorpe announced there is no further business on the agenda. This meeting stands adjourned at 4:30 p.m.

Minutes reflect the recorders notation and are subject to approval by the appropriate board or committee.

Submitted by:

Stephanie Nesbitt, Corporation Counsel Confidential Legal Secretary