

Chair Linda L. Thorpe called to order the meeting of the Personnel Committee at 9:00 a.m. on Monday, September 19, 2011 in the County Board Conference Rooms #2 and #3 at the Vilas County Courthouse, 330 Court Street, Eagle River, Wisconsin. Public meeting notice was given to the public twenty-four hours prior to the meeting.

Personnel Committee Members Present: Chair Linda L. Thorpe, Jim Behling, Emil Bakka, Bob Egan, Sig Hjemvick and Steve Favorite ex-officio member.

Others Present: Jack Harrison, Al Bauman, Charlie Rayala, Maynard Bedish (joined meeting at 9:35 a.m.), Martha J. Milanowski, and Stephanie Nesbitt.

Approve Agenda: Motion by B. Egan, second by E. Bakka to approve the agenda to be discussed in any order of the Chair. All voting aye, carried.

Approve Minutes: Motion by B. Egan, second by E. Bakka to approve the September 2, 2011 and September 9, 2011 minutes. All voting aye, carried.

Approve bills: Motion by E. Bakka, second by S. Hjemvick to approve the bill as presented. All voting aye, carried.

Vacation carryover requests: None.

Human Resource Department office set up: M. Milanowski reminded the Committee that the new Administrative Coordinator/Human Resource Manager Janna Kahl will be starting next Monday, September 29th. She said there was discussion at the Public Property Committee meeting regarding space and office equipment and that it was decided to allow her to pick out her own office equipment after she gets here and that there was a desk and chair available for this interim period. IT Department is placing a computer and telephone in that office. C. Rayala said the Public Property Committee is working on some alternatives regarding space. M. Milanowski said she sent out a memo to all department heads announcing Janna Kahl's employment and start date and that she will take care of introducing Ms. Kahl around the Courthouse. Corporation Counsel's office to work with the Maintenance Department to get the extra desks out of the office space on the 3rd floor and bring up the chair and desk. Corporation Counsel's office will also take care of getting general office supplies and will talk with the County Clerk's office as to using their copier temporarily. Martha Milanowski left the meeting at 9:17 a.m.

Closed Session: Motion by B. Egan, second by J. Behling, to convene in closed session at 9:17 a.m., pursuant to Wis. Stat. §19.85(1)(c), for the purpose of reviewing applications for the Highway Commissioner position. A roll call vote found the following members voting yes: J. Behling, E. Bakka, B. Egan, S. Hjemvick, S. Favorite and Chair L. Thorpe. Unanimous, motion carried.

Motion by S. Hjemvick, second by B. Egan to adjourn closed session pursuant to Wis. Stat. §19.85(1)(c) return to open session at 10:35 a.m. A roll call vote found the following members voting yes: J. Behling, E. Bakka, B. Egan, S. Hjemvick, S. Favorite and Chair L. Thorpe. Unanimous, motion carried.

Committee may take action on matters discussed in closed session: Motion by E. Bakka, second by S. Hjemvick to interview the top six candidates for the Highway Commissioner position as discussed in closed session. All voting aye, carried.

Letters and communications: L. Thorpe read a letter from a Social Services Department employee announcing her last day of employment.

Future meeting dates: September 21, 2011 at 9:00 a.m. and September 30, 2011 at 9:00 a.m.

Chair Thorpe announced there is no further business on the agenda. This meeting stands adjourned at 10:45 a.m.

Minutes reflect the recorders notation and are subject to approval by the appropriate board or committee.

Submitted by: Stephanie Nesbitt, Corporation Counsel Confidential Legal Secretary/Interim Personnel Assistant