

Public Property Committee / Building Design Committee Joint Meeting

February 12, 2010

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Open meeting law complied with. Quorum verified.

Call to order:

This joint Public Property Committee / Building Design Committee meeting was called to order at 9:00 A.M. at the Vilas County Justice Center training room by Public Property Committee Chairman Ronald De Bruyne with the following Public Property Committee members present: Maynard Bedish, Charles Rayala, Jr., Linda Thorpe and Kathleen Rushlow. Building Design Committee members present were Emil Bakka, Ron De Bruyne, Bob Egan, Sig Hjemvick and Kathleen Rushlow. Other persons present this meeting: Paul Brummund and Ron Locast representing Potter Lawson Architects; Kurt Berner and Curt Schleicher representing The Samuals Group, Chris Kamps, Gina Egan, Greg Schiek, Joe Fortmann, Ralph Sitzburger, Ken Anderson and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by L. Thorpe, 2nd by C. Rayala to approve the agenda with the agenda order at the Chair's discretion. All voted aye. Carried.

Design Concept – conference with architect Potter Lawson:

a. Departmental locations:

P. Brummond and R. Locast presented two schematic drawings depicting possible department locations in the proposed building. After discussion, the architects were told that the department locations as indicated in Scheme #1 were preferred.

b. Building locations on site:

P. Brummond and R. Locast presented two drawings depicting the location of the proposed building on the existing County grounds. After discussion, the building location was deemed acceptable.

c. Space needs confirmation:

P. Brummond and R. Locast presented a statistical spreadsheet indicating the sizes of the proposed areas to be contained within the proposed building. After lengthy discussion the architects were instructed to go forward with planning for a 33,000 square foot building.

d. Sharing opportunities:

Coincidental with the discussion of space needs, waiting rooms, conference rooms and other spaces to be shared by various departments were delineated and discussed. Shared areas were deemed acceptable.

e. Common spaces:

These areas were discussed under d. Sharing opportunities.

C. Rayala was concerned about the projected year 2020 amount of additional staff. This number was explained and subsequently reduced owing to a counting error. G. Schiek presented that Social Services future staffing requirements could only be guessed at, due to uncertainties involving a possible future ADRC and Human Services center located in Vilas County. S. Hjemvick stated the need for a covered portico drop off area. B. Egan suggested that the drop off walkway be heated in winter to eliminate ice. S. Hjemvick questioned whether additional room for a maintenance facility was part of the concept. P. Brummund replied that the existing boiler room / maintenance garage would be retained, and that the removal of the existing steam boilers, to be replaced by high efficiency hot

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water boilers, would open up much needed space to the maintenance department in that building. P. Brummund also expressed the desire by his engineering staff to place the I.T. Department server room in the proposed new building. Parking was discussed, as were the grounds directly in front of the present Courthouse. As the Design Concept progresses, other options may be incorporated.

K. Berner asked the committee members to prioritize their ideas so that the architects could proceed forward with actual interior space drawings. Items given priority as the design concept progresses were:

Covered drop off area is essential.

No changes to existing Courthouse court yard and Veterans Memorial.

Design Scheme #1 and department locations are preferred.

P. Brummund explained the next phase of this process, which will be presented to the joint committees on March 12, 2010

Letters and Communications:

Nothing presented.

Set next meeting date and time:

The next meeting was set for Friday, March 12, 2010 at 9:00 AM.

Adjournment:

Motion by L. Thorpe, 2nd by M. Bedish to adjourn. All voted aye. Carried.

Meeting adjourned at 11:24 A.M.

Respectfully submitted by:

David R. Alleman

Vilas County Clerk

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