

Open meeting law complied with. Quorum verified.

Call to order:

The Public Property meeting was called to order at 9:00 A.M. at the Vilas County Justice Center training room by Chairman Ronald De Bruyne with the following committee members present: Maynard Bedish, Charles Rayala, Jr., Kathleen Rushlow and Linda Thorpe. Also present was RFP Subcommittee members Bob Egan and Sig Hjermvick. Other persons present at various times during this meeting: James Breitzman of Global Wireless Solutions; Troy Torgerson, Kurt Berner and Kurt Schleicher of The Samuels Group; Paul Brummond of Potter Lawson; Gene Leveille, Chris Kamps, Gina Egan, Tim Evenson, John Butler, Joe Fath, G. Peske, Barb Gibson, Adam Grassl, Dawn Schmidt, Emil Bakka and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by C. Rayala 2nd by M. Bedish to approve the agenda with the agenda order at the Chair's discretion. All voted aye. Carried.

Approve minutes of the December 14, 2009 meetings:

Motion by L. Thorpe, 2nd by M. Bedish to approve the minutes of the December 14, 2009 meeting minutes as presented. All voted aye. Carried.

Approval of bills:

Motion by K. Rushlow, 2nd by L. Thorpe to approve the bills. All voted aye. Carried.

Global Wireless Solutions – presentation by James Breitzman:

J. Breitzman presented his firm's offer to reduce the cost of wireless phone and data service to Vilas County. He accomplishes this task by negotiating lower rates with the various carriers. His fee is based upon a percentage of the savings recovered for one year. He estimates that Vilas County could save as much as 35% off of our current wireless rates. He also estimated that it would take no more than 2 months to conclude his efforts. He also stated that he can offer some flexibility with the payment of his fee, and that there would be no fee charged unless savings were realized.. Local municipalities could also partner in this effort to take advantage of the savings that he hopes to negotiate. Motion by K. Rushlow, 2nd by C. Rayala to hire Global Wireless Solutions to negotiate lower wireless rates at the fee schedule presented. All voted aye. Carried.

Phase 1 Design Concept – Count Board presentation:

T. Torgerson offered his firm's assistance in presenting the idea of an architectural Design Concept to the County Board on January 19, 2010. The Committee discussed the issue briefly and then asked him to proceed with his ideas. K. Berner outlined the presentation methods that he recommends using. He will stress the long history leading up to the proposed building project and the needs that are now apparent. He will also stress involvement in the process by the other County Board members. P. Brummond also contributed his ideas. The Committee discussed the presentation method and contents at length and felt that the assistance of a consultant and the architect chosen to develop the Design Concept would be very valuable at the County Board meeting.

Web mapping update:

B. Gibson presented a progress report regarding the web mapping project. After considerable work it has been discovered that the recently purchased OnPoint mapping software will not work reasonably well for those citizens that have dial-up internet service. Dial-up internet service continues to be the only service choice for about 75% of Vilas County residents. OnPoint software is basically unusable to those persons. B. Gibson recommends returning to the older PV Web mapping software until a suitable replacement can be researched. She further commented on a policy problem with the PV Web software, in that the redaction of the names of property owners, as stipulated by County Board resolution for the public use version, results in the in-house version used by various County departments to be of little use. She asked if the County Board would consider rescinding that resolution. The Committee then discussed the pros and cons of the privacy issues involved. B. Gibson reminded the Committee that upon request the names of property owners were already provided on all of the printed maps issued by her department including the Plat Book. K. Rushlow felt that for the time being, PV Web should be reconfigured with names for in-house use only; if the public needs the maps with the owners' names they will need to come into the Courthouse to get them. When a new system is configured that works for the public on dial-up and redacts the names, it could then be released for public use. A. Grassl then reported that he is working on reconfiguring an existing component of ArcGIS Web Service that would allow its use, with and without names, for both the public and in-house. B. Gibson stated that operating a dual system would require twice the work to administer and update, and would also increase the chance of entry errors. She further advised the Committee that \$9,000.00 earmarked in her 2010 budget for OnPoint software maintenance would not be expended. She is asking to transfer those funds so that the money could be expended on reconfiguring the ArcGIS Web Service software and SQL training. She asked the Committee for their direction on how to proceed. Motion by C. Rayala, 2nd by K. Rushlow to recommend to the Finance & Budget Committee that \$9,000.00 be transferred within the Mapping budget for purposes of the reconfiguration of the ArcGIS Web Service software. All voted aye. Carried. Motion by L. Thorpe, 2nd by K. Rushlow to direct the Mapping Department to pursue the reconfiguration of one version of the ArcGIS Web Service software, with property owner names listed, for both public and in-house use. Public release and use will be contingent upon Public Property Committee approval. 2 voted aye: K. Rushlow and L. Thorpe. 3 voted nay. Motion failed. Motion by R. De Bruyne, 2nd by C. Rayala to direct the Mapping Department to pursue the reconfiguration of two versions of the ArcGIS Web Service software. One version with property owners names redacted will be for public use; the second version will contain the names of property owners and will be only for in-house use. 3 voted aye. 2 voted nay: K. Rushlow and L. Thorpe. Carried.

Sheriff's Dept. and Jail purchases:

T. Evenson presented the following Jail kitchen purchase request:

1 – Blodgett Combi oven from C.T.L. Company @ \$14,694.00.

Motion by C. Rayala, 2nd by R. De Bruyne to approve the Jail kitchen purchase request. 4 voted aye. Carried. K. Rushlow abstained from discussion and voting regarding this purchase.

J. Butler presented the following Sheriff's Department purchase requests:

- 3- DVM-500 Plus Digital Ally in squad camera systems @ \$12,885.00.
- 3- 8GB Ultra II High Speed CF cards @ \$285.00.
- Shipping @ \$90.00.

Above items totaling \$13,260.00 to be purchased from Tactical Solutions.

- 2- Stinger Road Spikes @ \$900.00.
- 2- Whelen 4" red LED fog lamps @ \$390.00.
- 2- Whelen 4" blue LED fog lamps @ \$390.00.
- Shipping @ \$40.00.

Above items totaling \$1,720.00 to be purchase from Galls.

- 3- Whelen LED upper lightbars @ \$2,520.00.
- 3- Whelen LED lower lightbars @ \$2,100.00.

Above items totaling \$4,620.00 to be purchased from General Communications.

Motion by K. Rushlow, 2nd by C. Rayala to approve all of the Sheriff's Department purchase requests. All voted aye. Carried.

Public Health Dept. purchases:

G. Egan presented a purchase request for the following items:

- Installation by Technology Management of wireless internet in the County Board Conference rooms and the Emergency Operations Center @ \$5,295.00.
- 1- Lenovo laptop computer @ \$1,353.00.

Funds for the wireless internet will be expended from an Emergency Response grant. Dental Program grant funds will be expended to purchase the computer.

Motion by C. Rayala, 2nd by L. Thorpe to approve the Public Health Department purchases. All voted aye. Carried.

Social Services Dept. purchases:

Nothing presented.

Juvenile Intake Dept. purchases:

Nothing presented.

Copier lease – District Attorney:

The District Attorney's office presented a request to lease a model WC4250 copier from Xerox at a monthly rate of \$91.52 plus \$0.0129 per print. Lease term is for 5 years and includes maintenance and consumable supplies. Motion by C. Rayala, 2nd by R. De Bruyne to approve the copier lease. All voted aye. Carried.

Maintenance contracts:

The Clerk was instructed to put this item on the February 2010 agenda.

Technology Management – past billings:

The Clerk was instructed to put this item on the February 2010 agenda.

Information Technology report, travel and purchases:

C. Kamps reported that the Clerk's Office told her that her department was now in charge of providing business cards to courthouse staff. She feels that her department is too involved

with other tasks to deal with this mandate. K. Rushlow explained that the Finance & Budget Committee had indicated that the UW-Extension Department was to be the source of low cost business cards for county staff. C, Kamps also reported that the Town of St. Germain Fire Department was requesting her department to provide I.D. badges for fire department personnel. Her department has provided this service to other area municipalities in the past, at a cost of \$5.00 per badge. Motion by K. Rushlow, 2nd by L. Thorpe to approve providing I.D. badges for the Town of St. Germain Fire Department. 4 voted aye. 1 nay vote: M. Bedish. Carried. C. Kamps then presented a written report detailing information systems projects and improvements that involved Technology Management. This will be reviewed at the February meeting.

Courthouse telephone system:

K. Rushlow asked if other options had been considered relative to the contractors chosen to complete the work. She questioned if an RFP had been developed to help with the selection process. C. Kamps replied that there were few phone service providers and installation contractors available in this area. Because the County uses Nortel switching products, the infrastructure contractor must be a Nortel Partner. The Clerk was instructed to put this item on the February 2010 agenda.

Employee smoking cessation – Public Health:

G. Egan presented information regarding the availability of smoking cessation seminars. The cost would be covered by the Tobacco Grant, and would be available to all employees and their spouses. She is willing to poll County employees to gauge interest. Motion by K. Rushlow, 2nd by L. Thorpe to allow the Public Health Department to determine the interest of County employees with regards to smoking cessation seminars. All voted aye. Carried. The Clerk also presented copies of the County's no smoking ordinance, including language amendments recommended by the Corp. Counsel. The Clerk was instructed to put this item on the February agenda.

Maintenance Supervisor report and purchases:

G. Leveille reported that Courthouse 2nd floor air handling unit #3 required a frequency control drive replacement. He also reported that a condensate pump located in the Justice Center had to be replaced using a spare. A new spare will need to be purchased.

a. Line item transfer:

Nothing presented.

Letters and Communications:

Nothing presented.

Set next meeting date and time:

The next regular meeting was set for Friday, February 12, 2010 at 9:00 AM.

Adjournment:

Motion by C. Rayala, 2nd by M. Bedish to adjourn. All voted aye. Carried.
Meeting adjourned at 12:10 P.M.

Respectfully submitted by:
David R. Alleman
Vilas County Clerk

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