

Open meeting law complied with. Quorum verified.

Call to order:

The Public Property Committee meeting was called to order at 9:01 A.M. at the Vilas County Courthouse conference rooms by Vice-Chairman Jim Behling with the following committee members present:, Charles Rayala, Jr. and Kathleen Rushlow. Ron De Bruyne and Linda Thorpe were excused. Other persons present at various times during this meeting: Kurt Berner representing The Samuels Group; George Jollivette representing Engineering370; Gary Kuckenbrod, Dennis Nielsen and David Alleman.

Approve agenda to be discussed in any order by the Chair:

Motion by C. Rayala, 2nd by K. Rushlow to approve the agenda with the agenda order at the Chair's discretion. All voted aye. Carried.

Letters and Communications:

K. Berner presented his findings regarding Social Services office security issues. D. Nielsen also presented the results of a survey sent to Wisconsin counties, describing levels of Social Services office security measures in place. 54 counties responded. Estimated costs of the security enhancements are between \$12,847.00 and \$15,847.00. This issue will be placed on the March committee agenda for further deliberation.

Courthouse and Justice Center boiler and HVAC project:

K. Berner updated the committee on the progress of the project engineering and bid document preparation. G. Jollivette presented a list of twelve add-alternates covering deficiencies and possible problems discovered that fall out beyond the original scope of the project. The committee discussed each add-alternate. G. Jollivette recommended a thirteenth add-alternate designed to add a preheat coil to one of the Justice Center air handling units. After discussion, the committee asked K. Berner to add the following add-alternates to the base project:

1. Install return air ductwork from kitchen.
2. Install water alarm in boiler room.
3. Install sump pump in boiler room

The balance of the add-alternates will be presented for bidding in an effort to determine actual costs. K. Berner presented a timeline for the remainder of the project. Engineering and specification documents and drawings were given to G. Kuckenbrod for review. They should be returned to Engineering370 by March 4th. K. Berner hopes to have prevailing wage declarations by March 9th. Final bid documents will be ready for an onsite pre-bid meeting scheduled for March 16th. A special Public Property Committee meeting is scheduled for Friday, April 8, 2011 to review final bids and costs and to review add-alternates. A bid acceptance resolution will be prepared for the April 14, 2011 Public Property Committee meeting, prior to going before the April 19, 2011 County Board for approval.

Set next meeting date and time:

The Vice-Chair scheduled a special Public Property Committee meeting for Friday, April 8, 2011 at 9:00A.M., to review the project, add-alternates and bids.

Adjournment:

Motion by K. Rushlow, 2nd by C. Rayala to adjourn. All voted aye. Carried.
Meeting adjourned at 10:55 A.M.

Respectfully submitted by:
David R. Alleman
Vilas County Clerk.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.