

Open meeting law complied with. Quorum verified.

**Call to order:**

The meeting was called to order at 9:00 A.M. at the Vilas Co. Courthouse by Chairman Ronald De Bruyne with the following members present: Sig Hjemvick, Dennis Nielsen, Fred Radtke and Linda Thorpe. Others present at this meeting: Amy Freston-Lakeland Times, Ken Anderson and Clerk David Alleman.

**Approve agenda to be discussed in any order by the Chair:**

Motion by D. Nielsen, 2<sup>nd</sup> by L. Thorpe to approve the agenda with the agenda order at the Chair's discretion. All voting aye. Carried.

**Approve minutes of previous meeting:**

Motion by L. Thorpe, 2<sup>nd</sup> by S. Hjemvick to approve the minutes of the September 2, 2008 meeting as presented. All voting aye. Carried.

**Oneida County Human Services Study:**

The Chair announced that he had nothing new to report. D. Nielsen reported that this issue would be a point of discussion for some time until the direction that Oneida County takes regarding the Human Service Center is made clear.

**Courthouse security issues:**

The Chair began discussion regarding this issue. The committee discussed the dilemma of curtailing the rights of individuals for the sake of increased security. All felt that this was the main problem to overcome with regards to increasing security measures. Cost will be another factor. The Chair felt that there was a lot that could be done regarding increased courthouse security that would not involve the hiring of additional personnel. F. Radtke brought up the security actions that have already been implemented in the Circuit Court office and courtroom areas. S. Hjemvick stated that, after an incident, security always seems to be more of a concern. Discussion then moved to the issue of tornado warnings and building lockdowns. It was discussed that there are no current policies and procedures regarding what to do if a tornado strike is imminent. S. Hjemvick felt that a policy needed to be formulated. He also felt that there was no procedure to lockdown county offices during an incident, such as a courtroom shooting, etc. D. Nielsen related procedures that were used in the Courthouse back in his hometown. F. Radtke also related procedures used by the school system in his former place of residence. S. Hjemvick felt that the Sheriff's Dept. and Emergency Management would be the best resources to help develop a workable policy. L. Thorpe said that the Personnel Committee had recently held employee trainings regarding the handling of irate citizens, and would have more such trainings as they become available. The Chair instructed the Clerk to keep this item on the agenda for the next meeting, and to ask the Sheriff's Dept and Emergency Management to attend that meeting.

**County Board members – individual fax machines:**

At the request of the committee, the Clerk presented a bid for 21 basic fax machines. The cost was \$1,197.42, not including spare ink cartridges. F. Radtke said that as a member of the Town of St. Germain Board, he was required to have a fax machine. L. Thorpe stated that large files would be difficult to send, and could result in some information not being received. S. Hjemvick felt that fax machines would become an operational problem that would outweigh any perceived benefit. After discussion it was felt that the current method of mailing information to County Board members, while not necessarily the least expensive, was still the only sure and timely way of getting needed information out to members. The Clerk stated that in general, board members were very good about checking in his office for their mail when they were in the courthouse. He also stated that his department makes every effort to curtail unnecessary mailings.

**Courthouse meeting rooms – white boards:**

At the request of the committee, the Clerk presented the cost of white boards for the meeting rooms. Motion by F. Radtke, 2<sup>nd</sup> by S. Hjemvick to recommend to the Public Property Committee that three 48" x 36" Ultra-Trim Magnetic Porcelain white boards be purchased for a total cost of \$509.97, and installed in the meeting rooms. All voting aye. Carried.

**County lands and buildings – current and future needs:**

Nothing reported.

**Closed session:**

Motion by R. De Bruyne, 2<sup>nd</sup> by L. Thorpe to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(e) for the purpose of deliberating the purchasing of public property. All voting aye. Closed session convened at 1:55 P.M.

**Return to open session:**

Motion by R. De Bruyne, 2<sup>nd</sup> by D. Nielsen to return to adjourn the closed session pursuant to Wis. Stat. Section 19.85(1)(e) and return to open session. All voting aye. Return to open session at 2:47 P.M.

**Committee may consider ratifying any action taken in closed session.**

Motion by L. Thorpe, 2<sup>nd</sup> by S. Hjemvick to convene a joint meeting with the Public Property Committee, to take place on Friday, November 21, 2008. All voting aye. Carried.

**Letters and Communications:**

Nothing presented

**Set next meeting date and time:**

The next meeting was set for Friday, November 21, 2008 at 9:00 A.M.

**Adjournment:**

Motion by S. Hjemvick, 2<sup>nd</sup> by D. Nielsen to adjourn. All voting aye. Carried.

Meeting adjourned at 2:54 P.M.

Respectfully submitted by:

David R. Alleman  
Vilas County Clerk