

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
December 9, 2011**

Present: Al Bauman, Dennis Nielsen, Chris Mayer, Leon Kukanich, Bob Rickard, Kate Gardner, Debb Varro, Steve Favorite, Martha Milanowski, Dave Alleman, Marcus Neseemann (Lakeland Times).

Absent/Excused: Erv Teichmiller.

Meeting called to order at 9:45 AM by Bauman.

Roll call taken.

Motion by Mayer, seconded by Nielsen, to approve the agenda discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Mayer, seconded by Nielsen, to approve the November 7, 2011 minutes. All voting aye. Carried.

Approval of Juvenile Intake Administrative Vouchers

Motion by Kukanich, seconded by Nielsen, to approve Juvenile Intake Administrative Vouchers. All voting aye. Carried.

Juvenile Intake Supervisor's Report

Budget

The cost savings in November was \$602.39 for using a county car versus paying employee mileage. Rickard handed out year to date referrals for November 2010 and 2011 which were 313 and 229 respectively. Rickard handed out the November statistical report. Rickard reported that the budget is looking good for the remainder of the year. Board discussion followed.

Line Item Transfers

None.

Training Requests

None.

Property Requests

None.

Department of Social Services Report

Budget

Varro gave an update on the budget.

Line Item Transfers

TRANSFER FROM:

Account Name Travel & Training

(\$ 1825.00)

From acct#: 230.54500.270

Account Name

TO: Administrative Supplies & Equipment

From acct#:

230.54500.268 \$400.00

Administration Workmens Comp

230.54500.756 \$225.00

Vehicle Expense

230.54520.395 \$1200.00

COP Workmens Comp

230.54510.756

(\$ 5.00)

COP Life Insurance

230.54510.753 \$5.00

Corrections

230.54515.185

(\$122,500.00)

Substitute Care

230.54515.187 \$122,500.00

Adult Services Workmens Comp

230.54520.756

(\$11.00)

Adult Services Life Insurance

230.54520.753 1.00

Adult Services Income Continuation

230.54520.755 10.00

Child Services Workmens Comp

230.54522.756

(\$61.00)

Child Services Life Insurance

230.54522.753 \$6.00

Child Services Income Continuation

230.54522.755 \$55.00

IM Workmens Comp

230.54525.756

(\$589.00)

IM Admin Overhead

230.54525.260 \$500.00

IM Income Continuation

230.54525.755 \$89.00

Social Services Board Minutes – December 9, 2011
Page Three

DSS Property Requests

None.

DSS Training Requests

None.

DSS Director's Report

Don Zamzow called in to update the Board on the Visual WISSIS. The maintenance costs are approximately \$4,000 per year. Varro informed the Board that this expense is not in the 2012 Budget.

Gardner passed out draft documents on the Income Maintenance Consortium from Bayfield County on Random Moment Sampling and IM Regionalization.

Gardner updated the Board that Child Care Recoupments from the state audits have been entered into Benefit Recovery totaling \$11,910.33.

The need for space for a computer and phone for IM client access was discussed.

Gardner stated that a Compression Plan was developing ways to regionalize more Social Services/Human Services Programs.

Motion by Nielsen, seconded by Kukanich at 10:43 a.m. to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Nielsen, seconded by Mayer, to adjourn closed session pursuant to Wis. Stat. Section 19.85 (1)(c) and return to open session at 11:16 am.

Motion by Mayer, seconded by Nielsen, to authorize DSS Director and DSS Chair to pursue a professional services agreement with one of the two vendors as discussed in closed session, for purposed of providing bookkeeping/financial management services to meet the department's year-end reporting, at a cost not to exceed \$10,000. All voting aye. Carried.

Approval of DSS Administrative Vouchers

Motion by Nielsen seconded by Kukanich to approve the DSS Administrative Vouchers. All voting aye. Carried.

Social Services Board Minutes – December 9, 2011
Page Four

Next Meeting Date: Tuesday January 10th, 2012 at 9:45 AM in Conference Room #1.

Motion by Kukanich, seconded by Nielsen, to adjourn. All voting aye. Carried. Adjournment at 11:18 AM.