

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
September 11, 2012**

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Present: Alden Bauman, Mary Kim Black, Mark Rogacki, Erv Teichmiller, Kate Gardner, Cory Hoffmann, and Eric Swanson.

Absent/Excused: Chris Mayer.

Meeting called to order at 9:45 AM by Chairman Bauman.

Bauman stated that the date of the October meeting listed on the agenda is incorrect. The meeting will be held on October 19, 2012, not the 12th. **Motion by Teichmiller, seconded by Black, to approve the agenda with the aforementioned change. All voted aye, carried.**

**Motion by Teichmiller, seconded by Black, to approve the minutes from August 14, 2012. All voted aye, carried.**

**Approval of Administrative Vouchers-Juvenile Intake**

**Motion by Teichmiller, seconded by Black, to approve Juvenile Intake Administrative Vouchers. All voted aye, carried.**

**Juvenile Intake Supervisor's Report**

**Budget**

None.

**Line Item Transfers**

There was a request to transfer \$10,000.00 from Juvenile Placement (account 159) to Monitors (account 417). **Motion by Teichmiller, seconded by Black, to approve the line item transfer as presented. All voted aye, carried.**

The Board took a recess at 9:55 a.m. to attend the 9-11 ceremony.

The Board reconvened at 10:30 a.m.

**Juvenile Intake Training Requests**

None.

**Juvenile Intake Property Requests**

None.

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**DSS Director's Report**

**Budget**

The 2013 budget request was discussed. **Motion by Rogacki, seconded by Black, to accept the budget request as presented. All voting aye, carried.**

**Line Item Transfers**

None.

**DSS Property Requests**

None.

**DSS Training Requests**

1. Three IM workers to the ANEW-WI Training Seminar and General Meeting on September 26, 2012 in Wausau. Cost is \$40 per person = \$120.
2. Lead IM worker to Wisconsin Association on Public Assistance Fraud training in Green Bay on October 8, 2012. The cost for this training is not yet determined, but expected to be \$40-\$50.
3. One CPS social worker and one Account Tech I to the Fall Kinship Care Training in Wausau on October 24. This is a free training.
4. One APS social worker to the Mental Health and Substance Abuse Services Training Conference October 23-24 in Wisconsin Dells. The cost for the training will be covered from Elder Abuse training dollars.

Gardner added an additional training to the agenda:

Director and Social worker supervisor to Secondary Stress: Building Resilience in Staff training on October 23-24 in Green Bay. The training is free, however there would be a lodging cost of \$70 per person = \$140.

**Motion by Teichmiller, seconded by Rogacki, to approve all training as presented. All voting aye, carried.**

**Director's Report**

Gardner distributed information on human services re-design with examples from WCHSA (Wisconsin County Human Service Association).

Gardner also passed out an article concerning how the end of life care challenges the

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physicians.

Garndner discussed the recent meeting between social services employees and the UW Extension concerning the mission and values of the department. Gardner also discussed moving the department into the information age, purchasing either laptops or tablets for the APS social workers. These devices would be a timesaver for staff because they could enter case notes directly while on home visits instead of waiting until they get back to the office to do so.

**Approval of Administrative Vouchers**

**Teichmiller, seconded by Rogacki, motioned to approve the DSS Administrative Vouchers. All voted aye, carried.**

Mayer had expressed to Chairman Bauman his resignation from the Social Services Board. Bauman will be contacting the head of the County Boards and also recommending a replacement at that time.

The next meeting is scheduled for October 19, 2012 at 9:45 a.m. in Conference Room #2.

**Adjournment was announced by Bauman.**