

Call to Order:

The meeting was called to order at 9:00 A.M. by Chairman Ron De Bruyne in the Vilas County Justice Center basement training room with the following committee members present: Jim Galloway, Gary Peske, Kathleen Rushlow and David Alleman. Ed Bluthardt was absent and John Niebuhr was excused. Also present were Dave Leack and Jeff Nelson representing PSC Alliance, Vilas County IT Director Chris Kamps, Vilas County Sheriff's Department Chief Deputy Joe Fath and Lakeland Times reporter Laurel Carlson. The Chair verified both proper open meeting notice and quorum present.

Approve the agenda; discuss in any order at the discretion of the Chair:

Motion by K. Rushlow, 2nd by G. Peske to approve the agenda with the order of discussion to be at the discretion of the chair. All voted aye. Carried.

Approval of the previous minutes:

Motion by G. Peske, 2nd by K. Rushlow to approve the May 26, 2010 minutes as presented. All voted aye. Carried.

Project budget and financial update:

G. Peske presented printed budget reports regarding the following projects:

Mobile Data project continues on target with budget.

Lac du Flambeau tower projected to finish on budget.

Vilas/Oneida Interoperability project projected to finish under budget.

Verizon right of first refusal agreement:

G. Peske presented a right of first refusal addendum to the lease agreement between Vilas County and Verizon, regarding that company's location on the County's St. Germain tower. Verizon would like the first right of refusal to purchase the tower should Vilas County decide to sell. Corporation Counsel recommends approving the agreement.

Motion by K. Rushlow, 2nd by R. De Bruyne to approve the addendum to the St. Germain tower lease extending to Verizon the right of first refusal to purchase the tower. All voted aye. Carried.

Tower site alarms:

J. Nelson explained that all tower sites with the exception of the existing Lac du Flambeau and Land O' Lakes tower sites. The alarm system documents and records all events occurring at the tower sites and is monitored by Sheriff's dispatch. This system will also be installed at the new County owned LDF tower. J. Nelson stated a basic alarm system could be installed at the Land O' Lakes tower site for around \$1,000.00. **Motion by K. Rushlow, 2nd by R. De Bruyne to install an alarm system at the Land O' Lakes tower site. All voted aye. Carried.**

Duties of Vilas Co. Maintenance Department at tower sites:

G. Peske explained that there has been some confusion regarding maintenance duties at the tower sites. He recommends that the Maintenance Dept. be restricted to the following duties at the tower sites:

1. Check air conditioners and change filters.
2. Perform weed control within the site fence area.

3. Check LP tanks for fuel level and condition.
4. Check for vandalism or forced entry.
5. Sweep out shelter if necessary.
6. Check lights and change bulbs as needed.
7. Check for bird nests on shelter exterior and bats entering interior.
8. No need to maintain generators, this is accomplished using a contractor.
9. Check sites 4 times per year or more if circumstances warrant.
10. Inform dispatch when entering and leaving tower site.

Motion by R. De Bruyne, 2nd by K. Rushlow that this Maintenance Dept. tower site duty list be presented to the Public Property Committee for their approval. All voted aye. Carried.

Town of Lac du Flambeau tower project:

G. Peske reported that the Tribal Police Dept. had requested a location on the new LDF tower. PSC Alliance warned of possible radio interference issues if this is approved.

a. Microwave equipment for LDF tower:

G. Peske reported that production issues were delaying microwave equipment deliveries.

b. Antennas and lines for LDF tower:

County antennas used on the existing LDF tower will be moved and installed on the new tower in the coming weeks.

c. Tower status:

Due to the equipment delays, the completion date has been moved back to September 1st. J. Nelson recommended that the County accept the tower from the contractor, Sabre Towers, by signing a Certification of Acceptance. **Motion by G. Peske, 2nd by R. De Bruyne to accept the tower for Vilas County by signing the Certification of Acceptance. All voted aye. Carried.**

Mobile data project:

Project update:

G. Peske reported that three squads were outfitted and operational. Some configuration and programming issues remain, but the system is working beyond original expectations.

J. Fath reported that all sworn Sheriff's staff will be trained to use the system.

Budget:

The project budget is projected to be on track.

Equipment purchases:

G. Peske reported that 31 laptops were ordered, and would be configured and installed upon delivery in remaining squads. J. Nelson recommended the purchase of spare micro wave transmission modules at a cost of \$2,172.00. **Motion by R. De Bruyne, 2nd by K. Rushlow to approve the purchase. All voted aye. Carried.**

Wireless tower issues:

K. Rushlow asked PSC Alliance to consider if some of the paging interference issues experienced by local fire departments were caused by the installation of "short towers" used to transmit wireless internet service. She also asked if the use of "short towers" might be the solution to pager interference in Arbor Vitae.

Oneida – Vilas interoperability project:

J. Nelson reported that the County needed to expend \$4,280.00 toward the interoperability project as part of the agreed upon grant arrangement with Oneida County, even though Vilas County's part of the project is completed. **Motion by K. Rushlow, 2nd by R. De Bruyne to approve the expenditure, not to exceed \$4,300.00. All voted aye. Carried.**

Correspondence:

G. Peske reported that the DNR contacted the Vilas County Highway Dept. regarding road maintenance issues at the Musky Mountain tower site. The County is required to maintain the site road. The road has minor washouts due to heavy rains. However, as a DNR permitted logging operation is operating onsite, it was recommended by the Highway Dept. that road maintenance be conducted after the heavy logging equipment is finished using the road.

Arbor Vitae interference issue:

G. Peske reported that interference issues continued regarding the Arbor Vitae Fire Dept. J. Galloway stated that he is aware of fire and rescue missed pages throughout his 30 year fire department experience. J. Nelson reiterated that paging had the same reception issues as cell phones. J. Galloway reported that he followed up on a complaint from a County Board member, regarding pager reception issues in Arbor Vitae, Boulder Junction, Manitowish Waters, Presque Isle and Winchester. He stated that after speaking with fire chiefs in Presque Isle and Winchester, the chiefs initially reported no knowledge of any paging problems. J. Nelson felt that a large part of the problem may be older radio equipment owned by the departments and user knowledge regarding pager and radio operations. He also stated that simulcasting fire and rescue pages might be a solution, but that the fire chiefs were not open to that idea during the communication project fact-finding meetings. G. Peske also reported that channel congestion might be part of the problem. Department members need to switch to other frequencies for voice communications. J. Galloway stated that the upcoming conversion to narrow band frequencies might help alleviate some of the problems. G. Peske also noted that wireless paging services were available. J. Fath felt that fire and rescue department members needed better radio operation training. G. Peske reminded the committee that the radio paging system was due to be examined by a Motorola technician. R. De Bruyne reported no known problems with the pager issued to him. He believes that he has received all pages clearly. He also would like the cost of purchasing and installing simulcast equipment.

Approve Bills and Requisitions:

The following bills were presented by the Clerk for approval:

Florida Micro LLC	\$ 66.90
Verizon Wireless	\$ 256.46
Florida Micro LLC	\$ 281.40
Front Line Service LLC	\$ 1,080.50
CDW Government	\$ 7,874.40
Baycom	\$ 25,959.00

Motion by K. Rushlow, 2nd by R. De Bruyne to approve the bills as presented. All voted aye. Carried.

Set Next Meeting Date:

The next meeting will be Friday, September 10, 2010 at 1:00 P.M.

Adjournment:

Motion by G. Peske, 2nd by D. Alleman to adjourn. All voting aye. Carried.

Meeting adjourned at 10:41 A.M.

Respectfully submitted by:

David R. Alleman, Vilas County Clerk