

**MINUTES OF THE VILAS COUNTY
COP/LTS ADVISORY COMMITTEE MEETING
December 2, 2013**

Present: Janice Schuette, Bonita Johnson, Lynette Otterpohl, Cyndi Lei-Nako, Dennis Nielsen, Al Bauman, Helga Low, Cathy Higley, Beth Moore, Kelly Lacko, Julie Livingston, Kelly VonOepen, Barry McLeane, and Lisa Becker.

Excused: Kate Gardner

1. **Call to Order:** Meeting called to order at 10:00 am by Nielsen.
2. **Roll Call taken by sign-in sheet.**
3. **Approval of Agenda: Motion by Nielsen, 2nd by VonOepen to approve the agenda discussed in any order at the discretion of the Chair. All voting aye, carried.**
4. **Approval of 07/29/2013 Minutes:** There is a correction to the 9/30/2013 minutes: change Jamie Schuette to Janice Schuette under excused members. **Motion to approve 9/30/2013 minutes with above changes by Neilsen, by 2nd Schuette. All voting aye, carried.**
5. **Community Options Program Update -**
Otterpohl updated program numbers with a handout:
COP and COP/W 5 cases added
Clients' cases closed - 4
Current year to date totals for waiting list – 26
6. **Director's Report –**

Low gave directors report for Gardner: COP is currently over budget but preliminary discussion with State program staff indicates there are likely to be year-end dollars available to cover all or part of overage.
7. **Request for Variance and High Cost Funds -**
 - Moore requested 1 variance. **Motion to approve by Schuette, 2nd by McLeane. All voting aye, carried.**
 - Moore had 1 request for high cost funds. **Motion to Approve by McLeane, 2nd by Schuette. All voting aye, carried.**
8. **Committee Membership –**

There are no changes for committee membership. The committee may be close to achieving full membership.

9. Next meeting: Monday, January 27, 2014 @ 10:00 am in Conference Room #1.

10. Public Comments: VonOepen reported that the Human Service Center's Brain Injury Waiver program will no longer be in existence after December 31, 2013. Clients currently on the program will be transferred by the state to either CIP or COP. Vilas County has 2 clients on this program and will be served by either the Human Service Center or Vilas County Social Services in 2014. The affected clients will have their funding remain with them – "money follows the person".

Von Oepen also reported that CCS funds will be increasing and there may be a potential match of funds. This will be helping many clients.

Otterpohl said that the COP social workers will be tested on their Functional Screen skills in February.

Lei-Nako led a discussion on volunteer organizations. She is hoping to have help coordinating local volunteers groups to be able to help clients over several target groups in need of some light help. Currently there are volunteers under some local organizations, but their work is very target group specific. There was also discussion on potential liability of volunteers.

10. Meeting was adjourned by Bauman at 10:34 am.

All voting aye, carried.