

Meeting was called to order by Chairman Kathleen Rushlow at 8:30 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Kathleen Rushlow, Vice Chair Christopher Mayer, Linda L. Thorpe, Ed Bluthardt, and Charles Rayala. Also present were: County Treasurer Jerri Radtke, County Clerk Dave Alleman, Chris Kamps, and Kris Duening.

Motion by Charles Rayala, seconded by Chris Mayer to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Linda Thorpe, seconded by Chris Mayer to approve the previous. All voting aye. Carried.

**Approval of Bills and Payroll:** Motion by Charles Rayala, seconded by Chris Mayer to approve the bills from the various departments. Motion by Chris Mayer, seconded by Charles Rayala to approve all payroll vouchers from January 28 and February 11 payrolls for the Courthouse and Highway. All voting aye. Carried.

**Investment of County Funds:** County Treasurer Jerri Radtke presented her financial report for January 2011. Motion by Chris Mayer, seconded by Linda Thorpe to approve her report. All voting aye. Carried.

**Affidavit of Canceled Tax Certificates – Treasurer** – Ms. Radtke explained that certificates should be void after 11 years following December 31 of the year in which such certificates were dated. The six parcels listed are all easements and the County does not foreclose on easements. Motion by Charles Rayala, seconded by to have Ms. Radtke confer with the Corporation Counsel on what can be done with these properties and what can be done in the future. All voting aye. Carried. Motion by Linda Thorpe, seconded by Chris Mayer to approve the affidavit of canceled tax certificates. All voting aye. Carried.

**Line Item Transfers:** Motion by Chris Mayer, seconded by Linda Thorpe to approve the following line item transfers:

- a. Veteran Services – Transfer \$25.00 from Telephone 100.54705.211 to Postage 100.54705.311;
- b. Public Health – Transfer \$3038.72 from Professional Services 100.54100.210 to Drugs & Medical Supplies 100.54100.341;
- c. Zoning – Transfer \$100.00 from Travel 100.56401.330 to Telephone 100.6401.221;
- d. Employee Safety Committee – Transfer \$200.00 from Training 100.51104.393 to Xerox 100.51104.312;
- e. Sheriff Dept – Transfer \$855.17 from Sheriff Radio Equipment 100.52101.233 to Telephone 100.52101.221, Transfer 181.88 from Sheriff Maintenance of Equipment 100.52101.240 to Sheriff Medical 100.52101.216;

All voting aye. Carried.

**2010 Auto Expense Line Carry Over – Sheriff’s Dept** – The Committee discussed whether they should allow a carryover because of the Auditors recommendations to not allow them. The Committee decided to have Joe Fath come to the meeting after the Law Enforcement Committee meeting was finished.

**Overtime Report** – The Committee reviewed the overtime report presented by Kris Duening. The Committee would like to see a comparison of last year’s figures to this year, due to overtime being cyclic.

**Consulting Services – Baker Tilly** – Chair Rushlow explained that Christine Smith, Baker Tilly Virchow Krause, LLP will be here at the March meeting and an anticipated expense would be \$25,000 - \$40,000.

**Temporary Help – County Clerk** – Dave Alleman, County Clerk, appeared before the Committee to discuss the possibility of hiring Marge Hiller as a consultant while Ms. Duening in on vacation in March. It would be approximately 18 hours for a cost not to exceed \$427.68. Motion by Charles Rayala, seconded by Chris Mayer to approve hiring Ms. Hiller as a consultant while Ms. Duening in on vacation in March. All voting aye. Carried.

**Courthouse Invoice Procedure** – The Committee liked the look of the new voucher. It will be used within the County Clerk’s Office and Treasurer’s Office before it is given to the rest of the departments.

**WCA Letter – Taxation of Lands Held by Tribal Members** – Chair Rushlow reported that the Lakeland Times requested a copy of this letter. It will be faxed after this meeting. Ms. Radtke reported that the assessor stated there is no support giving to the town for fire or law enforcement operations. Motion by Ed Bluthardt, seconded by Linda Thorpe to refer this matter to the Corporation Counsel to see if she can get an update on this matter and report back to the Committee. All voting aye. Carried.

**Auditor recommendations to Amend Account Numbers** – Mr. Alleman told the Committee that Jeff Cohen has completed this project.

**Approval of Seminars and Lodging** – Motion by Chris Mayer, seconded by Charles Rayala to approve Jerri Radtke –Attending the Wisconsin Constitutional Officers Conference in Madison February 28 – March 2, 2011, with a cost not to exceed \$300.00. All voting aye. Carried.

**Out of State Travel** – Motion by Charles Rayala, seconded by Chris Mayer to approve Chris Kamps and Mike Duening going to Spillman training this summer. All voting aye. Carried.

**Letters and Communications** – Jeff Cohen has set up accounts for 2011 and cash has been reconciled through December 2010. Treasurer’s taxes now match the General Ledger. Also, there are currently about 5 carryovers in the Public Health budget that can be eliminated. This will help with the Audit Report.

**Future Meeting Dates:** The next scheduled regular Finance Committee meeting is March 17, 2011.

**Joint meeting** with the Highway Committee was called to order at 10:41 a.m. The following members were present: Jack Harrison, Ralph Sitzberger, Maynard Bedish, Al Bauman, Jeff Cohen, Jim Fischer, Louise Krus and Tom Numrich. Also, present: Joe Fath, Joe Fortmann, Dave Alleman and Kris Duening.

**The Highway Department Segregated Fund** – The Highway Committee explained that they need to do some road repair and to purchase a couple of pieces of equipment this year. Jeff Cohen reported that there is approximately \$1,800,000 in the Highway Segregated Account, of which \$500,000 is for the 2011 to buy down the levy limit. This would leave \$1,300,000 of which the Committee could use half for this year, which would leave \$650,000 for 2012. If they use another \$500,000 to buy down the levy limit again, they would have a balance of \$150,000 for extra project in 2012 and there would not be a segregated fund any more. The Committees considered ways of keeping the segregated fund and being about to do road work and purchasing or leasing equipment.

The Highway Committee discussed being about to pay approximately 10 miles of roads a year. Also, to be able to do future projects. The Finance Committee was told that the State will be paying 80% for the road work on County Highway M, the county pays 20% but they do not know when. This project is STP Rural funding and it for approximately 9.5 miles.

The Finance Committee would like the Highway Committee to come back to the next meeting with projected costs for equipment and road work at the April 15 meeting.

**Out of State Travel – Jim Fischer** – Mr. Fischer informed the Committees that he will not be going to the North Star NACE Conference in Minnesota.

The joint meeting adjourned at 11:20 a.m.

**2010 Auto Expense Line Carry Over – Sheriff's Dept** – Joe Fath was present for this discuss. Jeff Cohen recommended seeing how the budget looks in September and then transfer from the General Fund. This would eliminate a carryover which would help in the Audit Report.

**ADRC Update** – Joe Fortmann reported that they are two articles away from completion. A resolution will be presented to the March County Board meeting. There will be many meeting within the next month to finalize everything.

Motion by Charles Rayala, seconded by Ed Bluthardt to adjourn at 11:34. All voting aye. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening