

Meeting was called to order by Chairman Kathleen Rushlow at 8:30 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Kathleen Rushlow, Linda L. Thorpe, Ed Bluthardt, and Charles Rayala. Also present were: County Treasurer Jerri Radtke, County Clerk Dave Alleman, and Kris Duening. Absent: Vice Chair Christopher Mayer

Motion by Charles Rayala, seconded by Linda Thorpe to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Charles Rayala, seconded by Linda Thorpe to approve the previous. All voting aye. Carried.

**Out of State Travel – National Police Week – May 13-21, 2011 Washington DC – Sheriff Tomlanovich** and several deputies from the Sheriff's Department were present for this discussion. Motion by Charles Rayala, seconded by Linda Thorpe to approve traveling out of state for 4 personnel from the Sheriff's Dept for National Police Week in Washington, DC May 13 – 21, 2011, for a cost to not exceed \$4,399.95; where Deputy Kory Dahlvig's name was approved for inclusion to the National Law Enforcement Officers Memorial. All voting aye. Carried. Deputy Kory Dahlvig's name will be formally dedicated on May 13<sup>th</sup>.

**Approval of Bills and Payroll:** Motion by Charles Rayala, seconded by Linda Thorpe to approve the bills from the various departments. Motion by Linda Thorpe, seconded by Charles Rayala to approve all payroll vouchers from February 18, 25 and March 11, 2011 payrolls for the Courthouse, Highway and County Board. All voting aye. Carried.

**Consulting Services – Baker Tilly – Dave Varana**, from Baker Tilly gave a presentation on a strategy of how to reduce the County's total expenditures that supports optimal operational performance, how to reduce the County's fiscal obligations through alternate sources, and being able to eliminate duplicate and redundant functions. This can be done by reviewing the overall budget diagnostic with a cost of \$50,000 to \$80,000. Individual budgets may cost \$25,000 - \$65,000. The Committee would like to have Mr. Varana send a proposal to the Finance Committee.

**Investment of County Funds:** County Treasurer Jerri Radtke presented her financial report for February 2011. Motion by Charles Rayala, seconded by Linda Thorpe to approve her report. All voting aye. Carried.

**Courthouse Invoice Procedure & Policy –** The Committee reviewed the voucher again. County Clerk, Dave Alleman, recommended having a policy for submittal of vouchers. The Committee suggested that Mr. Alleman write this policy for the next meeting for their approval. This will be placed on the next agenda.

**Overtime report –** The report prepared by Kris Duening was presented. Joe Fath also presented an overtime report by group to the Finance Committee. Kris Duening was instructed to go ahead with the current style of reporting.

**Line Item Transfers:** Motion by Charles Rayala, seconded by Linda Thorpe to approve the following line item transfers:

- a. General Building & Maintenance – Transfer \$549.34 from Mis. Repair 100.56100.232 to the following lines - \$249.92 to Forestry Maintenance 100.51600.389, \$20.57 to 100.51600.755 Co

Share Income Cont., \$2.59 to Co Share Life Ins 100.51600.753, \$57.79 to Co Share FICA 100.51600.751, \$21.72 to Telephone 100.51600.221 and \$218.48 to Co Share WRS 100.51600.750.

- b. General Building & Maintenance – Transfer \$22,052.76 from Vehicle Maintenance 100.51600.223 to following lines - \$452.08 to Forestry Maintenance 100.51600.389 and \$394.53 to 100.51600.222 Light Water & Fire Protection
- c. General Building & Maintenance – \$328.23 from Co Share Work Comp. to 100.51660.310 Supplies; \$5.00 from Co Share Flex 125 to Supplies 100.51600.310; \$10.99 from Contractual Services to Supplies 100.51600.310; \$352.59 from Boiler Maintenance to 100.51600.310 Supplies; \$446.16 from 100.51600.353 to 100.51600.310 Supplies; \$253.80 from 100.51600.343 Waste Disposal to 100.51600.310 Supplies 100.51600.310;
- d. General Building & Maintenance – Transfer \$264.07 from 100.51600.254 Snow Removal to the following accounts - \$55.53 to 100.51600.310 Supplies and \$208.54 to Co. Share Health Ins; Transfer \$1,356.32 from 100.56100.354 Jail Maintenance to following accounts - \$277.36 to 100.51600.752 Co Share Health Ins. and \$1078.96 to 100.51600.174 Maintenance Technician; \$299.27 to 100.51600.174 Maintenance Technician; Transfer \$27,277.32 from 100.51600.223 Natural Gas to the following lines - \$1,127.75 to 100.51600.174 Maintenance Technician, \$3,011.64 to 100.51600.254 Asst Janitors Salaries, \$2,665.00 to Dept Heal Salary and \$21,600.68 to 100.51600.222 Light Water & Fire Protection;

All voting aye. Carried. Motion by Charles Rayala, seconded by Ed Bluthardt to approve sending a resolution to take money from the General Fund to cover budget with deficits. All voting aye. Carried. This will be presented at the next meeting.

**Letters and Communications** – Ms. Radtke received a letter from Mr. David Kucharski regarding the first half of his tax bill. The Committee told Ms. Radtke that they stand by her decision on charging interest due to the fact that first half of the taxes were not paid.

**Approval of Seminars and Lodging** – Motion by Charles Rayala, seconded by Linda Thorpe to approve Al Moustakis attending the 2011 SPET Summer Conference, June 21 – 24, in Wisconsin Dells and to approve Joan Hansen and two staff members attending the State Vital Records Information System training in Madison each one day training on March 29 and 30. All voting aye. Carried.

**Out of State Travel** - Motion by Linda Thorpe, seconded by Ed Bluthardt to approve Patrick Schmidt and Greg Fulton attend SWAT Team Leader Development Training, March 14 & 18, in New Brighton, MN. All voting aye. Carried.

**ADRC Update – Joe Fortmann** – Nothing was presented at this time.

**WCA Letter – Taxation of Land held by Tribal Members Update** – Martha Milanowski – Ms. Milanowski was unable to attend this meeting. Motion by Charles Rayala, seconded by Ed Bluthardt to postpone to the April meeting. All voting aye. Carried.

Motion by Charles Rayala, seconded by Ed Bluthardt to adjourn at 11:41. All voting aye. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening