

Finance Committee

April 15, 2011

Meeting was called to order by Chairman Kathleen Rushlow at 8:32 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Kathleen Rushlow, Vice Chair Chris Mayer, Linda L. Thorpe, Ed Bluthardt, and Charles Rayala. Also present were: County Treasurer Jerri Radtke, County Clerk Dave Alleman, and Kris Duening.

Motion by Charles Rayala, seconded by Chris Mayer to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Linda Thorpe, seconded by Charles Rayala to approve the previous. All voting aye. Carried.

Approval of Bills and Payroll: Motion by Charles Rayala, seconded by Chris Mayer to approve the bills from the various departments. Motion by Charles Rayala, seconded by Chris Mayer change Emil Bakka mileage from \$396.00 to \$198.00 traveling from the Governor's Conference and to approve all payroll vouchers from March 25 and April 8 & 19, 2011 payrolls for the Courthouse, Highway and County Board. All voting aye. Carried.

Investment of County Funds: County Treasurer Jerri Radtke presented her financial report for March 2011. Ms. Radtke reported that the figures are close to last year, but the amount of foreclosures is up. Motion by Charles Rayala, seconded by Chris Mayer to approve her report. All voting aye. Carried.

WCA Letter – Taxation of Land held by Tribal Members Update – There was nothing to report at this time.

Overtime report – The report prepared by Kris Duening was presented. Chairman Rushlow asked include the Highway Department on this report. Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the overtime report. All voting aye. Carried.

Vista Print Purchases – County Clerk, Dave Alleman, reported that departments are asking to use the County credit card for purchasing business cards. Motion by Ed Bluthardt, seconded by Chris Mayer to direct the County Clerk to write a policy for using the credit card for purchasing business cards. All voting aye. Carried.

Resolution – Budget Amendment – 2010 General Fund Expenditure Accounts Ending Balance Deficits – Motion by Charles Rayala, seconded by Chris Mayer to approve this resolution and send it to the April County Board meeting. All voting aye. Carried.

Line Item Transfers: Motion by Charles Rayala, seconded by Chris Mayer to approve the following line item transfers:

- a. County Clerk – Transfer \$10,496.16 from Confidential Secretary/Assist. Acct Clerk 100.51420.160 to Extra Help 100.51420.131

All voting aye. Carried.

Approval of Seminars and Lodging – Motion by Chris Mayer, seconded by Ed Bluthardt to approve Glenna Davis attending the Victim/Witness Conference, May 18-20, 2011 in Wisconsin Dells and for Kris Duening to attend Wisconsin Retirement System Management in Rhinelander on April 13, 2011. All voting aye. Carried.

Out of State Travel – Nothing at this time.

Letters and Communications – Nothing at this time.

Cost of Boiler/HVAC Project - Resolution: Boiler & HVAC Project Funding – The Committee discussed the cost of this project that the Public Property Committee approved at their meeting on April 14, 2011. Motion by Ed Bluthardt, seconded by Charles Rayala to send a resolution to the April County Board meeting to transfer \$874,954.00 from the General Fund to the Capital Projects Account. All voting aye. Carried.

Courthouse Invoice Procedure & Policy – County Clerk, Dave Alleman, reported that Beth Carter will be working part time for the County Clerk's Office and will be putting together a list of vendors used by each department.

Consulting Services – Baker Tilly – The Committee reviewed the contractual agreement with Baker Tilly Virchow Krause, LLP. The Vilas County Comprehensive Budget Diagnostic Review would be evaluated over a two year period. Motion by Ed Bluthardt, seconded by Chris Mayer to have the Corporation Counsel prepare a resolution for review at the May meeting. All voting aye. Carried.

Joint meeting with the Highway Committee was called to order at 10:24 a.m. The following members were present: Jack Harrison, Ralph Sitzberger, Maynard Bedish, Al Bauman, Jim Fischer, Louise Krus, Jarred Maney and Tom Numrich. Also, present: Jeff Cohen, Dave Alleman and Kris Duening.

The Highway Department Segregated Fund – Money for Road Work & Equipment

- a. One Snow Plow Truck & Two Used Pick Ups – Highway Committee Chairman, Jack Harrison, explained that they would like to purchase a patrol truck for a cost of \$146,00 with a trade in and two used pickups for a total of \$34,000. Also, to use \$322,000 for road repair this year, for a total of \$500,000 to come from the Segregated Fund.

Motion by Ed Bluthardt, seconded by Kathleen Rushlow to approve the Highway Committee request to transfer \$500,000 from the Segregated Fund to the Operating expenses of the Highway Department for purchasing 1 snow plow truck, 2 used pickup trucks and the remainder to be used for road construction. All voting aye. Carried.

The Joint meeting adjourned at 10:45 a.m.

Motion by Chris Mayer, seconded by Linda Thorpe to adjourn at 11:47. All voting aye. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening