

Meeting was called to order by Chairman Chris Mayer at 9:00 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Chris Mayer, Linda L. Thorpe, Jim Behling, Charles Rayala and Steve Favorite. Also present were: Dave Alleman, Martha Milanowski, Jon Trautman, Schenck and Kris Duening. Excused absence: Vice Chair Ed Bluthardt

Motion by Charles Rayala, seconded by Linda Thorpe to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Charles Rayala, seconded by Linda Thorpe to approve the previous minutes. All voting aye. Carried.

**Approval of Bills and Payroll** - Motion by Charles Rayala, seconded by Jim Behling to approve the bills from the various departments including vouchers that did not have itemized receipts. Discussion. There are three County Board members that did not submit reports from the County Board Convention. A report will be given at the next County Board meeting. All voting aye. Carried. Motion by Charles Rayala, seconded by Linda Thorpe to approve the payrolls from 9/23/2011 and 10/7/2011 for Courthouse and Highway and the Board payroll from 9/18/2011. All voting aye. Carried.

**Investment of County Funds** – A written report was given to the Committee members from County Treasurer Jerri Radtke who was not able to be present. Motion by Charles Rayala, seconded by Linda Thorpe to approve the Treasurer's report for September 2011. All voting aye. Carried.

**Manitowish Waters Culvert Aid – Highway Dept** – Jarred Maney appeared before the Committee to discuss this issue. This was budgeted for in the 2010 budget, but the work was completed in 2011. The cost is \$60,820. Motion by Charles Rayala, seconded by Linda Thorpe to approve the line item transfer from Segregated Cash 200.11000 to Bridge Aid 200.53182.375. All voting aye. Carried.

**2010 Audit Presentation – Schenck SC** – Jon Trautman discussed this matter with the Committee. Mr. Trautman explained that with the changes to GASB, carryovers will have to be either committed or assigned. If funds are committed they must be done so by resolution each year, if they are assigned a resolution is not needed. This will not affect the Highway Department. Mr. Trautman then went over the audit in its entirety.

**Audit Services Agreement** – Motion by Charles Rayala, seconded by Steve Favorite to approve the contract with Schenck SC for auditing services for 2012 and 2013 at the following rates:

**Audit Year 2012:** General County & Departments \$36,500, Highway Department \$3,200, State Financial Report Form \$1,800 and GASB34 Conversion and Related Assistance \$3,600.

**Audit Year 2012:** General County & Departments \$37,200, Highway Department \$3,200, State Financial Report Form \$1,800 and GASB34 Conversion and Related Assistance \$3,700.

All voting aye. Carried.

**Lac du Flambeau Application for Land into Trust Status** – A letter was present by Martha Milanowski that was received from Bureau of Indian Affairs regarding placing land in trust for the Lac du Flambeau Band of Lake Superior Chippewa Indians to construct a state of the art dental clinic. The last time this happened was in 2005 and that was to construct a wellness center. The total taxes for this property are \$790.83. Motion by Charles Rayala, seconded by Linda Thorpe to support the wishes of the Lac du Flambeau Tribe and wish them well with their new dental clinic. All voting aye. Carried.

**Chippewa Taxation Issue** – Nothing was presented at this time.

**Memorandum of Understanding – Statewide Voter Registration System Fees** – Motion by Charles Rayala, seconded by Linda Thorpe to raise the cost of SVRS fees \$25.00 across the board. All voting aye. Carried. This would raise the revenues from \$1,400 to \$1,600 per election.

**Line Item Transfers** – Motion by Charles Rayala, seconded by Steve Favorite to approve the following line item transfers:

District Attorney - Transfer \$200,000 from Expert, Misc. Fees 100.51310.937 to Supplies 100.51310.310.

Veteran Service – Transfer \$300.00 from Burial Fund 100.54705.595 to Postage 100.54705.311, transfer \$82.00 from Per diem 100.54705.140 to Supplies 100.54705.310, transfer \$50.00 from Grave Marker 100.54705.255 to Supplies 100.54705.310, transfer \$94.00 from Xerox 100.54705.312 to Supplies 100.54705.310 and transfer \$142 Veteran Service Comm. 100.54705.334 to Supplies 100.54705.310.

Commission on Aging – Transfer \$20,000.00 from Undesignated Fund Balance 260.34300 to Program Income C2 260.54600.982.

Sheriff – Transfer \$10,000.00 from Radio 100.52101.233 - \$5,000.00 to Sheriff Training 100.52101.393 and \$5,000.00 to Sheriff Insurance 100.52101.510.

All voting aye. Carried.

**2012 Preliminary County Department Budgets – Northwoods Restorative Justice** – Bruce LaRose appeared before the Committee to discuss the current budget and explain this program. The Committee discussed the remittance process and decided to pay the Northwoods Restorative Justice once a year. They also asked that an annual report be presented to the County Board beginning with 2012.

**Overtime Report & Sick Time Report**– The Committee reviewed the overtime and sick time report for October. Chairman Mayer asked that these figures be presented to next County Board meeting.

**Approval of Seminars and Lodging** – Motion by Charles Rayala, seconded by Charles Rayala to approve the following Out of County travel:

Al Moustakis & David Breedlove – Attend the 2011 Fall Conference in Elkhart Lake on November 1 -4, 2011.

Jerri Radtke – Attend the 2011 Assessor School in Wausau on November 9, 2011.

Kris Duening – Attend the ACS yearly payroll and end of year training in Dodgeville, WI on October 26 & 27, 2011.

All voting aye. Carried.

**Out of State Travel** – Nothing at this time.

**Letters and Communications** – Nothing at this time.

**Future meeting dates** – Next meeting is scheduled for November 16, 2011.

There is nothing more on the agenda therefore; the meeting is adjourned at 12:03 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening