

Meeting was called to order by Chairman Chris Mayer at 9:02 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Chris Mayer, Vice Chair Ed Bluthardt, Linda L. Thorpe, Jim Behling, Charles Rayala and Steve Favorite. Also present were: Dave Alleman, Mike and Dave, Schenck SC, various department heads (see list) and Kris Duening.

Motion by Charles Rayala, seconded by Linda Thorpe to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Charles Rayala, seconded by Linda Thorpe to approve the previous minutes. All voting aye. Carried.

Ed Bluthardt and Jim Behling joined the meeting at 9:05 a.m.

Presentation of Schenck SC. Study Findings – The document was presented to the Committee members. It was explained that strong leadership is needed to implement these changes. It was recommended to reduce the number of county committees from 22 to 5 or 6 to avoid duplication, create a Finance Department, Adoption of a Long-term Financial Plan, Review of Shared Services Opportunities, Consider Implementing Hiring and Other Policies to Reduce Overall Personnel Costs and to Consolidate Departments. In Reviewing the Financial Systems some of the items that need to be considered are establishment of department financial systems, addition of technology enhancements and elimination of separate department expenditure recordkeeping. Each department was reviewed and a copy of the report is on file in the County Clerk's Office.

The Committee took a short recess at 11:07 and reconvened at 11:12, with all members present.

Refunding Analysis of the County's 2004 and 2006 Notes – Baird – Brad Veight from Baird gave a presentation on how the County could save approximately \$54,135 by refinancing the 2004 and 2006 notes. It was also explained to Mr. Veight that the County also borrowed money from Bureau of Commissioners of Public Lands and that the County would want to roll this money into the refinancing. The Committee discussed the interests and what they might be if they waited until June 2012. The Committee directed the County Clerk to meet with Mr. Veight regarding the new figures with a target date of June 16, 2012 and if the interest rates are favorable then allow the County Clerk to sign the paperwork they do become favorable. This will be placed on the next agenda for an initial resolution.

Investment of County Funds – A written report was given to the Committee members from County Treasurer Jerri Radtke. Motion by Charles Rayala, seconded by Jim Behling to approve the Treasurer's report for October 2011. All voting aye. Carried.

Purchase of Office Chairs – Tax Listing – Motion by Charles Rayala, seconded by Steve Favorite to approve the purchase of two chairs for the Tax Listing Office. All voting aye. Carried.

Zoning Department Work Hours – Dawn Schmidt appeared before the Committee to discuss the work hours for the Deputy Zoning positions. The County Board reduced the hours for these positions from 40 to 30 for January, February, March and December. Ms. Schmidt asked the Committee to consider increasing the hours from the 30 to 32 because they work an 8 hour day. It was explained that it was calculated to be 4 – 7.5 hours days and that the work hours would have to be determined by the Personnel Committee.

Line Item Transfers – Motion by Charles Rayala, seconded by Ed Bluthardt to approve the following line item transfers:

Tax Listing - Transfer \$300 from Software Maintenance 100.51715.945 to Supplies 100.51715.310 and \$200.00 from Assessor Supplies 100.51715.308 to Supplies 100.51715.310.

Child Support – Transfer \$300.00 from Travel to Document Service 100.51330.215, transfer \$300.00 from Blood Tests 100.51330.219 to Document Service 100.51330.215, and transfer \$750.00 from Extradition 100.51330.246 to Supplies 100.51330.310

Sheriff – Transfer \$2,000.00 from Radio 100.52101.233 to Sheriff Medical 100.52101.216; transfer \$2,642.00 from Teletype to Sheriff Medical 100.52101.216.

Public Health – Transfer \$1,000.00 from Drugs & Medical Supplies 100.54100.341 to Humane Officer 100.54100.226, transfer \$800.00 from Drugs & Medical Supplies 100.54100.341 to Lease of Equipment.

Conservation – Transfer \$148.00 from Game Trail Maintenance 100.56104.247 to Summer Help 100.56104.131.

All voting aye. Carried.

Overtime Report & Sick Time Report– The Committee reviewed the overtime and sick time report for November.

Approval of Seminars and Lodging – Motion by Charles Rayala, seconded by Linda Thorpe to approve the following Out of County travel:

Glenna Davis – Attend the annual “Alliance for Children Conference, in Fontana, WI, December 7 -9, 2011.

Kris Duening – Attend the yearly Retirement seminar in Rhinelander, November 1, 2011.

All voting aye. Carried.

Out of State Travel – Nothing at this time.

Ed Bluthardt left the meeting at 12:10 p.m.

Letters and Communications – The Committee discussed the number of meetings attended by the County Board members.

Chris Mayer and Steve Favorite left the meeting at 12:20 p.m. Charles Rayala chaired the meeting for the remainder.

Approval of Bills and Payroll - Motion by Linda Thorpe, seconded by Charles Rayala to approve the bills from the various departments. All voting aye. Carried. Motion by Linda Thorpe, seconded by Jim Behling to approve the payrolls from 10/21/2011, 11/4/2011 and 11/18/2011 for Courthouse, Highway and the Board payrolls. All voting aye. Carried.

Future meeting dates – Next meeting is scheduled for December 16, 2011.

There is nothing more on the agenda therefore; the meeting is adjourned at 12:47 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening