

Meeting was called to order by Chairman Chris Mayer at 9:02 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Chris Mayer, Vice Chair Ed Bluthardt, Jim Behling, Charles Rayala and Steve Favorite, Jerri Radtke and Kris Duening. Excused: Linda L. Thorpe

Motion by Charles Rayala, seconded by Steve Favorite to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Charles Rayala, seconded by Jim Behling to approve the previous minutes. All voting aye. Carried.

**Approval of Bills and Payroll** - Motion by Charles Rayala, seconded by Steve Favorite to approve the bills from the various departments. All voting aye. Carried. Motion by Charles Rayala, seconded by Ed Bluthardt to approve the payrolls from 12/02/2011 and 12/16/2011 for Courthouse, Highway and the Board payrolls. All voting aye. Carried.

**Investment of County Funds** – Jerri Radtke presented the November report. Motion by Charles Rayala, seconded by Steve Favorite to approve the Treasurer’s report for November 2011. All voting aye. Carried.

**Resolution Providing for the Sale of Approximately \$1,930,000 General Obligation Refunding Bonds** – Motion by Ed Bluthardt, seconded by Jim Behling to approve sending this resolution to the January County Board meeting. Motion and second were withdrawn. Motion by Charles Rayala, seconded by Jim Behling to advise the County Board Chairman to sign the resolution and present it to the County Board in January. All voting aye. Carried. Steve Favorite abstained from voting.

**Overtime Report & Sick Time Report**– The Committee reviewed the overtime and sick time report for November. Joe Fath and Janna Kahl were present at the meeting to discuss the overtime issue in the Sheriff’s Department. Mr. Fath will present figures by group within the Sheriff’s Department along with revenue adjustments.

**Line Item Transfers** – Motion by Charles Rayala, seconded by Jim Behling to approve the following line item transfers:

Social Services - Transfer \$1,825.00 from Travel & Training 230.54500.270 to \$400.00 Administrative Supplies & Equipment Software Maintenance 230.54500.268, \$225.00 Administrative Workmen’s Comp 230.54500.756 and \$1,200.00 Vehicle Expense 230.54520.395. Transfer \$5.00 from COP Workmen’s Comp. 230.54510.756 to COP Life Insurance \$5.00. Transfer \$122,500.00 from Corrections 230.54515.185 to Substitute Care 230.54515.187. Transfer \$11.00 from Adult Services Workmen’s Comp 230.54520.756 to \$1.00 Adult Services Life Ins. 230.54520.753; \$10.00 Adult Services Income Cont. 230.54520.755. Transfer \$61.00 from Child Services Workmen’s Comp to \$6.00 Child Services Life Insurance and \$55.00 to Child Services Income Continuation. Transfer \$589.00 from IM Workmen’s Comp to \$500.00 IM Admin Overhead and \$89.00 IM Income Continuation.

Human Resources – Transfer \$21,151.36 from Personnel Committee Professional Services 100.51430.210 to Human Resources Professional Services. Transfer \$47.30 from Personnel Committee Drug Testing to Human Resources Drug Testing. Transfer \$29.00 Personnel Committee Background Invest to Human Resources Background Invest.

Personnel Committee – Transfer \$146.37 from Professional Services 100.51430.210 to Publishing Fees 100.51430.323.

Highway - Transfer \$80,000.00 from Employee Benefits 200.53210.375 to Construction 200.53318.375.

Public Health - Transfer \$250.00 from Drug & Medical Supplies 100.54100.341 to \$200.00 Postage 100.54100.311 and \$50.00 Xerox 100.54100.312.

Sheriff – Transfer \$5,000.00 from Deputy Salaries 100.52101.117 to Part-time Deputy Salaries 100.52101.139. Transfer \$39,525.86 - \$3,300.00 from Uniform Allowance 100.52101.151, \$1,500.00 from Contractual Services 100.52101.201, \$3,500.00 from Telephone 100.52101.221, \$1,426.95 from Radio 100.52101.233, \$1,067.98 from Maintenance of Equip 100.52101.240, \$445.11 from Range 100.52101.303, \$114.08 from Convention & Dues 100.52101.320, \$926.53 from Out of County 100.52101.391, \$3,177.20 from Testing & Promotion 100.52101.392, \$1,437.11 from SWAT 100.52101.397, \$700.00 from E911 Expense 100.52101.401, \$4,420.46 from Equipment, \$17,000.00 from County Tribal Law Enforce 100.52101.921, \$510.44 from Shf Capital Equipment 100.57162.810 to Auto Expense 100.52101.395. Transfer \$1,099.92- \$750.00 from K-9 100.52101.975 and \$349.92 from Shf Capital Equipment 100.57162.810 to Insurance 100.52101.510.

Jail – Transfer \$4,000.00 - \$1,000.00 from Jail CERT 100.52701.403 and \$3,000.00 from Process Fees Paid Out 100.52701.431 to Jail Supplies 100.52701.310. Transfer \$5,775.00 from Jail Kitchen Equipment 100.52701.819 to Jail Equipment 100.52701.810.

Emergency Management – Transfer \$200.00 from Training 100.52600.393 to Telephone 100.52600.221.

Coroner – Transfer \$500.80 Coroner’s Outlay to \$43.50 Burial Expense 100.51351.613 and \$457.30 Cremation 100.51351.591. Transfer \$1,148.17 from Professional Services 100.51351.210, \$1,800.00 from X Rays 100.51351.214, \$6.21 from Telephone 100.51351.221, \$625.00 from Extra Help 100.51351.131, \$490.44 Photo Supplies 100.51351.309, \$165.00 from Pager Rental to Autopsy 100.51351.213. Transfer \$217.01 from Radio Repair 100.51351.231, \$1,080.79 Supplies 100.51351.310 and \$1,366.90 Conventions to Travel 100.51351.330.

All voting aye. Carried.

**Resolution – Transfer from the General Fund to Coroner Budget** – A letter was received by Paul Tirpe regarding shortages in his Autopsy, Travel and Cremations lines. Mr. Tirpe is requesting \$5,000.00 in Autopsy, \$4,000.00 in Travel and \$1,000.00 in Cremations. The Committee asked to see what was remaining in the Coroner Budget. The Committee decided to do all transfers from the General Fund at one time, because there may be other departments that may be in the same situation.

**Letters and Communications** – Jarred Maney and Tom Numrich discussed with the Committee the fact that they need to carryover funds for some work that will not be completed by the end of December. This money involves repairs to a truck and scale. They will come back to the Committee with exact figures.

**Approval of Seminars and Lodging** – Nothing at this time

**Out of State Travel** – Nothing at this time.

**Future meeting dates** – Next meeting is scheduled for January 18, 2012.

There is nothing more on the agenda therefore; the meeting is adjourned at 10:26 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening