

Meeting was called to order by Chair Chris Mayer at 9:01 A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chair Chris Mayer, Linda L. Thorpe, Ed Bluthardt, Jim Behling, Mark Rogacki, Steve Favorite, Jason Hilger and Kris Duening.

Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Mark Rogacki, seconded by Linda Thopre to approve the previous minutes from June 14 & 18. All voting aye. Carried.

Approval of Bills and Payroll - Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the bills from the various departments and the payrolls from June 29 and July 13 for the Courthouse and Highway and June 20 payroll for County Board. All voting aye. Carried.

Investment of County Funds – Jerri Radtke presented the June report.

Investment Policy – The investment policy was reviewed. Ms. Radtke discussed changing the investment period for more than one year. This will be discussed again at the next meeting.

Update Cash Account Policy – Social Services – Ms. Radtke reported that the Social Services Department would like to increase their petty cash to \$20.00. A new policy was given to each member.

Committee Resolution – To Support Funding Allocation Methodology for IM Consortia that Reduces no Consortia Greater than the Overall Statewide Percentage Reduction – Kate Gardner presented a committee resolution, this was due to the timing of when this resolution needed to be sent to the Wisconsin Counties Association, Wisconsin Counties Human Service Association and to all of the counties in Wisconsin. Ms. Gardner reported state funding for the administration of Income Maintenance programming was 17%, but with the rural county exception, Vilas County was reduced by 37%. This resolution would request that the funding methodology of reducing no consortia by greater than the overall statewide reduction of 17%. Motion by Ed Bluthardt, seconded by Mark Rogacki to approve the Committee resolution and have Ms. Gardner forward this to the Wisconsin Counties Association, Wisconsin Counties Human Service Association and the 72 counties. All voting aye. Carried.

Audio System in Circuit Court Room – A letter was received from Jean Numrich containing a quote to fix the audio/visual equipment in the large courtroom in the amount of \$2,236.49. Motion by Jim Behling, seconded by Mark Rogacki to purchase the audio visual equipment and pay for it at the discretion of the Finance Director. All voting aye. Carried.

Overtime Reports – The Committee reviewed the figures for June.

District Attorney Staffing – Al Moustakis and Janna Kahl appeared before the Committee to discuss this matter. The Personnel Committee approved a job description for a Receptionist. The Committee also discussed a paperless system within the District Attorney Office. Mr. Moustakis reported that he had once received a quote of \$25,000 to implement this system. This matter will be discussed at the next meeting. Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the creation of a receptionist position, financing the position and presenting a resolution at the next meeting. All voting aye. Carried. The Committee will discuss how to finance this position for the remainder of this year at the next meeting.

Approval of Seminars and Lodging – Dawn Halverson, Register in Probate, asked to attend her Fall Training in Oconomowoc, September 26-28. Motion by Ed Bluthardt, seconded by Linda Thorpe to approve this travel request. All voting aye. Carried.

Fiscal Impact on Resolution – discuss modification of form and resolution – Jason Hilger, Finance Manger, requested that the following language change in the Standing Rules regarding fiscal impact.

Current language:

XII. 1.No ordinance, resolution or motion shall be considered and voted upon where an appropriation is required unless accompanied by a written fiscal impact statement endorsed by the person or committee introducing or submitting the same. This fiscal impact statement must either be included within the resolution itself or incorporated as an attachment. This fiscal impact statement shall set forth the best estimated financial impact of the proposed ordinance, resolution or motion, if any, to the County including whether or not the costs have been previously included in a budget account.

XII. 1. Fiscal Impact Statement

- (a) Every resolution, ordinance or written motion presented to the county board must contain a fiscal impact statement that describes the cost, revenue and economic impact of the resolution, ordinance or written motion. If the fiscal impact cannot be determined, a written explanation indicating why the fiscal impact cannot be determined must be provided.
- (b) The person drafting the resolution, ordinance or written motion is responsible for drafting the fiscal impact statement.
- (c) Resolution support or opposing legislation or honoring an individual, group or event were exempted from the fiscal impact statement requirement.

2. Fiscal Note

- (a) Ever resolution, ordinance or written motion that contains a fiscal impact statement must be presented to the Finance Director for review and must contain a Fiscal Comment from the Finance Director in which his opinion on the fiscal impact is provided.

Motion by Steve Favorite, seconded by Ed Bluthardt to forward this language to the Legislative and Judicial Committee with the language in the second Fiscal Note (as stated above). All voting aye. Carried.

New Policy discussion – accounts payable – Mr. Hilger presented this policy for review. It will be discussed at the next meeting.

New Policy discussion – budgeting – Mr. Hilger presented this policy for review. It will be discussed at the next meeting.

New Policy discussion – purchasing – Mr. Hilger presented this policy for review. It will be discussed at the next meeting.

New Policy discussion – fund balance – Mr. Hilger presented this policy for review. It will be discussed at the next meeting.

Resolution – Fund Balance – Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the resolution and present it to the August County Board meeting. All voting aye. Carried.

New Policy discussion – donations – Mr. Hilger presented this policy for review. It will be discussed at the next meeting.

Creation of County Road and Bridge Fund – Mr. Hilger explained that it would be a new budget within the Highway Fund that would treat the Highway Department as a business fund. This would allow to better evaluate items budgeted within the Highway Department.

Committee restructuring cost savings – Mr. Hilger presented the cost savings to the County if they went from thirty committees to 7, there would be approximately an \$85,476 savings to the County. The Committee also explained that some of the committees that were removed may be required by statute. This is still under review.

Courthouse Electronic Door Lock system – The minutes from the Public Property Committee were reviewed. The Public Property approved for an eight door electronic lock security project at a cost of \$15,000. There is approximately \$7,000 remaining the Boiler/HVAC Project funds that could be used for this new project. The Public Property Committee allowed the Finance Committee to determine where the remaining money should come from. Motion by Mark Rogacki, seconded by Jim Behling to include this project within the 2013 budget process. Voting aye: M. Rogacki. Voting no: C. Mayer, L. Thorpe, J. Behling and E. Bluthardt. Motion failed. Motion by Ed Bluthardt, seconded by Steve Favorite to approve the expenditure from the Boiler/HVAC project and the remainder to budgeted in 2013. All voting aye except M. Rogacki. Carried.

Line Item Transfers – Nothing at this time.

Out of State Travel – Nothing at this time.

Letters and Communications – Nothing at this time.

Future meeting dates – Next meeting is scheduled for August 15, 2012, if Public Property Committee can move up a day, otherwise it will be August 16, 2012.

There is nothing more on the agenda therefore; the meeting is adjourned at 1:02 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening