

Meeting was called to order by Vice Chair Ed Bluthardt at 9:01A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Linda L. Thorpe, Ed Bluthardt, Jim Behling, Mark Rogacki, Jason Hilger and Kris Duening.

Motion by Jim Behling, seconded by Mark Rogacki to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Linda Thorpe, seconded by Jim Behling to approve the previous minutes from October 17, 22, 23 & 24, 2012. All voting aye. Carried.

Chair Chris Mayer arrived at 9:05 a.m.

Approval of Bills and Payroll - Motion by Ed Bluthardt, seconded by Linda Thorpe to approve payment of all bills and approve Courthouse and Highway payrolls for October 19, November 2 and County Board payroll for October 19. All voting aye. Carried. Also approved was for a reimbursement expense in the Sheriff's Department that was older than 45 days. The Committee also discussed ways to reduce the budget by maybe reducing the mileage rate paid to people or maybe setting a monthly limit paid to County Board members. Per Diem will be discussed at the next meeting.

Resolution – Settlement Process with Local Units of Government for Delinquent Special Assessments and Charges – Pat Weber and John Laszkowski, Eagle River Light & Water and Joe Laux, Eagle River City Administrator were present for this discussion. It was suggested that all municipalities be involved in this discussion. It has not been determined that actual cost to the county for special assessments. The Committee asked Mr. Hilger and Ms. Radtke to set up a meeting with all municipal treasurers to discuss this matter. Motion by Jim Behling, seconded by Mark Rogacki to postpone action on this matter until such time that more information can be gathered. All voting aye. Carried.

Finance Report - Mr. Hilger explained the Finance Report the month of October.

Purchase of Snow Plow Blades – Mr. Hilger will discuss this matter with the Highway Committee and Highway Commissioner.

ACS Chart of Accounts Conversion/Update – Motion by Ed Bluthardt, seconded by Linda Thorpe to approve the expenditure of \$3,600 for updating the financial accounts and sign the contract with ACS. All voting aye. Carried.

2013 Budget – Discussion. Mr. Hilger explained that he will be working on the 2014 starting in February or March, to make the process easier for next year.

WGFOA Conference – Motion by Linda Thorpe, seconded by Ed Bluthardt to approve Mr. Hilger attending the WGFOA Conference in Appleton, November 29 & 30. All voting aye except Mark Rogacki. Carried. Mr. Hilger explained that this will count towards his continuing education credits.

Ordinance – Finance and Taxation – The Committee reviewed the Ordinance, which allowed an additional .50% interest to delinquent taxes. Motion by Jim Behling, to sign and forward to County Board for approval. Motion died for lack of a second.

Personal Vehicle Mileage Rate – The Committee discussed the current mileage rate which is the Federal rate of \$.555 the State rate is \$.51. The Committee asked Mr. Hilger to gather further information on the amount of money spent for mileage by the County.

Overtime Report – The Committee reviewed the October report.

Line item transfers – Motion by Ed Bluthardt, seconded by Mark Rogacki to approve the following line item transfer:

Forestry - ATV - \$80.00 from ATV Signs 100.56109.228 to ATV Trail Maint. 100.56109.405

Forestry – Parks - \$1,480.00 from Park Rec. Site Maint. 100.55200.242 to Parks Fuel & Equipment 100.55200.302

Juvenile Intake - \$2,100.00 from Court Appointed Counsel 100.51213.359 to Auto Expense 100.51213.395

COA - \$1,234.00 from USDA C2 260.54600.907 to Title IIIC2 260.54600.903

Tax Listing - \$150.00 from Software Maint. 100.51715.945 to Telephone 100.51715.221

Finance - \$25,000.00 from Economic Development Committee to Applies Funds 100.49100

\$47,174.56 from Capital Project Boilers/HVAC 920.57261.820 to Capital Project Office Remodel 920.57206.599

\$9,425.80 from Capital Project Boilers/HVAC 920.57261.820 to Contingency 100.57210.599

General Building & Plant Outlays - \$324.00 from Parking Lot Strip & Seal 100.57141.820 to Forestry Generator Install Outlay 100.57186.810. \$21.00 from Lot Strip & Seal 100.57141.820 to Sidewalk Repair Outlay 100.57142.820

Public Health - \$1,000.00 from Drugs & Medical Supplies 100.54100.341 to Supplies 100.54100.310

All voting aye. Carried.

2011 Audit Report and Management Letter Presentation – Mr. Hilger reviewed the Single Audit, Annual Financial Report and the Management Communication Letter.

Approval of Seminars and Lodging –Nothing at this time.

Out of State Travel – Nothing at this time.

Letters and Communications – Nothing at this time.

Future meeting dates – Next meeting is scheduled for December 17, 2012.

Ed Bluthardt left the meeting at 11:42 a.m.

Motion by Linda Thorpe, seconded by Jim Behling to convene into closed session at 11:42 am. pursuant to Wis. Stat. §19.85(1)(c) for the purpose considering employment, promotion, compensation or performance evaluation data of a public employee over which the Finance Committee has jurisdiction or exercises responsibility. All voting aye. Carried.

Motion by Linda Thorpe, seconded by Mark Rogacki to return to open session at 12:48 p.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 12:49 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Kris Duening