

Meeting was called to order by Chair Chris Mayer at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chris Mayer, Mary Kim Black Jim Behling, and Ed Bluthardt.

Excused member absent: member Erv Teichmiller

Other present: Jason Hilger, Kris Duening, Janna Kahl, Jean Nitz

Motion by Ed Bluthardt, seconded by Mary Kim Black to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Mary Kim Black, seconded by Ed Bluthardt to approve the previous minutes from February 13, 2013. All voting aye. Carried.

**Finance Report** – The January Finance report was discussed.

Total Receipts	\$6,661,256.03	Uncollected Taxes	\$17,657,994.17
Total Disbursements	\$2,743,518.77	Outstanding Checks	\$124,726.47
Investments	\$6,342,168.46	Total Cash and Investments	\$18,321,052.03

**Approval of Bills and Payroll – discussion** - Motion made by Jim Behling to reduce per diem for Dennis Nielsen’s expense summary for one meeting and applicable mileage because he was not requested to be at a personnel meeting and he claimed per diem and mileage. Seconded by Ed Bluthardt. All voting aye. Carried.

Motion by Ed Bluthardt, seconded by Jim Behling to approve the paid bills report and the payroll report for February, with the exception noted above. All voting aye. Carried.

**Overtime Report** – The Committee reviewed the January report. Mr. Hilger received a report from the Highway Department explaining that they received more in revenue than they spent. Chris Mayer indicated there is still a focus to manage overtime and that the highway commissioner has done a good job with it. Jail overtime is high and they are trying to hire one full-time and one part-time position. There have experienced more turnover than usual lately. The Sheriff Department overtime is at 71% of their budget and the sheriff is authorizing overtime only when deemed necessary.

**Line Item Transfers** – Motion by Ed Bluthardt to transfer excess cash from Capital Project Funds to General Fund. Seconded by Jim Behling. All voting aye. Carried.

**Resolution-Partial Cancellation of 2012 Real Estate Taxes – Town of Boulder Junction** – Motion by Ed Bluthardt to approve, seconded by Mary Kim Black. All voting aye. Carried

**Resolution-Partial Cancellation of 2012 Real Estate Taxes-Town of Manitowish Waters** – Motion by Ed Bluthardt to approve, seconded by Mary Kim Black. All voting aye. Carried

**Update on Potential Sale of Quad Axle Highway Trucks** – high bid on the auction was \$126,000 which did not meet the reserve price of \$150,000 so they were not sold. The Highway Committee will proceed with sealed bids to be opened at the Highway Committee April meeting (per suggestion from Corporation Counsel).

**RIF Results and 2013 Budget Amendments**-Janna Kahl presented and updated the committee on the results of the voluntary reduction in force. The severance payments in 2013 paid to 15 employees was \$245,000. Formal action was taken to not backfill the following 5 positions: IT Specialist, Zoning Deputy, Zoning Secretary and 2 in Highway. The savings from these 5 positions for 2014 is \$254,000. For 2013, the savings through February is \$238,000. Ed Bluthardt asked that a brief report be provided to the County Board by Janna Kahl next week. Discussion held to consider adjusting the budget for the RIF results. It was decided that we would table further discussion to give the effects of the RIF a little more time before we adjust the budget.

**Approval of Seminars and Lodging** – These do not need to be approved in meetings per review of standing rules. No action was taken to approve seminars and lodging based on this recognition.

**Out of State Travel** – it was noted that this should be re-titled out of County Travel. The requests from the following people were approved: Joan Hansen-Madison, Jason Hilger-Brookfield; Coroner-Wisconsin Dells; Al Moustakis-Elkhart Lake, Glenna Davis-Sheboygan. Motion made by Jim Behling, Seconded by Ed Bluthardt. All voting aye. Carried.

**Letters and Communications** – Jim Behling presented 2014 project for a Sheriff Department Spillman Server with an estimated cost to be \$53,000. This server upgrade is necessary as the other one has reached its useful life and the new one will allow the District Attorney the ability to go paperless.

**Future meeting dates** – Next meeting is scheduled for April 15th, 2013 at 9:30 a.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 11:01 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Jason Hilger