

Meeting was called to order by Vice-Chairman Sig Hjemvick at 9:00 A.M., at the Vilas County Courthouse, Conference Room 1. Chairman Chris Mayer joined the meeting at 9:05am.

Present: Chris Mayer, Gene Ciszek, Sig Hjemvick, Jim Behling, Steve Favorite, Joy Schmitz, Debbie Durski, Martha Milanowski, and Lynn Bybee.

Motion by Steve Favorite, seconded by Jim Behling to approve the agenda to be discussed in any order by the Chair. All voting aye. Carried.

Motion by Gene Ciszek, seconded by Steve Favorite to approve the previous minutes. All voting aye. Carried.

Veterans Service Office Matters – Debbie Durski submitted reports to the committee. Scott Jensen is at a QPR training held in Merrill. This is a suicide prevention training session given by Lincoln County Health Department. The registration of \$415 was paid for by Public Health. The Department of Revenue sent statistics for the veterans property tax credit. 25 Vilas Veterans received the credit totaling \$52,217. Scott Jensen would like to attend the veterans meeting in Stevens Point on Thursday January 13, 2011. Motion by Jim Behling to approve Mr. Jensen attending the veterans meeting in Stevens Point, second by Gene Ciszek. All voting aye. Carried. Discussion on purchasing a new copier instead of spending money on ink cartridges for an old copier. The Veterans Service office will obtain a quote and submit the bid to the Finance Committee. Motion by Sig Hjemvick to split the cost of the copier by exhausting funds from item #310 of the 2010 budget and the remainder of funds to come out of the 2011 budget. Second by Steve Favorite. All voting aye. Carried.

Motion by Steve Favorite to approve bills and to approve out of county travel to Merrill and Stevens Point for the Veterans Service office, second by Gene Ciszek. All voting aye. Carried.

Child Support Matters – Joy Schmitz presented the December Expenditure Guideline. Ms. Schmitz submitted the yearly Standard Cooperative Agreements between the Child Support Agency and the Corporation Counsel, District Attorney, Sheriff's Department and Family Court Commissioner for signature by the Chairman. Discussion on the overage in the salary line item of the budget due to retirement of the director this year. There is a contingency fund for offsetting years of service payouts for retiring employees. The director requested approval to purchase a new chair for the office. Motion by Sig Hjemvick to approve the purchase of a chair for the cost of \$225.15, second by Steve Favorite. All voting aye. Carried. The new employee is scheduled to complete a free on-line computer training course in February.

Motion by Gene Ciszek to approve bills for the Child Support Office, second by Steve Favorite. All voting aye. Carried.

Corporation Counsel Report – Ms. Milanowski presented reports for the written requests and new cases for the year 2010. In December, there were 43 written requests and 18 new cases. Cases included (8 adult and 2 juvenile chapter 51s cases, 4 guardianships, 3 trauancies and 1 Chips case). Ms Milanowski presented budget guidelines and reviewed vouchers for payment this month.

Ms Milanowski reviewed items worked on over the last month. She spoke to Highway Patrol on family medical leave issues and changes in chapter 51s cases. She attended the department head meeting where there was a discussion on every department giving a presentation on their duties. She is involved in negotiations for union contracts; working on an unemployment case; and assisting with public health on animal shelter issues. The office is also involved with a TPR (termination of parental rights) case. The UW-Extension office is seeking advice on a youth advisory membership for the county board. There is a question as to if the By-Laws should be amended or not for the two youth advisory positions. There was a discussion on cell phone usage for county business. The Committee recommends Ms Milanowski use her discretion as to having e-mail capability on her phone or not. Ms Milanowski will leave her cell phone service as is for the time being. She will be checking e-mails during regular office hours. Any emergencies are directed to her through the Sheriff's Dept if need be. Ms Milanowski requested approval for her to attend a personnel resource management meeting in the WI Dells at the end of the month.

Motion by Gene Ciszek, seconded by Sig Hjemvick to approve the bills and out of county travel for the Corporation Counsel office. All voting aye. Carried.

Out of County Travel- Several departments have employees that travel out of the county on a regular basis for completing their job duties. The Committee discussed Out of County Travel as written in the Standing Rules for the duties of the Vilas County Committees. Committees will need a motion to approve the policy for Department Heads or Supervisors to allow for ongoing out of county travel for employees to complete their various job duties.

Standing Rules- Committee discussed Out of County Travel in the Standing Rules as above and will have this item on the agenda each month.

Legislative Updates – Committee to review Wisconsin Counties Association and League of Municipalities newsletters for possible future legislative updates.

Letters and Communications- Nothing at this time

Approval of bills – Approved throughout the meeting.

Motion by Gene Ciszek, seconded by Sig Hjemvick to adjourn at 10:25 a.m. All voting aye. Carried.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.

Submitted by: Lynn Bybee