

LAND RECORDS COMMITTEE MINUTES MARCH 24, 2010
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Chairman Radtke called to order the meeting of the Vilas County Land Records Committee at 9:00 a.m., on Wednesday, March 24, 2010, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

Members Present: Fred Radtke, Mary Platner, Leon Kukanich and Charlie Rayala

Others Present: Barb Gibson, Joan Hansen, Sherry Bierman, Rebecca Nordine, Adam Grassl and Sue Schaab Kent

Absent: Jack Harrison (excused)

Approve Agenda: Motion by Rayala and seconded by Kukanich to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Motion by Rayala and seconded by Platner to approve the minutes of the meeting on January 7, 2010. All voted aye. **Motion carried** on a unanimous voice vote. Platner complimented on the comprehensive notes from this meeting.

Addressing Update: Nordine said she was asked by the Forestry Department to create a map showing Emergency Intersection Numbers placed on snowmobile trails. She passed out maps and information on this. Nordine indicated signs with a three digit number have been placed by four of the snowmobile clubs to date. These numbers are available to dispatch on their X-Tracker computer system. Nordine attended the Snowmobile Alliance meeting in February. All clubs were encouraged to provide numbers. Dale Mayo, Forestry Dept. Snowmobile Trail Coordinator, collects GPS points at the sign location after they are placed. Gibson stated Nordine had completed four clubs within one week. Nordine provided training to dispatch personnel for using the search function for emergency trail points. She also stated there is now a procedure in place for dispatch to report mapping/address discrepancies.

Addressing and GIS Project in St Germain: Nordine indicated she and Gibson attended a meeting on February 1, with the St. Germain Public Works Board. Nordine handed out the flow charts she created and provided at this meeting. This explains the different process and responsibility of the Town or the County for existing address changes by Crispell-Snyder, the town's addressing contractor, and a new address requested by a landowner. Nordine stated she has received numerous calls from homeowners about their address/fire number change and was told to direct these people to call Tim Ebert. Nordine also discussed not making fire number changes in the different data bases until after the landowner is informed of a change.

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(Addressing and GIS Project in St Germain continued)

Nordine provides all new or changed fire numbers in a monthly memo to WPS, USPS, all town clerks and the county offices concerned. Plum Lake is preparing to start their addressing project and Nordine has already been discussing all these things with them.

Nordine also completed sending out to all the towns their first addressing map for this year. Our Addressing Ordinance requires that three maps be provided to the towns each year.

Internet Mapping Update: Gibson stated she attended the Finance Committee meeting regarding broadband infrastructure for the county. That committee was informed by a contractor that 80% of the county would have coverage at a cost of \$250,000 and would be completed in two seasons. Grassl discussed his progress on our alternative GIS application for our mapping on the internet that will work for people with dial-up. He is working with Information Technologies personnel regarding the security issues between the system handling the internet and the one that handles our data. Grassl stated web mapping is currently being used in-house. After the security issues are resolved it will be tested outside. Grassl also stated that broadband would enhance our mapping in the internet.

Grassl stated he continues to work on maintaining data for roads, water, GPS, and roads on the Spillman system provided to him by Nordine and Kent. He also set up a new survey index that works with the surveys scanned by the County Surveyor. It was discussed that GPS coordinates are kept updated from new surveys filed and that many surveyors work on our county grid coordinates. Gibson indicated that Grassl will also continue working on the Plat Book layout as his time permits.

Discussion on Proposed Flat Fee Legislation (SB507): Hansen discussed the proposed new flat fee schedule for recording documents and passed out a draft with the new fees and information on the number of documents recorded in the Register of Deeds office from 2000 through 2009, which averages to approximately 10,000 documents recorded per year. Hansen then discussed social security number redaction on public records. A fee of \$5/document is proposed for retention by the ROD office to not show social security numbers on documents. Hansen stated that her office has had the redaction process since 2006. All prior documents would need to be reviewed for social security numbers and redaction process completed before going out on the internet.

Gibson stated SB507 has been passed by the Senate and goes to the Assembly in April. If passed, this new legislation would possibly take effect in June or July of this year. The deadline for having documents on-line is 2012. Gibson also discussed all the extra reporting documents that would be required by the State. Possibly some reports will be combined to cut down the time spent on reporting requirements.

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(Discussion on Proposed Flat Fee Legislation SB507continued)

Gibson indicated this legislation will reduce the amount of the Land Records Grant we are qualified for. It will be \$8,000 instead of the original \$11,000. She also discussed the required creation of an eight member Land Records Council (which may include the members of the Land Records Committee). This council would be advisory, vote on policies and projects and meet once a year. They would **not** have any voting rights affecting department budgets. Gibson and Hansen have discussed this proposed new legislation and options with Milanowski, Corporation Counsel.

2010 Land Records Modernization 5 Year Plan 2010-2015: Gibson passed out the draft for this plan to the members for their review. She is still waiting for some information from other departments. The deadline for the plan is July 1, 2010. The plan needs Land Records Committee approval before going to the DOA. After approval by the DOA it then goes to County Board for approval. Gibson stated this item will go on the agenda for discussion at our next meeting.

Land Records Update: Gibson stated the Finance Committee approved the changes to our fee schedule. The Customization labor fee is now \$20 per half hour (up from \$15) and \$40 per hour (up from \$30). Gibson indicated she discussed the next aerial photography flight with Kurt of Ayres Associates at the WLIA Annual Conference last month. He informed Gibson that he has a contract with the LDF Tribe to pay for 50% of the cost for the Town of Lac du Flambeau (approximately \$3,000-\$4,000). Gibson discussed the Land Info/Mapping spreadsheet and pointed out that our income is down for the year compared to 2008 and 2009. The Land Records spreadsheet only shows payment for WLIA Annual Conference and member fees so far this year.

Tax Listing Update: Bierman spoke of attending the Wisconsin Real Property Listers Board of Directors meeting last Friday. She passed out a copy of the Policy Paper for the Dept. of Revenue (DOR) Property Assessment Reform which was discussed at this meeting. As required, Bierman will complete electronic forms for 2009 taxes after Board of Review, 2009 tax roll from the tax bills and 2010 work roll, after the contracted computer programmer completes set up for this (expected to take 2-3 hours for set up). Bierman discussed the requirement for districts within the county to include several towns and that some of the assessors have multiple towns now. She and the members discussed the differences between town assessments (like a town's property revaluation) and the different assessors. Bierman indicated there is still much to be discussed between the Tax Listers, Towns and the DOR. She said more will be discussed at her Wisconsin Real Property Listers District Meeting in April at the Eagle River City Hall.

Out of County Travel: None

Letters and Communications: None

