

**LAND RECORDS COMMITTEE MINUTES    SEPTEMBER 20, 2010**  
**Page 1 of 3**

**Chairman Favorite called to order the meeting of the Vilas County Land Records Committee at 9:00 a.m., on Monday, September 20, 2010, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.**

**Members Present:**    Steve Favorite, Mary Platner, Fred Radtke and Jack Harrison

**Others Present:**     Barb Gibson, Sherry Bierman, Rebecca Nordine, Laurel Carlson  
and Sue Schaab Kent

**Absent:**                Ed Bluthardt

**Approve Agenda:**    Motion by Harrison and seconded by Radtke to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

**Approve Minutes:**    Motion by Radtke and seconded by Platner to approve the minutes of the meeting on August 13, 2010. All voted aye. **Motion carried** on a unanimous voice vote.

**Public Access to Property Owner Mailing Addresses on the Vilas County Internet Website:** Gibson stated that the Resolution 2010-99 Approving Public Access to Property Owner Names on the Vilas County Internet Website for owner names was passed by the County Board, but that the subject of mailing addresses was never addressed. The members discussed this and decided to table until next meeting to see what feedback is received from users about the necessity of providing mailing addresses on the internet website.

**Recommendation for Surveyor and Emergency Communications Representative to Land Information Council:** Favorite stated that he spoke to Rayala regarding Gibson's agreement from Tom Boettcher (County Surveyor) and Gary Peske (Sheriff Dept.) to represent the surveyor and emergency management representative, respectively, on the Land Information Council formed by passage of Resolution 2010-98. Motion by Radtke and seconded by Platner to recommend both individuals to the County Board for these positions on this council. All voted aye. **Motion carried** on a unanimous voice vote.

**Preliminary Land Records Budget:** Gibson stated she discussed with Alleman the need to have the Land Records retained fees account as a separate segregated budget as she will now have to provide this information to the state. She discussed the current expenditures and amounts projected for 2011 which includes the second installment for the 2010 aerial photography. Gibson indicated there may be some partner money received from the state and possibly the LDF Tribe for this project. She also stated that the grant for \$7,837.00 received this year will also go towards the aerial photography project and training. Gibson stated the 2011 Land Records budget is based on the estimate of \$64,000 in retained fees projected by Hansen.

**LAND RECORDS COMMITTEE MINUTES    SEPTEMBER 20, 2010**  
**Page 2 of 3**

*Preliminary Land Records Budget cont.*

Motion by Harrison and seconded by Platner to approve the Land Records 2011 (ROD retained fees) operating budget as presented and forward to Finance for approval. All voted aye. **Motion carried** on a unanimous voice vote.

**Preliminary Land Information/Mapping Budget:** Gibson stated she cut this budget by five percent. She said that due to the web mapping service our printing costs are less and therefore revenue is down. The members discussed and decided the projected revenue amount be decreased to \$8,000. The other line item that was cut was Lease of Equipment. The 48 month engineering copier lease expires at the end of 2010. The County has the option to purchase the copier for \$1.00.

Motion by Radtke and seconded by Harrison to approve the Land Information/Mapping 2011 operating budget as presented (for \$19,084.55, excludes wages and benefits). All voted aye. **Motion carried** on a unanimous voice vote.

**Preliminary/Final Tax Listing Budget:** Bierman indicated that she also has cut her budget by five percent and decreased revenue to \$1,000. Her main expenses are for printing all the tax bills and assessment rolls for the assessors.

Motion by Radtke and seconded by Platner to approve the Tax Listing 2011 operating budget as presented (for \$8,592.75, excludes wages and benefits). All voted aye. **Motion carried** on a unanimous voice vote.

**Addressing Update:** Nordine indicated the last few months were busy with Plum Lake completing their readdressing project. There were 54 new roads named and about 900 address changes. Lange, as the town's contractor, installed all the new signs in July. The 911 and phone records were updated to reflect these changes. Boulder Junction will start their readdressing project this fall and hopes to complete sign installation in November before the frost set in. Nordine discussed that the phone conversion from Verizon to Frontier was also completed. She said the second set of address maps were sent out to the towns earlier this month. When asked by Platner, Nordine answered that Manitowish Waters was the only town that has not started a readdressing project.

**Tax Listing Update:** Bierman discussed attending the Wisconsin Real Property Lister Association meeting last week. She said that the Department of Revenue was there and spoke about assessment reform. No decisions will be reached pending the new governor. Bierman then talked about the address changes she receives from Nordine and coordinating changes with the Treasurers office for computer numbers with pre-certified lottery tax credits. Bierman indicated there are only three towns remaining to complete their Board of Review.

**LAND RECORDS COMMITTEE MINUTES    SEPTEMBER 20, 2010**  
**Page 3 of 3**

**Land Records Update:** Gibson discussed a presentation given by the Dept. of Natural Resources. They will use the digital USGS 1:24,000 Quad maps in conjunction with the digital 1981 FEMA Floodplain delineations to produce updated floodplain data. The DNR hopes to have this data available within the next month. Gibson also spoke to Ayres Associates about the cost for LIDAR (Light Detection and Ranging) data acquisition for elevation mapping for the entire county (\$425/square mile) or only a portion of the county (\$520/square mile). Favorite indicated that Zoning is interested in this for certain flood plain areas of the county. This is an appropriate use of Land Records retained fees but we will have to save funds over a few years to avoid asking for funding from the general revenues at budget time.

**Out of County Travel:** Gibson requested permission to attend the WLIA Fall Regional Meeting (Redistricting) in Stevens Point, Wisconsin, on October 21-22. She also requested permission for herself and Grassl to attend the ESRI Arc 10 training in Madison, Wisconsin, on November 3-4. Motion by Radtke and seconded by Harrison to approve travel requests as presented. All voted aye. **Motion carried** on a unanimous voice vote.

**Letters and Communications:** Gibson presented a data exchange license agreement received from the University of Wisconsin.

**Vouchers** were presented for approval. Motion by Harrison and seconded by Radtke to approve vouchers. All voted aye. **Motion carried** on a unanimous voice vote.

**Land Info/Mapping**

Lenovo	replacement pc for MP110 (Grassl)	\$1,310.00
	(Balance being paid for by Information Technologies Dept.)	

**Tax Listing**

Sherry Bierman	mileage and meals for WRPLA meeting	\$276.94
----------------	-------------------------------------	----------

**Future meeting dates** will be discussed at a later date.

**Adjournment:** Motion by Radtke and seconded by Harrison to adjourn the meeting at 10:25 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Sue Schaab Kent

**APPROVED BY LAND RECORDS COMMITTEE AT DEC. 30, 2010 MEETING**