

LAND RECORDS COMMITTEE MINUTES FEBRUARY 4, 2011
Page 1 of 3

Chairman Favorite called to order the meeting of the Vilas County Land Records Committee at 9:00 a.m., on Friday, February 4, 2011, in Conference Room #3, at the Vilas County Courthouse, Eagle River, Wisconsin.

Members Present: Steve Favorite, Mary Platner, Jack Harrison and Ed Bluthardt

Others Present: Barb Gibson, Sherry Bierman, Joan Hansen, Adam Grassl, Rebecca Nordine, Jane Vanwormer and Sue Schaab Kent

Absent: Fred Radtke (excused)

Approve Agenda: Motion by Platner and seconded by Harrison to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Favorite and the members discussed removing a line or rewording it in the first paragraph on page 3. Motion by Bluthardt and seconded by Favorite to approve as corrected, with the elimination of this line, the minutes of the meeting on December 30, 2010. All voted aye. **Motion carried** on a unanimous voice vote.

Hansen introduced to everyone Jane Vanwormer as her new Document Technician in the Register of Deeds Office. She just started this position on Monday.

Tax Listing report on acres in the tax database: Bierman stated she discussed with the assessors their opinion on acres on the AS400 database. She also discussed receiving acres on new parcels from Kent that are shown on surveys filed. The members discussed that the acres reported on the AS400 are the responsibility of the assessors. Favorite informed Bierman to continue the current process for acres on the AS400.

Tax Listing report on Indian lands and plat book: Favorite asked Gibson what is needed for showing this information in the plat book. Gibson presented a map produced by Grassl for Lac du Flambeau. Grassl explained the map and that some lands just show owner as USA and he cannot determine if owner is the Tribe or Federal land. Bierman stated she would prepare a code in the AS400 for Grassl from the list of tribal lands provided to her by the Lac du Flambeau assessor.

Modifications to Road Naming Procedure and Documentation: Nordine presented a copy of the original letter currently sent to land owners and revised letters. The members discussed the different revisions. Motion by Bluthardt and seconded by Platner to accept and use the 2nd revised letter that includes revisions from Milanowski and Favorite. All voted aye. **Motion carried** on a unanimous voice vote.

LAND RECORDS COMMITTEE MINUTES FEBRUARY 4, 2011
Page 2 of 3

Addressing Update: Nordine has reviewed 25% of the Boulder Junction readdressing data from Lange Enterprises. This project will be implemented in the spring of 2011. She said the town of Manitowish Waters is beginning to request bids for their readdressing project. The town hopes to have the GPS work completed in 2011 with implementation of fire numbers and signs in 2012. Nordine stated she has completed her review of road names in all data bases. She provided a copy of the list with road name corrections to be made in the AS400 to both Tax Listing and the Treasurer's offices. Nordine also sent out 2 fire number directories (one sorted by road name and one by last name) to each town.

Tax Listing Update: Bierman said in January she had 335 computer number changes off of recorded documents, the 2010 tax roll has been rolled over as of January 4, 2011 and that all assessor workbooks, labels, forms and reports have been processed to them. Bierman has completed the road name corrections that she received from Nordine.

Land Records Update: Grassl gave a presentation on the Vilas County Web based GIS map portal with the interaction to access parcel maps by section, town and range. He then demonstrated the new in-house site for accessing survey, parcel, addressing and zoning maps. This will be added to the web site after testing in-house. Bierman and Favorite both indicated favorable input from people on the web site.

Gibson stated the end of year reports have not yet been received from the County Clerk's office. She then discussed attending the Redistricting meeting of the North Central Wisconsin Regional Planning. This will be worked on by the Vilas County Redistricting Committee and towns with the plan for redistricting and the map being completed by NCWRP after all the appropriate approvals. They will then forward to the state digitally.

Gibson also talked about the LiDar presentation she attended and that the cost of this kind of project depends on if it is done countywide or partially. The members discussed the benefits of flood plain mapping, getting other entities to contribute to the cost and the option to spread costs out over a 3 year period. Favorite requested that Gibson ask Galloway to give a presentation at our next meeting to provide more information.

Out of County Travel: Gibson attended the Regional Emergency Managers' Meeting in Wausau on January 11 (with prior approval by Favorite) for Wisconsin Hazard Assessment Reporting and Mapping (WHAM) at the request of the Emergency Management Coordinator. Motion by Harrison and seconded by Bluthardt to approve attending this meeting. All voted aye. **Motion carried** on a unanimous voice vote.

Letters and Communication: Gibson presented the standard Data Share Agreement and License Agreement received from the University of Wisconsin-Madison. Motion by Platner and seconded by Harrison to approve and accept these agreements. All voted aye. **Motion carried** on a unanimous voice vote.

LAND RECORDS COMMITTEE MINUTES FEBRUARY 4, 2011
Page 3 of 3

Letters and Communication continued

Gibson then presented the standard License Agreements received from the United States Forest Service and Lakeland Sanitary District No. 1. Motion by Bluthardt and seconded by Platner to also approve and accept these two agreements. All voted aye. **Motion carried** on a unanimous voice vote.

Vouchers were presented for approval. Motion by Harrison and seconded by Bluthardt to approve vouchers. All voted aye. **Motion carried** on a unanimous voice vote.

Tax Listing

Bear Graphics	Plat Map Sheets (2010 budget)	\$808.04
WI Real Property Listers	Membership fee for 2011	\$60.00

Future meeting date: Next meeting is scheduled for Friday, April 1, 2011, at 9:00 a.m. at the Vilas County Courthouse Conference Rooms.

Adjournment: Motion by Bluthardt and seconded by Harrison to adjourn the meeting at 10:52 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Sue Schaab Kent

APPROVED BY THE LAND RECORDS COMMITTEE AT APRIL 1, 2011 MEETING