

**Chairman Favorite called to order the meeting of the Vilas County Land Records Committee at 9:02 a.m., on Friday, April 1, 2011, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.**

**Members Present:** Steve Favorite, Mary Platner, Jack Harrison, Fred Radtke and Ed Bluthardt

**Others Present:** Barb Gibson, Sherry Bierman, Joan Hansen, Rebecca Nordine and Sue Schaab Kent

**Approve Agenda:** Motion by Harrison and seconded by Platner to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

**Approve Minutes:** Motion by Platner and seconded by Favorite to approve the minutes of the meeting on February 4, 2011. All voted aye. **Motion carried** on a unanimous voice vote.

**Closed Session:** Motion by Radtke and seconded by Harrison to go into closed session at 9:05 a.m., pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering performance evaluation data of an employee over which the governmental body has jurisdiction or exercises responsibility. A roll call vote found the following members voting aye: Favorite, Platner, Harrison, Radtke and Bluthardt. **Motion carried** on a unanimous voice vote.

**Open Session:** Motion by Platner and seconded by Harrison for adjournment of the closed session pursuant to Wis. Stat. 19.85(1)(c), and return to open session at 10:12 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

**Committee may consider ratifying any action taken in closed session:** Motion by Radtke and seconded by Platner that the performance evaluation as discussed and accepted during closed session was concluded in a satisfactory manner. All voted aye. **Motion carried** on a unanimous voice vote.

**Addressing Update:** Nordine completed her review of the Boulder Junction readdressing project on February 23. Lange Enterprises is revising the project based on her recommended changes and the project will be implemented in the spring. Nordine stated that Manitowish Waters contracted with Lange for their readdressing project, with the GPS work to be completed in 2011 and implemented in 2012. She added that Land O'Lakes has replaced all their road signs to comply with new state standards and is budgeting to replace all fire number signs. Nordine was requested by the Sheriff's Department to issue addresses to all boat landings in the county. She has already added them to the map in dispatch. As Grassl compiled this map of boat landings from various sources, Nordine will start verifying sites when she is out in the field. On March 28, Nordine sent out the first set (of three required by addressing ordinance) of fire number maps.

**Tax Listing Update:** Bierman stated that there were 722 parcels of Tribal land that she coded separately for Grassl for the plat book, 293 computer numbers were affected in February and March (includes changed, new and deleted parcels) and that she completed AS400 address changes from Nordine. Bierman also provided some old railroad maps to Stevens in Forestry for a railroad project. Gibson stated that Grassl produced a map of railroads for Stevens showing parcels of unknown/questionable ownership to help in this Forestry project.

**Land Records Update:** Gibson discussed putting the LiDar presentation by Galloway on hold for now as there is a consortium being discussed. She will keep the members informed as she receives more data. She then spoke about recent problems with the 9 year old color plotter. The cost of a new one with a 4 year maintenance contract is \$6,500. She will be working on a Land Records grant from the state and would use this grant money towards purchasing a new plotter. Gibson presented the prototype plat book that Grassl produced. It includes, parcel maps, aerial photo maps and includes MFL and Tribal lands. Gibson also presented and discussed the Mapping and Land Records spreadsheets. Gibson has been working with Alleman and discussed having the auditor review the Land Records retained fees amount that needs to be provided to the state before June.

**Out of County Travel:** Gibson requested permission for her and Grassl to attend the WLIA Spring Regional Meeting in La Crosse on May 17 and 18, on the Surveying, Surveyors & Survey Bill. (Grassl will be giving a presentation on converting from CAD to GIS.) Motion by Platner and seconded by Harrison to approve both attending this meeting. All voted aye. **Motion carried** on a unanimous voice vote. Bierman requested permission to attend the WRPL Spring District meeting being held in April or May (date and place to be determined). Motion by Bluthardt and seconded by Radtke to approve her attending this meeting. All voted aye. **Motion carried** on a unanimous voice vote.

**Letters and Communication:** Gibson presented the data share agreement with surveyor Greg Maines to provide 15-35 GPS points for quality control on the new 2010 aerial photography. Favorite informed the members that a special county board meeting will be held in May for redistricting.

**Vouchers** were presented for approval. Motion by Bluthardt and seconded by Harrison to approve vouchers. All voted aye. **Motion carried** on a unanimous voice vote.

<b>Tax Listing:</b>	Bear Graphics	Plat Map Sheets	\$999.99
	Spectra Associates	Mylar page reinforcements	\$54.20

**Future meeting date:** Next meeting is scheduled for Friday, June 3, 2011, at 9:00 a.m. at the Vilas County Courthouse Conference Rooms.

**Adjournment:** Motion by Harrison and seconded by Platner to adjourn the meeting at 10:58 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Sue Schaab Kent

**APPROVED BY THE LAND RECORDS COMMITTEE AT JUNE 3, 2011 MEETING**