

LAND RECORDS COMMITTEE & LAND INFORMATION COUNCIL MINUTES
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Vice Chair Platner called to order the special meeting of the Vilas County Land Records Committee and Land Information Council at 9:05 a.m., on Friday, September 2, 2011, in Conference Room #3, at the Vilas County Courthouse, Eagle River, Wisconsin.

Committee Members Present: Mary Platner, Fred Radtke, Ed Bluthardt and Steve Favorite (arrived at 9:18 a.m.)

Committee Members Not Present: Jack Harrison

Council Members Present: Barb Gibson, Sherry Bierman, Joan Hansen, Jim Mulleady and Lt. Gary Peske

Committee Members Not Present: Tom Boettcher and Jerri Radtke

Others Present: Rebecca Nordine and Sue Schaab Kent

Approve Agenda: Motion by Bluthardt and seconded by Radtke to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Appointment of a County Board member to the Land Information Council: Motion by Mulleady and seconded by Bierman to approve Bluthardt as the County Board member to this Council (and forward recommendation of Bluthardt to the County Board). All voted aye. **Motion carried** on a unanimous voice vote.

Introduction of Land Information Council members, selection of Chair and Vice Chair: Platner had those present introduce themselves and Radtke named those who were absent. Motion by Bluthardt and seconded by Mulleady to approve Gibson as the Chair of the Land Information Council. All voted aye. **Motion carried** on a unanimous voice vote. Motion by Bluthardt and seconded by Radtke to approve Mulleady as Vice Chair of the Land Information Council. All voted aye. **Motion carried** on a unanimous voice vote.

Review of Land Information Council duties, Land Records activities and plan, recommendations for future: Gibson briefly spoke about the duties of the council as outlined in the statutes and that they would meet once a year. They would be able to make recommendations to the Land Records Committee for future projects as mentioned in the 5 year Land Records Plan. Gibson explained that our county tries to budget the money (retained fees by the Register of Deeds office) to do the aerial photography every five years and that possibly LiDar (elevations) could be a future project. Gibson stated the Land Records account was audited for the accuracy of the amount being reported to the State and that she would provide a financial accounting at their yearly meeting.

Adjournment of Land Information Council: Motion by Bierman and seconded by Platner to adjourn their part of this joint meeting at 9:30 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

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Addressing Update: Nordine attended a meeting with Lange Enterprises and Boulder Junction town officials to finalize their readdressing project. There are still some roads to be named. The field collection is complete for Manitowish Waters and their readdressing project will be implemented next summer. Nordine is working with Land O'Lakes to get private roads named and reassign numbers where appropriate. They will be installing new signs next summer. Nordine added the 2010 aerial photography to the 911 map in dispatch. She will be giving a presentation at the WI-NENA in October on the integration for snowmobile trails and trail intersection numbering system into the 911 mapping system. Nordine has issued 52 new fire numbers, named 28 private roads and changed 293 fire numbers. She is also redesigning the address maps on 42" paper from 36" to increase legibility.

Approve Minutes: Motion by Platner and seconded by Radtke to approve the minutes of the Land Records meeting on July 6, 2011. All voted aye. **Motion carried** on a unanimous voice vote.

2012 Land Information/Mapping Preliminary budget: Gibson presented this budget based on 0% increase in expenses. She presented graphs showing that revenue peaked and then has declined as our maps are now available on the internet, the average revenue by month during the year (2004-2011) and the last showing the revenue increase in August due to the press release and TV and radio interviews last month.

2012 Land Records Preliminary budget: As requested by Favorite, Gibson explained the reconciliation of the Land Records amount from her accounting (and previous LIO's) showed \$50,000 more than what the County Clerk's office showed. The auditor found that the error was from the late 1980's when the carryover amounts were put back in the general fund in error. This ledger error was corrected by the Finance Committee. The accurate Land Records retained fees amount is \$131,515. Gibson is projecting \$21,000 in expenses for next year. Hansen is projecting \$64,000 in retained fees for next year based on 8,000 documents being recorded.

2012 Tax Listing Preliminary budget: Bierman indicated her income amount was also lowered for next year and showed 0% increase in expenses. She reminded the members that most of her budget for supplies is not spent until towards the end of the year for printing tax bills and assessment rolls.

Tax Listing Update: Favorite discussed that Vilas and four other counties are in Litigation with five Native American tribes regarding taxed and non taxed tribal lands. Bierman reported that for the months of June, July and August the Tax Listing Department had reviewed 1,153 parcels. This includes actual ownership changes, newly created parcels and/or parcels that were deleted. The Department of Revenue(DOR) has backed off standardizing County wide assessment at this time. DOR will be attending the Wisconsin Real Property Listers State meeting and I will bring back any new information at the next meeting.

Land Records Update: Gibson reported that Grassl has completed reworking the Redistricting 2011 data to fit the rest of the County's datasets. Grassl has also completed the data update for the Plat Book 2011, and 48 copies were delivered to the County Clerk for sale. Printing of the Platbook was conducted in-house this time as there is no budget for commercial printing of the book in 2011. In 2012, the digital pdf platbook pages will be sent to a commercial printer for publication.

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Out of County Travel: Gibson requested travel approval for Becky Nordine to attend the WI-NENA Association conference October 24-27 in Wisconsin Dells. Gibson also requested travel approval for herself and Adam Grassl to attend the WI ESRI User Group conference November 9-10 in Green Bay. Bierman requested travel approval to attend WI Real Property Listers conference September 27-30 in Madison. Motion made by Platner and seconded by Radtke to approve out of county travel as presented. All voted aye.

Letters and Communication: None

Vouchers were presented for approval. Motion by Radtke and seconded by Platner to approve vouchers. All voted aye. **Motion carried** on a unanimous voice vote.

Tax Listing:	WI Real Property Listers	registration fee	\$110.00
	Madison Marriott West	lodging	\$210.00

Future meeting date: Next meeting is scheduled for Monday, October 10, 2011, at 9:00 a.m. at the Vilas County Courthouse Conference Rooms.

Adjournment: Motion by Platner and seconded by Radtke to adjourn the meeting at 10:45 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Sue Schaab Kent/Barb Gibson

**Minutes reflect the recorder's notations and are subject to approval/change
by the Land Records Committee**