

LAND RECORDS COMMITTEE MINUTES

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September 5, 2012

Chairperson Favorite called to order the meeting of the Vilas County Land Records Committee at 8:31 a.m., on Wednesday, September 5, 2012, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

Committee Members Present: Steve Favorite, Charles Rayala, Sig Hjemvick, Ralph Sitzberger, Ed Bluthardt

Committee Members Not Present: None

Others Present: Barb Gibson, Tony Jones, Dale Mayo, Larry Stevens, John Gagnon, Constance Valkenaar, Leon Kukanich, Martha Milanowski, Gary Peske, Ken Anderson, and members of the public.

Approve Agenda: Motion by Bluthardt and seconded by Sitzberger to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Minutes of the Land Records meeting on July 20, 2012 will be approved at the next Land Records Meeting.

LiDAR Data Project 2013 Resolution: The Committee discussed the LiDAR presentation by Kirk Contrucci from Ayres Associates at the July 20, 2012 meeting. Gibson presented the project proposal and resolution to forward to County Board for approval. Gibson reported that the only change is the payment procedure. Full payment in the acquisition year is outlined in the proposal since it is a joint project with another county. Committee discussed benefits to the county justify the cost of the project and the funds will be expensed from the Land Records retained fees. Corporation Counsel, Milanowski recommended incorporating the entire contract with the resolution and proposal to the County Board.

Motion by Rayala and seconded by Bluthardt to approve forwarding the resolution, to purchase professional services to acquire the LiDAR data, data processing, and the FEMA Survey Report, to the County Board. All voted aye. **Motion carried** on a unanimous voice vote.

Server Replacement 2013 Resolution: Gibson outlined the need for the GIS server replacement citing the number of servers, age of the servers, maintenance cost savings, and the need for storage capacity and operability when the LiDAR data is delivered. Milanowski requested to review the Terms and Conditions of the server quote. Funding will come from Land Records retained fees.

Motion by Hjemvick and seconded by Sitzberger to approve forwarding the resolution to purchase the server to the County Board with the backside of the resolution which includes the source funding. All voted aye. **Motion carried** on a unanimous voice vote.

Out of County Travel: Outline provided to Committee. Gibson answered questions concerning the funding source of the Training and Conference expenses.

- A) Gibson requests to attend the Wisconsin Land Information Association Fall Regional meeting; October 23 & 24, 2012; Appleton
- B) Grassl requests to attend the Environmental Systems Research Institute (ESRI) User Group Conference; October 25 & 26, 2012; Appleton
- C) Nordine requests to attend the Wisconsin Chapter of the National Emergency Number Association Conference; October 8 – 10, 2012; Wisconsin Dells

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Motion by Bluthardt and seconded by Sitzberger to approve the travel. All voted aye. **Motion carried** on a unanimous voice vote.

Future meeting date: Next regular meeting is scheduled for Friday, September 21, 2012, at 9:00 a.m. at the Vilas County Courthouse Conference Rooms.

Adjournment: Motion by Bluthardt and seconded by Sitzberger to adjourn the meeting at 8:48 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Tony Jones/Barb Gibson

**Minutes reflect the recorder's notations and are subject to approval/change
by the Land Records Committee**