

LAND RECORDS COMMITTEE MINUTES

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November 30, 2012

Chairperson Favorite called to order the meeting of the Vilas County Land Records Committee at 9:07 a.m., on Friday, November 30, 2012, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

Committee Members Present: Steve Favorite, Charles Rayala, Sig Hjemvick, Ralph Sitzberger,

Committee Members Not Present: Ed Bluthardt

Others Present: Barb Gibson, Tony Jones, Adam Grassl, Rebecca Nordine, Joan Hansen, Sherry Bierman, William R. Doerr, Judy Barr, Matt Seegert, Kim Schaffer, Sue Carr, Jerry Burkett, and James B. Tait. All in attendance were introduced.

Approve Agenda: Motion by Rayala and seconded by Sitzberger to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Motion by Rayala and seconded by Hjemvick to approve the minutes from June 8, 2012 and September 5, 2012. All voted aye. **Motion carried** on a unanimous voice vote.

Parcel Data & Map Conversion Project: Gibson provided an overview of the parcel data and map conversion project. Grassl presented three examples of the Legacy Maps and the New Parcel Maps for comparison and discussion. Favorite emphasized his suggestions based on a surveyor's perspective. Favorite noted the Legacy data should contain agreement lines, CSM, recording information, platted vs. unplatted lands, proposed easements, and sub-lot lines. Favorite in favor of removing acreage all together. Gibson explained existing policies concerning placing only information of record on the maps and removing any calculated acreage, distances, etc. for liability reasons. Grassl explained that CSM document numbers should appear on the map, and this particular number may have been bumped from the map by other data which has a higher priority ranking. Favorite suggested prioritizing the data conversion ranking based on public comments. Gibson attempted to solicit feedback from as many individuals as possible through letters, online survey and direct contact with phone calls. Little feedback was received but was used to rank the data for the conversion schedule. Sitzberger emphasized that the Legacy data is still accessible in other formats.

Favorite recognized the public in attendance and requested to hear their comments. Members of the public presented the "Bring the Good Maps Back" Online Petition to the committee. Comments were made concerning the new design, missing data, and the uses of the County Parcel Maps by the groups represented at the meeting. Hjemvick noted maintaining current level of service as technology evolves. Bierman had questions concerning labeling the lots in a subdivision from one of the example maps. Grassl explained the logic used to develop and illustrate each element of the map design concerning the public's comments. Hjemvick suggested appointing a representative of the special interest group to offer suggestions to the Land Info/Mapping Team. A member of the public requested information about the efforts being made towards completion of the conversion process. Gibson stated that 75% of the Land Info/Mapping staff is currently working on data conversion in conjunction with the normal work load of the office. Favorite suggested revisiting this topic and updating interested parties at a meeting in the spring to be determined.

No action was required nor taken by the committee for this issue at this meeting.

Public Online Map Services Training Sessions: Gibson offered to provide public training sessions on using the internet map services in early 2013 to resolve some of the concerns and answer any questions about accessing the County's land information documents in various formats. Committee agreed this was a good idea to provide this service.

No action was required nor taken by the committee for this issue at this meeting.

Tax Listing Update: Sherry Bierman, TLO Coordinator, presented the Land Records committee members with the usual update. If there were any questions pertaining to the information, Bierman suggested the members contact her directly.

Land Records Update: Gibson presented the expenses and revenue (YTD) for Land Information/Mapping and Land Records.

Out of County Travel: Outline provided to Committee. Grassl and Jones will present at the Wisconsin Society of Land Surveyors Institute, January 23-25, 2013, Wisconsin Dells. Adam and Tony were asked to present materials concerning parcel mapping from the GIS professional and surveyor perspectives. WSLs will pay for 1 night lodging per presenter, full institute registration and meals for Adam and Tony's participation in the institute. Favorite expressed interest in attending the WSLs Institute. Favorite noted that expenses for the Chair will be taken from the County Board funds.

Grassl and Jones will present materials concerning VC parcel mapping initiatives at the Wisconsin Land Information Association Annual Conference. Gibson requested to attend as well. Expenses budgeted in the Land Records Grant, Land Records (Retained Fees), and Land Info/Mapping 2013 Budgets.

Motion by Rayala and seconded by Hjemvick to approve the travel. All voted aye. **Motion carried** on a unanimous voice vote.

Future meeting date: Next regular meeting will be determined by the committee Chair sometime in the first quarter of 2013.

Adjournment: Motion by Rayala and seconded by Hjemvick to adjourn the meeting at 11:05 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Submitted by: Rebecca Nordine/Barb Gibson

Minutes reflect the recorder's notations and are subject to approval/change by the Land Records Committee.