

LAND RECORDS COMMITTEE MINUTES

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April 9, 2013

Chairperson Rayala called to order the meeting of the Vilas County Land Records Committee at 9:00 a.m., on Tuesday, April 9, 2013, in Conference Rooms #1, 2, 3 at the Vilas County Courthouse, Eagle River, Wisconsin.

Committee Members Present: Rayala, Sitzberger, Rushlow, Bluthardt, Hjemvick

Committee Members Not Present: None

Others Present: Janna Kahl, Jason Hilger, Rebecca Nordine, Sherry Bierman, and Barb Gibson

Approve Agenda: Motion by Sitzberger and seconded by Hjemvick to approve the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Motion by Hjemvick and seconded by Sitzberger to approve the minutes from November 30, 2012. All voted aye. **Motion carried** on a unanimous voice vote.

Closed session: Motion by Hjemvick and seconded by Sitzberger to approve moving into the closed session. All voted aye. **Motion carried** on a unanimous voice vote.

Open session: Motion by Rushlow and seconded by Hjemvick to approve employee evaluations. All voted aye. **Motion carried** on a unanimous voice vote.

Tax Listing Update: Bierman provided the committee with a brief update of the work since the last meeting.

Land Records Update: Gibson explained the funding requirements for the Wisc. Land Information Program (WLIP) and the amount of funding which Vilas County is eligible to apply for in 2013 which is the \$300.00 Education and Training Grant.

Gibson further explained ongoing activities concerning the sunset of the \$5 redaction fee. The proposed amendment to the Governor's budget proposal is to raise the \$50,000 base budget and \$300 training/education grants increased to \$100,000 base budget grant and \$1,000 training/education grants. Gibson presented two (2) digital data license agreements and one (1) digital data sharing agreement for committee approval and signature. Gibson discussed these documents with Corp Counsel who recommended that the committee authorize the GIS Coordinator/Land Information Officer to sign these types of documents if there are no alterations to the standard agreement forms and no money is exchanged for the digital data. This topic should be listed as an agenda item for a future Land Records meeting. Gibson also reported to the committee that the Forestry Committee has discussed distribution methods and fees associated with County owned digital recreational trail data, and has forwarded custodianship of the data to the Land Records Committee. This will be a topic listed as an agenda item for further discussion.

Motion by Hjemvick and seconded by Bluthardt to approve signing the presented digital data license and agreements. All voted aye. **Motion carried** on a unanimous voice vote.

Resolution: In Support of: 2013-2015 Budget Bill (AB 40) Statewide Digital Parcel Map Initiative & Increased Wisconsin Land Information Program Funding to Counties: Gibson reported on the current Wisconsin Governor's budget proposal concerning proposed changes to the legislation and funding levels which could potentially affect the County's funding for Land Information Projects in the future.

No action was taken by the committee.

Departmental Check History Report Approval: Bierman and Gibson presented the financial reports for the respective department budgets overseen by the Land Records Committee in accordance with the Finance Director's instructions for committee approval. Hilger explained the process for approving the financial reports for the departments. Rushlow requested to state in the minutes that the committee has been presented with the financial records for the departments under their jurisdiction.

No action was taken by the committee.

Out of County Travel: Motion by Rushlow and seconded by Sitzberger to approve out of county travel to Bierman to attend the WRPLA District II Spring Meeting in Florence County. All voted aye. **Motion carried** on a unanimous voice vote.

Future meeting date: Next regular meeting is scheduled for May 29, 2013 in conference room #1. The July 23, 2013 meeting has been rescheduled for July 22, 2013 in conference room #2. This meeting will be held jointly with the Land Information Council.

Adjournment: Motion by Rayala and seconded by Bluthardt to adjourn the meeting at 11:24 a.m. All voted aye. **Motion carried** on a unanimous voice vote.

Sitzberger requested to be excused at 11:19 a.m.

Submitted by: Rebecca Nordine/Barb Gibson

Minutes reflect the recorder's notations and are subject to approval/change by the Land Records Committee.