

**LAW ENFORCEMENT AND  
EMERGENCY MANAGEMENT  
COMMITTEE MEETING -  
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**January 13, 2009**

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:30 a.m., on Tuesday, January 13, 2009, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

**Present.** The following persons were present: Robert Egan, Sigurd Hjemvick, Jack Harrison, Alden Bauman, Edward Bluthardt, Sheriff Niebuhr, Chief Deputy Fath, Captain Butler, Jail Administrator Evenson, Lieutenant Peske, and recorder Carol Krebs.

**Approve agenda.** Jack Harrison made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Alden Bauman. All voting aye. Carried.

**Approve Minutes.** Alden Bauman made a motion to approve the minutes of the December 11, 2008 committee meeting. Motion was seconded by Jack Harrison. All voting aye. Carried.

**Resignations/New Appointments.** No resignations or new appointments to report.

**Emergency Management Issues.** Emergency Management Director, James Galloway was not present and excused, as he was out of town for training.

**Communication Project Issues.** Lieutenant Peske updated the committee on the Communications Project. The next Communications Committee meeting is scheduled for January 22, 2009.

**Equipment Purchases "Sheriff."** No discussion.

**Equipment Purchases "Jail."** Jail Administrator Evenson requested permission to purchase jail supplies from Bob Barker Company, Inc. The first purchase order was for \$7,342.02, and the second purchase order was for \$1,429.01. Evenson explained he could save 10%, buy ordering most of the annual supplies all at one time. A motion was made by Alden Bauman to approve the two supply purchase orders from Bob Barker Company, Inc. Motion was seconded by Jack Harrison. All voting aye. Carried.

**Line item transfer request(s).** Sheriff Niebuhr asked the committee for approval of the following line item transfer requests:

**Sheriff Budget:**

**TRANSFER FROM:**

<b>Account Name</b>	<b>Auto Expense</b>		<b>Contractual Services</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 2 0 1</b>	<b><u>\$571.14</u></b>

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<b>Account Name</b>	<b>Auto Expense</b>		<b>Medical</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 2 1 6</b>	<b><u>\$103.00</u></b>
<b>Account Name</b>	<b>Auto Expense</b>		<b>Radio</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 2 3 3</b>	<b><u>\$7,707.74</u></b>
<b>Account Name</b>	<b>Auto Expense</b>		<b>Range</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 0 3</b>	<b><u>\$589.43</u></b>
<b>Account Name</b>	<b>Auto Expense</b>		<b>Supplies &amp; Equipment</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 1 0</b>	<b><u>\$558.47</u></b>
<b>Account Name</b>	<b>Auto Expense</b>		<b>Testing &amp; Promotions</b>	
<b>From acct#:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 5</b>	<b>TO:</b>	<b>1 0 0 . 5 2 1 0 1 . 3 9 2</b>	<b><u>\$40.00</u></b>

Motion by Sigurd Hjemvick and seconded by Alden Bauman to approve the line item transfer's listed above. All voting aye. Carried.

**Review Budget.** Lieutenant Peske advised the committee that he still had some outstanding invoices for the Communication Center equipment project, and he wasn't sure he would be able to get them in time for the February meeting, as it will be the last meeting to pay 2008 expenses. Lieutenant Peske estimated the outstanding invoices to be around \$10,500.00. Edward Bluthardt made a motion to allow Lieutenant Peske to ask the Finance Committee for permission to carry over the unused portion of the Sheriff Capital Equipment Outlay. Motion was seconded by Jack Harrison. All voting aye. Carried. The committee reviewed the budget. Motion by Jack Harrison, and seconded by Sigurd Hjemvick to approve the budget report as presented. All voting aye. Carried.

**Letters and Communications.** No discussion

**Approval of bills.** A motion was made by Alden Bauman to approve the bills. Motion was seconded by Jack Harrison. All voting aye. Carried.

**Future Meeting Date.** Thursday, February 12, 2009, at 9:30 A.M., in the Justice Center conference room. Meeting date was confirmed.

**Adjournment.** Motion by Jack Harrison, and seconded by Alden Bauman to adjourn the meeting at 9:53 a.m. All voting aye. Carried.

Minutes reflect the recorders' notations and are subject to approval by the appropriate board or committee.

Submitted by:

Carol A. Krebs  
Confidential Secretary